

9-10-2013

## 2013-09-10 Minutes of the Executive Committee of the Academic Senate

University of Dayton. Academic Senate. Executive Committee

Follow this and additional works at: [https://ecommons.udayton.edu/ecas\\_mins](https://ecommons.udayton.edu/ecas_mins)

---

### Recommended Citation

University of Dayton. Academic Senate. Executive Committee, "2013-09-10 Minutes of the Executive Committee of the Academic Senate" (2013). *ECAS Minutes*. 291.  
[https://ecommons.udayton.edu/ecas\\_mins/291](https://ecommons.udayton.edu/ecas_mins/291)

This Article is brought to you for free and open access by the Academic Senate at eCommons. It has been accepted for inclusion in ECAS Minutes by an authorized administrator of eCommons. For more information, please contact [frice1@udayton.edu](mailto:frice1@udayton.edu), [mschlangen1@udayton.edu](mailto:mschlangen1@udayton.edu).

Approved  
Minutes of the Executive Committee of the Academic Senate  
September 10, 2013  
KU 312, 8:00-9:30 AM

**Present:** Abdullah Alghafis, Phil Anloague, Paul Benson, Harry Gerla, Linda Hartley, Emily Hicks, Carissa Krane, Terence Lau, Ed Mykytka, Carolyn Roecker Phelps, Joseph Saliba

**Absent:** Dominic Sanfilippo

**Guests:** Jim Farrelly

**Opening prayer/meditation:** C. Krane opened the meeting with a prayer.

**Minutes:** The minutes of the September 3, 2013 ECAS meeting were approved with corrections.

**Announcements:**

- Next meeting—September 17, 2013, 8:00-9:30 KU 312

**Reports**

- APC—E. Mykytka reported that the committee met on Friday, September 6<sup>th</sup>. They reviewed the role of APC and received a CAP update from Sawyer Hunley. It is anticipated that the committee will review the department and program change proposal at their next meeting. APC is waiting for specific charge from ECAS with respect to:
  - Development of policy governing development of undergraduate certificate programs.
  - Oversight responsibility for the ad hoc Committee on Information Literacy based on approval of Doc 2013-04 at the April Senate meeting.
- FAC—The committee met on Thursday, September 5<sup>th</sup>. L. Hartley reported that a subset of the committee would again be working on the issue of intellectual property. While the Senate passed the proposal to add specific wording relating to materials for online courses to the existing policy, the changes have not been implemented. The sub-committee will be working with Matt Willenbrink and Pat Donnelly to try to resolve issues. Meanwhile the campus is still operating under the 1994 policy. The committee also discussed the SET final report document.
- SAPC—T. Lau reported that John McComb is the SAPC chair. Old business: The issue of summer tuition was dismissed from the committee's agenda since it is one part of a much larger issue with an offer of help to Provost's office if the issue comes up again. The 18<sup>th</sup> credit hour issue has been resolved. New business: SAPC will be examining whether the current policy prohibiting student-run businesses to operate on campus should be amended while still protecting University's interests. Example: After being picked up by media, UD business student Colin Johnson (Hammocks That Help) was sanctioned for storing hammocks and using network resources. J. Saliba indicated that the tax issues are the most worrisome. He suggested exploring the idea of a process for authorizing businesses for students in the entrepreneurial program through the Department that would help protect from policy action.

**Old Business:**

Student Evaluation of Teaching (SET)

Discussion of the "Final Report to the Academic Senate" dated August 21, 2013 continued. L. Hartley distributed a handout detailing some additional recommendations/suggestions from the SET Committee based on input from ECAS, FAC, and committee members. The committee suggests a fifth recommendation be added to the Final Report that would establish a group to work on campus

implementation guidelines for SET. The committee suggests that the university continue to pilot the proposed SET instrument in a limited number of classes each semester prior to campus-wide adoption and implementation.

J. Farrelly, representing the Faculty Board, reported that the Board members liked the shorter survey length and concept. They proposed that the fall faculty association meeting/luncheon host a panel discussion of SET. L. Hartley stated that she and the SET committee would be happy to participate. It was agreed that this would help answer questions and build support among faculty.

P. Anloague stated that approving the SET instrument before knowing how it will be implemented and used is a sticking point with faculty.

T. Lau suggested that the Final Report could be accepted rather than approved by the Senate. Once implementation guidelines, etc. were established, the SET instrument and guidelines could be brought to the Senate for discussion and vote. J. Saliba cautioned that care should be taken when using the word "implementation" because it can have different meanings. Should an oversight committee (similar to CAPC) be established? J. Saliba stated that there are different questions to be answered: 1. Is the new instrument acceptable to assess teaching? 2. How will the data be used? These two issues are particularly important with regard to legal issues. While the SET instrument is meant to have a dual purpose, we do not have data yet that proves the instrument really will help with faculty development. P. Benson stated that the Senate needs assurance that they will have a role in developing policies for SET.

C. Phelps suggested that the report be discussed at the upcoming Senate meeting on September 27<sup>th</sup> to give the SET committee closure. Once the report is accepted, then work on policies could begin. The SET instrument and policies could be brought to the Senate together at a later date. C. Krane suggested that faculty should be given adequate time and space to think about the instrument before voting to accept report. This may be the first opportunity for many faculty members to see the Final Report. She suggested that the Final Report be presented at the September Senate meeting, but no further action be taken.

The question of where faculty should go for help was raised. L. Hartley commented that the LTC has informational resources available. J. Saliba stated that there are broader issues to consider such as resources (money and people), space, and competencies. P. Benson added that discipline-specific knowledge is also a factor in any developmental plan. Departments should be final authority on these matters with the LTC as a resource.

#### Educational Leadership Council (ELC):

The first meeting of the reconstituted ELC will be November 4<sup>th</sup> 1:00 -2:30 pm. The Senate will be represented by ECAS and the chairs of standing Senate committees.

#### **New Business:**

The agenda for the September 27<sup>th</sup> Academic Senate was discussed. The tentative agenda includes:

- SET
- Kristen Altenau-- Sexual Violence Prevention Education Coordinator
- Bill Fischer—Update on UD alcohol policy

Individual honors course designation on transcripts:

The issue of individual honors course designations on transcripts was discussed. A letter from David Darrow, Director of the University Honors Program, was provided to ECAS members prior to the meeting. J. Saliba commented that he was not sure why this was not done when the Honors program was established. C. Krane said that when the program was called the Berry Scholars the designation was indicated in course names on the transcript. When the program was expanded five years ago, that designation was dropped. P. Benson expressed support for this proposal but also concern about possibly setting a precedent for adding other section designations to transcripts. C. Krane stated that the Honors Program has a diploma designation unlike other sections so it would be different. She also stated that many other universities note Honors classes on transcripts and that an Honors designation has meaning externally to potential employers, graduate schools, etc. It was decided that the issue will be assigned to the APC for information gathering and further discussion.

Policy draft review:

C. Phelps announced that drafts of Senate policies will be sent to Legal Affairs office for review.

The meeting was adjourned at 9:30 A.M.

Respectfully submitted by Emily Hicks

**Work in Progress**

| <b>Task</b>                        | <b>Source</b> | <b>Previously assigned</b> | <b>To</b> | <b>Work due</b>                                  | <b>Due</b> |
|------------------------------------|---------------|----------------------------|-----------|--|------------|
| Consultation                       | ECAS          | ECAS                       | ECAS      | Open communication                               | ongoing    |
| Department Processes               | ECAS          |                            | APC       | Proposal   |            |
| Intellectual properties            |               |                            | FAC       |  |            |
| Information Literacy               |               |                            | APC       |  |            |
| Academic dishonesty                | SAPC          |                            |           |  |            |
| Change in Constitution             | ECAS          |                            |           |  |            |
| <b>Tasks ongoing</b>               |               |                            |           |  |            |
| SET Committee oversight            | ECAS          |                            | ECAS      | Hear monthly reports; Linda Hartley, chair       |            |
| CAP Competency Committee oversight | Senate        |                            | APC       | Hear monthly reports                             |            |
| UNRC                               |               |                            | ECAS      | Hear monthly reports; Emily Hicks, chair         |            |
| Summer tuition                     | Faculty       |                            | SAPC      | On hold until tuition model is further developed |            |