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2013-11-26 Minutes of the Executive Committee of the Academic Senate

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Approved
Minutes of the Executive Committee of the Academic Senate
November 26, 2013
KU 312, 8:15-9:30 AM

Present: Abdullah Alghafis, Phil Anloague, Harry Gerla, Linda Hartley, Emily Hicks, Terence Lau, Ed Mykytka, Carolyn Roecker Phelps, Dominic Sanfilippo

Absent: Paul Benson, Carissa Krane, Joseph Saliba

Guests: Jim Farrelly, Pat Donnelly, Heidi Gauder

Opening prayer/meditation: T. Lau opened the meeting with a prayer.

Minutes: The minutes of the November 19, 2013 ECAS meeting were approved with no corrections (1 abstention).

Announcements:

- Next meeting—December 3, 2013, 8:15-9:30 KU 312
- The agenda for the December 13, 2013 Academic Senate meeting must be approved at the next meeting.
- A decision about whether or not to cancel the January Academic Senate meeting has not been made yet.

Reports

APC: E. Mykytka reported that the committee had not met on since the last ECAS meeting.

FAC: L. Hartley reported the following items:

The intellectual properties subcommittee met on Monday. They are finalizing a recommendation that will go back to FAC for discussion. The recommendation will include co-ownership of fully online course materials that are developed through university support.

Instructional Staff Titles:

Research Professor – FAC discussed a revised definition and rationale from the School of Engineering. Dr. Hartley forwarded this draft document to the Deans to request their input and to assess their interest in utilizing this title for their own unit. We will be discussing the deans' input at our FAC meeting next week.

Clinical Faculty Appointment (or another title yet to be determined) – No further information has been submitted by the School of Education and Health Sciences.

SET:

Questions posed by ECAS were discussed, reaching agreement on some items, and the need for further discussion on other items. The main topic of discussion at our next meeting will include the recommendation for tenure-track faculty and the SET roll-out.

Representatives from each of the senate subcommittees (Slade – APC, McCombe – SAPC, and Hartley – FAC) met last Friday. Each representative is tasked with summarizing their subcommittee’s recommendations per ECAS question and eventually crafting a draft proposal for the roll out of a new SET.

FAC’s next meeting will be held on December 5 @ noon.

SAPC: T. Lau reported that the committee met on Monday, November 25, 2013 to continue their SET discussion. It was noted that there is some overlap between standing committee assignments concerning SET student data. David Wright from the SET Committee attended the meeting. It was decided that a student log in will be used to access the evaluations with the log in information deleted by the vendor after two weeks. The University’s legal counsel will be consulted to ensure that this will not cause problems. There was general agreement among the committee members that demographic data such as race, age, gender, country of origin, etc. would be useful to capture upon student log in. The SAPC will not meet again until January 2014.

Old Business:

None

New Business:

Need for Committee on Information Literacy. H. Gauder summarized what the library is currently doing with English composition, COM100, and ENG100 in relation to information literacy. She explained that beyond these classes a student’s development of information literacy is unclear. Among the approved CAP courses, there is a wide variation of course outcome related to research. She stated that research skills and critical thinking skills are not well articulated in CAP. She suggested that what a student needs to know to conduct research effectively be articulated at the discipline level. One way to assess this would be to develop a process to gage a student’s information literacy development at the beginning, middle, and advanced levels. D. Sanfilippo agreed that benchmarks would be useful. H. Gauder mentioned a study that measured the differences between faculty and student research expectations. P. Anloague stated that he liked the idea of a continuum of information literacy and that there were definite implications for graduate education. He suggested that the committee include someone from Graduate education.

C. Phelps and H. Gauder will develop a draft charge for the information literacy committee.

Policy Prohibiting Illegal, Fraudulent, Dishonest, and Unethical Conduct. P. Donnelly provided rationale for the development of this policy. It is scheduled to go to the President’s Council on December 10th. The policy was originated in Human Resources and they are asking for feedback from ECAS. T. Lau stated that it is well within the University’s legal rights to have such a policy and probably well advised too. He asked if other policies about ethical practices should be included here. P. Donnelly stated that references to several of those and other policies are included at the end of the document. Several questions were raised:

1. Why does #9 include the phrase “knew or should have known” when other examples do not include the concept of scienter?
2. Does #5 have implications for academic freedom, tenure-track status, or reasons of conscience?
3. Why does #20 include the phrase “requires redress?” Who decides what fits into this category?

4. Given the time constraints, can we reserve the right to offer revisions in the future after we have had time to reflect? Answer: yes.

P. Donnelly announced that the faculty salary report would be available next week.

C. Phelps announced that the Report on Faculty Maternity Leaves, 2012-2013 would be on the agenda for the December Academic Senate meeting.

C. Phelps announced that ECAS will meet Friday, January 10, 2014.

The meeting was adjourned at 9:40 A.M.

Respectfully submitted by Emily Hicks

Work in Progress

Task	Source	Previously assigned	To	Work due	Due
Consultation	ECAS	ECAS	ECAS	Open communication	ongoing
Department Processes	ECAS		APC	Proposal	
Intellectual properties			FAC	Proposal	
Instructional staff titles	Provost's office		FAC		
Information Literacy			APC		
Change in Constitution	ECAS				
SET	ECAS		APC	Proposal	
SET	ECAS		FAC	Proposal	
SET	ECAS		SAPC	Proposal	
Tasks ongoing					
CAP Competency Committee oversight	Senate		APC	Hear monthly reports	
UNRC			ECAS	Hear monthly reports; Emily Hicks, chair	
Summer tuition	Faculty		SAPC	On hold until tuition model is further developed	