

11-19-2013

## 2013-11-19 Minutes of the Executive Committee of the Academic Senate

University of Dayton. Academic Senate. Executive Committee

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Approved  
Minutes of the Executive Committee of the Academic Senate  
November 19, 2013  
KU 312, 8:15-9:30 AM

**Present:** Phil Anloague, Paul Benson, Harry Gerla, Linda Hartley, Emily Hicks, Carissa Krane, Terence Lau, Ed Mykytka, Carolyn Roecker Phelps, Joseph Saliba

**Absent:** Abdullah Alghafis, Dominic Sanfilippo

**Guests:** Jim Farrelly

**Opening prayer/meditation:** P. Benson opened the meeting with a prayer.

**Minutes:** The minutes of the November 12, 2013 ECAS meeting were unanimously approved with no corrections.

**Announcements:**

- Next meeting—November 26, 2013, 8:15-9:30 KU 312

**Reports**

APC: E. Mykytka reported that the committee met on Friday, November 15<sup>th</sup>. The committee reviewed a draft of initial answers to the questions posed by ECAS regarding SET. Next step will be for the APC representation (A. Slade) to meet with liaisons from FAC and SAPC to coordinate the responses from their respective committees.

The committee began conversation about undergraduate certificates, reviewing information provided by the Office of the Registrar and the guidelines for graduate certificates. Initial conversation focused on distinguishing between certificates, majors, minors, concentrations, and emphasis areas.

SAPC: T. Lau reported that the committee had not met since the last ECAS meeting.

FAC: L. Hartley reported the following items:

- 1) Intellectual Properties subcommittee plans to meet this week. Matt Willenbrink (UDRI) provided us his suggested revision to the current Senate IP proposal revision.
- 2) Instructional Staff Titles:
  - a. Distinguished Service Professor – FAC reached unanimous consensus on the DSP title definition and sent our proposal to ECAS.
  - b. Research Professor – FAC received a revised Research Professor definition and rationale from John Weber last week. Dr. Donnelly and Dr. Hartley met briefly to discuss the new draft. Hartley sent recommended edits back to John Weber with a request to consider revisions that would help distinguish the difference between rank and title. Dr. Hartley plans to forward this draft document to the Deans to request their input and to assess their interest in utilizing this title for their own unit, but wants to wait to hear back from

Dr. Weber or Dr. T. Saliba. We will be discussing this new draft at our FAC meeting this week.

- c. Clinical Faculty Appointment (or another title yet to be determined) – Dr. Barbara De Luca (SEHS Associate Dean) plans to provide FAC with recommended suggestions on the title(s) and description that will satisfy SEHS.

- 3) SET: SET will be the main topic of our discussion during our Nov. 21 meeting.

Representatives from each of the senate subcommittees (Slade – APC, McCombe – SAPC, and Hartley – FAC) will be meeting this Friday to begin collaboration on a senate proposal for SET.

- 4) FAC's next meeting will be held on November 21 @ noon.

**Old Business:**

Constitutional Change: C. Phelps reminded the committee that a constitutional change will be needed to correct the number of Academic Senate members due to the discontinuation of the position of Dean of the Graduate School. C. Phelps stated that this would be the time to make other needed changes. She asked whether a constitutional change designating when new Senators are seated would help facilitate summer consultation. Elections could continue to be held in April, but the new Senate would not be seated until August, for example, to allow a continuation of officers and knowledge of the issues over the summer. L. Hartley asked if Senators would know that there would or could be an expectation of service over the summer. T. Lau suggested that we wait to see what kind of consultation would be needed over the summer before making constitutional changes. J. Farrelly stated that ECAS meetings have been held over the summer in the past. P. Anloague stated that it would be useful to map out what summer consultation might look like. P. Benson stated that scheduling is difficult so Senate officer and ECAS elections need to continue to be held in April so the meetings can be scheduled. He suggested that ECAS could meet in early May after the April elections to review potential issues. J. Saliba stated that the concept of an orientation or retreat for new ECAS would be a good opportunity to get them up-to-speed. The idea for an orientation for new Senate was also discussed. It was decided to leave the elections in April so no constitutional change will be needed for this issue.

C. Phelps confirmed that the only constitutional change needed at this time is the one to address the number of Senators.

J. Farrelly stated that it is time to start the faculty lists for the spring elections. C. Phelps stated that she wants to minimize the number of problems with who is on the list this year.

**New Business:**

Draft letter about Academic Senate Resolutions: The committee reviewed a draft of a letter from C. Phelps to Tom Burkhardt and Joyce Carter thanking them for coming to the Special Senate meeting to respond to concerns and answer questions regarding the recent changes to the health care benefits at UD. The letter will include the wording of the 5 health care related resolutions passed by the Academic Senate. The President and the Human Resources Advisory Council will be cc'd.

Proposal to rename the Department of Visual Arts: P. Benson summarized the proposal and rationale to rename the Department of Visual Arts the "Department of Art and Design." Research showed that a growing number of universities offering a BFA are changing their names. Widespread consultation

occurred with departments in the College of Arts and Sciences, the School of Engineering, and Enrollment Management. P. Benson stated that no curricular changes would be needed in relation to this proposal. L. Hartley from the Music Department voiced her support for the proposal. E. Hicks moved to send the proposal to the Academic Senate in December. The motion was seconded by H. Gerla. The motion was unanimously passed.

Proposed Revision to Select Faculty and Instructional Staff Titles in Faculty Handbook—Distinguished Service Professor: L. Hartley summarized the background, rationale, and proposed changes for the title Distinguished Service Professor. The need for a grandfathering clause was debated. It was decided that such a statement did not belong in the handbook. P. Benson moved to send this proposal to the Academic Senate in December. The motion was seconded by H. Gerla. The motion was unanimously passed.

Information Literacy Task Force: C. Phelps received a query about this yet-to-be set up group that was recommended to be formed after the competencies were discontinued last year. The other competencies were well-integrated into CAP, but while information literacy is implicit in CAP the Task Force will help ensure that information literacy goals are explicitly met. Several questions were raised about why this group was needed and what their charge would be so E. Hicks volunteered to discuss with Heidi Gauder in the University Libraries who was instrumental in the discussions around information literacy and the need for this task force last year. She will be invited to attend the next ECAS, if available, where the discussion will continue.

The meeting was adjourned at 9:20 A.M.

Respectfully submitted by Emily Hicks

### Work in Progress

| Task                               | Source           | Previously assigned | To   | Work due                                 | Due     |
|------------------------------------|------------------|---------------------|------|--|---------|
| Consultation                       | ECAS             | ECAS                | ECAS | Open communication                       | ongoing |
| Department Processes               | ECAS             |                     | APC  | Proposal                                 |         |
| Intellectual properties            |                  |                     | FAC  | Proposal                                 |         |
| Instructional staff titles         | Provost's office |                     | FAC  |  |         |
| Information Literacy               |                  |                     | APC  |  |         |
| Change in Constitution             | ECAS             |                     |      |  |         |
| SET                                | ECAS             |                     | APC  | Proposal                                 |         |
| SET                                | ECAS             |                     | FAC  | Proposal                                 |         |
| SET                                | ECAS             |                     | SAPC | Proposal                                 |         |
| <b>Tasks ongoing</b>               |                  |                     |      |  |         |
| CAP Competency Committee oversight | Senate           |                     | APC  | Hear monthly reports                     |         |
| UNRC                               |                  |                     | ECAS | Hear monthly reports; Emily Hicks, chair |         |
| Summer tuition                     | Faculty          |                     | SAPC | On hold until                            |         |

|  |  |  |  |                                       |  |
|--|--|--|--|---------------------------------------|--|
|  |  |  |  | tuition model is<br>further developed |  |
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