

9-24-2013

2013-09-24 Minutes of the Executive Committee of the Academic Senate

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University of Dayton. Academic Senate. Executive Committee, "2013-09-24 Minutes of the Executive Committee of the Academic Senate" (2013). *ECAS Minutes*. 293.
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Approved
Minutes of the Executive Committee of the Academic Senate
September 24, 2013
KU 312, 8:00-9:30 AM

Present: Abdullah Alghafis, Phil Anloague, Paul Benson, Harry Gerla, Linda Hartley, Emily Hicks, Carissa Krane, Terence Lau, Ed Mykytka, Carolyn Roecker Phelps, Dominic Sanfilippo

Absent: Joseph Saliba

Guests: Pat Donnelly (for J. Saliba), Jim Farrelly

Opening prayer/meditation: T. Lau opened the meeting with a prayer.

Minutes: The minutes of the September 17, 2013 ECAS meeting were approved with corrections.

Announcements:

- Next meeting—October 1, 2013, 8:00-9:30 KU 312
- C. Phelps announced that there is a pregnancy/maternity/paternity leave policy for students as part of the Title IX policy in the works. She will follow up with Lori Shaw for more information. It was suggested that the policy be reviewed by the SAPC when ready.
- C. Phelps announced that she is working on the Spring ECAS schedule. If you have not sent her your schedule, please do so as soon as possible.
- C. Phelps announced that the Provost's Council has put together a task force to look at the Carnegie Community Engagement Elective Classification that recognizes an institution's partnerships and reciprocity with the surrounding community. Contact Paul Vanderburgh for more information.

Reports

- FAC—L. Hartley reported that the committee had not met since the last ECAS meeting.
- APC—E. Mykytka reported that the committee reviewed the "Initiation, suspension, discontinuation and renaming of degree program and creation, merging, splitting, and renaming of academic departments" document.
 - Reviewed inputs from Graduate Leadership Council
 - Will be adding language to clarify that "degree program" also refers to "major"
 - Committee believes that feedback from the academic deans and provost would be helpful and seeks ECAS recommendation to most effective means of seeking that feedback. P. Benson suggested that Jim Dunne (chair of APC) send the draft via email to the Deans for their feedback.Registrar Tom Westendorf will be invited to attend 10/4 meeting as the APC considers the designation of honors courses on transcripts
- SAPC—T. Lau reported that the committee met with the members of the SET committee to discuss the Final SET report. At the next meeting, the committee will start discussion about student-run businesses on campus. It was suggested that the committee work with Bill Fischer to develop a proposal. Other ideas to consider include learning/living communities that promote entrepreneurship and licensing food trucks.

Old Business:Upcoming Senate meeting:

T. Lau asked for clarification about whether or not any vote to accept the SET committee final report would signify approval of the eight SET items and other recommendations detailed in the report. P. Benson stated that many people are reluctant to commit to final SET instrument without policies and procedures for implementation and use of the data. J. Farrelly suggested that a vote to receive the report and support moving forward with policies and procedures be conducted. T. Lau and L. Hartley both stated that any formal vote might be confusing given the amount of confusion at the latest meeting of the SAPC. Discussion about how to handle the SET report at Friday's Academic Senate meeting followed. ECAS members agreed that C. Phelps would ask Senators if they had any objections to moving the report to Senate committees for further discussion. C. Phelps will review draft of email set to go out to Senators about Friday's meeting and clarify the language as needed.

Upcoming Faculty Association Exchange discussion:

J. Farrelly distributed a draft of a flyer for the upcoming Faculty Association Exchange discussion. The exact date has not been confirmed yet, but the two dates being considered are October 22 or October 24. A few changes to wording were suggested. J. Farrelly will re-distribute the flyer when the date is finalized. This program titled "Student Evaluation of Teaching (SET): 'Out with the old, In with the New?'" is co-sponsored by the Faculty Board and the Executive Committee of the Academic Senate with lunch provided by the Office of the Provost.

Educational Leadership Council:

C. Phelps led a discussion about possible topics for the first ELC meeting and the ongoing responsibility for setting the ELC agendas. The following questions/concerns/answers were raised during the discussion:

- Should other faculty groups such as AAUP and Black Faculty Association be included as well?
- What does membership on the new ELC mean? If it is a forum for discussion then larger, representative group is better and voting means something.
- In the past, the additional layer of discussion caused delays.
- Is the ELC meant to be a legislative body? No.
- Previously, the ELC members were involved in summer retreats and long-range planning which was useful to some.
- Academic Senate is the vehicle for faculty voice and "ECAS"
- The ELC will not be only a forum for faculty member consultation.
- The ELC will meet 1-2 times a semester.
- Who should set the ELC agenda? One of the current problems is that faculty find out about new initiatives and changes too late to provide consultation and input. If the faculty sets the agenda, they may not be aware of potential issues that need to be discussed.
- H. Gerla stated that the ELC could be a conduit to faculty, but only if the discussion included those big issues.
- C. Krane suggested that the ELC be re-envisioned to include Board Member involvement. This would provide an additional level of information exchange, particularly for long-range issues like facility needs ten years in the future.
- Concerns about a lack of access to Board members by Deans and other administrators were expressed. The Board is "too busy."

- Concern was expressed about the confusing nature and lack of cohesion of the University's many organizational charts.
- T. Lau proposed a review of the provision in the Faculty Handbook that states administrators should be reviewed biennially. P. Donnelly suggested that an issue with the Faculty Handbook might be better handled by another body such as the Senate.
- P. Benson stated that the previous ELC focused on long-term strategic issues. L. Hartley and others said that campus facilities issues would be a good topic for the new ELC.
- Ed. Mykytka stated that the role of the new ELC needs to be clearly defined.

New Business:

Publication of Provost and President approvals of Senate documents:

C. Phelps announced that a document providing the President's and Provost's signatures as approval of the following Senate documents has been received: DOC 2012-04, DOC 2012-11, DOC 2012-12, DOC 2013-01, DOC 2013-02, DOC 2013-03, and DOC 2013-04. While these signatures were gathered at the end of the academic year, going forward written approval will be sought as documents are approved by the Senate. J. Farrelly stated that the timing must allow adequate time for appeals and challenges and that only the President's signature is actually required for approval.

The committee formally acknowledged receipt of the "Review of Proposals Passed by the Academic Senate in 2012-2013 Under Legislative Authority" document.

Instructional Staff Titles:

L. Hartley moved (seconded by H. Gerla) to send this issue to the FAC committee for discussion. The motion was approved.

The meeting was adjourned at 9:35 A.M.

Respectfully submitted by Emily Hicks

Work in Progress

Task	Source	Previously assigned	To	Work due	Due
Consultation	ECAS	ECAS	ECAS	Open communication	ongoing
Department Processes	ECAS		APC	Proposal	
Honors distinction on transcripts	ECAS		APC	Proposal	
Intellectual properties			FAC		
Instructional staff titles	Provost's office		FAC		
Information Literacy			APC		
Academic dishonesty	SAPC				
Student Businesses	SAPC		SAPC		
Change in Constitution	ECAS				
Tasks ongoing					
SET Committee	ECAS		ECAS	Hear monthly	

oversight				reports; Linda Hartley, chair	
CAP Competency Committee oversight	Senate		APC	Hear monthly reports	
UNRC			ECAS	Hear monthly reports; Emily Hicks, chair	
Summer tuition	Faculty		SAPC	On hold until tuition model is further developed	