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2014-10-03 Minutes of the Executive Committee of the Academic Senate

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Approved
Minutes of the Executive Committee of the Academic Senate
October 3, 2014
SM113B, 9:00-10:30 AM

Present: Phil Anloague, Paul Benson, Erin Brown, Jim Dunne, Harry Gerla, Linda Hartley, Emily Hicks, Carissa Krane, Laura Leming, Ed Mykytka, Kathy Webb, Dominique Yantko

Absent: none

Guests: Corinne Daprano (Faculty Board)

Opening prayer/meditation: E. Brown opened the meeting with a prayer.

Minutes: The minutes of the September 26, 2014, ECAS meeting were approved with corrections and two abstentions.

Announcements:

- There will not be a meeting on Friday, October 10, 2014 due to midterm break.
- Next ECAS meeting Friday, October 17, 2014, 9:00-10:30, SM 113B
 - Beth Schwartz and two TIAA-CREF reps will discuss retirement planning workshops/resources from 9:15-9:45 am. C. Krane will ask for materials in advance of meeting.
- Joint Academic Senate/Educational Leadership Council meeting on Friday, October 17, 2014, 3:00 pm in KU East Ballroom.
- Senator constituent email lists are now available. The information can be copied into Excel for more sorting options. Also, email addresses can easily be copied and pasted into email address line. C. Krane suggested that SGA consider what would be appropriate for contacting their constituents.
- All Senators received an invitation to dinner with the Board of Trustees after the dedication of Raymond L. Fitz Hall on October 15, 2014.

Reports from Committees:

Academic Policies Committee: E. Mykytka reported that the committee had not met since the last ECAS meeting. The next committee meeting is Tuesday, October 14, 2014. The new members of CAPC will be announced at the October Academic Senate meeting.

Faculty Affairs Committee: H. Gerla reported that the committee met on Tuesday, September 30, 2014. The committee discussed how to reconcile the bylaws of the two faculty hearing committees with the university-wide nondiscrimination and anti-harassment policy. The committee's next meeting is Tuesday, October 14, 2014, at 10:30 am in KU 311. David Sipusic, Title IX/504 Coordinator and Equity Compliance Officer, will be invited to attend the next meeting.

Student Academic Policies Committee: L. Leming reported that the SAPC had not met since the last ECAS meeting. The committee's next meeting will be on Monday, October 6, 2014. The agenda will include continued discussion of the Academic Dishonesty policy procedures.

Old Business:

Academic Scheduling Task Force: L. Hartley reported that the task force met on Wednesday. Beth Harrison was invited to discuss the needs of students with disabilities. The task force will provide a list of prompts or questions to gather information from the Academic Senate before the next Senate meeting. P. Anloague asked ECAS to participate in a pilot to test the questions and the mechanism. Three of L. Hartley's classes will also participate in the pilot. The actual survey is expected to open on Wednesday, October 15th with a reminder on October 20th and a close date of October 22nd. The task force expects to have the data by November 5th. The survey will be distributed to all undergraduate students and all faculty that teach undergraduate classes. Paul Vanderburgh, Associate Provost for Graduate Academic Affairs, will provide funds for incentives for survey participation. K. Webb suggested a table in KU with computers to boost survey participation. J. Dunne suggested that department chairs be surveyed separately.

The effects of any academic scheduling change would be university wide—staffing, athletics, library hours, etc. No decision has been made to change yet. P. Anloague is offering extra credit to DPT students who gather transit data. Their times are faster than the times of the members of the task force, but are still over 10 minutes. Some critics have wondered why our students can't make it to class in 10 minutes since students at Wright State University can do so. The primary difference is the fact that WSU is a 50 year old campus that was designed to minimize travel time between classes by keeping classes closer together and UD is a much older campus that has expanded in every direction over the years. The timing, effectiveness and engagement of the Academic Senate surfaced as potential issues during the scheduling discussion.

UNRC calls for nominations: E. Hicks sent out calls to all faculty for nominations for Parliamentarian of the Academic Senate and for the Maternity Leave Review Panel. Nominations are due by 5:00 pm on October 15th.

New Business:

Agenda for October 17th Senate meeting: The agenda for the next Academic Senate meeting was finalized. Senate meetings may permanently move to the East Ballroom because of the new AV equipment placement. Microphones may be needed since the space is larger. Additional chairs will be set up for the October 17th meeting. All Senators and ELC members will sit at the tables with ample guest seating elsewhere. C. Krane will ask Dr. Curran, Dr. Benson, and Steve Cobb what type of set up and amount of time they prefer. Ideas for the format of the session were discussed. P. Benson suggested that a follow-up discussion could occur at an upcoming ELC meeting, if needed. Standing committee reports will be held until the end of the meeting. There will also be an update on the new SET (student evaluation of teaching) launch and a report from the academic scheduling task force.

Status report from SGA Representative: D. Yantko reported that the new Senate student reps had been finalized. There will not be a student rep on FAC this semester due to conflicting schedules. She will meet with all reps on Sunday after the SGA meeting. She provided the following list of student senators with committee assignments:

Erin Malone-Business APC

Elizabeth Kelsch-Education/Health Sciences SAPC

Austin Hillman-Engineering

Danielle Foust-Humanities

Jasmine Lahoud-Natural Sciences APC

Michael Brill-Social Sciences SAPC

Status Report from Graduate Student Representative: E. Brown reported that there were no issues related to graduate students at this point. She will start meeting regularly with either the Graduate Leadership Council or Associate Provost for Graduate Academic Affairs, Paul Vanderburgh.

ELC meeting notes: C. Krane asked whether the meeting notes should be posted or communicated in some way. It was decided that C. Krane and C. Daprano would give verbal reports at Senate and Faculty Board meetings, respectively. The ELC charter draft was briefly discussed. It will be discussed in further depth at the October 17th ECAS meeting. C. Krane will distribute the draft written by Terence Lau and H. Gerla last academic year to ECAS for review.

Update on administrator searches: P. Benson reported that the search committee for the VP of Finance will be conducting off-campus interviews of 8-10 candidates on October 20th-21st. Bill Fischer, search committee chair, reports that the pool is strong. On-campus interviews are expected to occur the weeks of October 27th and November 10th. The search processes for the Dean of the School of Law and the Dean of the College of Arts and Sciences are progressing well. The Law School committee has a detailed description and job ad ready to be posted. They expect to conduct off-campus interviews during the second week of January and bring finalists to campus at the end of January. The College search committee is almost finished with the description and job ad. They are running about two weeks after the Law School search so off-campus interviews are expected during the 3rd week of January with on-campus interviews around the middle of February. P. Benson stated that the search consultants have been impressed with the unusual level of faculty participation with these searches. K. Webb mentioned that the position description was impacted by the notes from four meetings with College faculty for feedback. L. Hartley asked if there would be a search this year for the VP for Research position. C. Krane will ask Dr. Curran.

The meeting was adjourned at 10:35 A.M.

Respectfully submitted by Emily Hicks

Work in Progress

Task	Source	Previously assigned	To	Work due	Due
Consultation	ECAS	ECAS	ECAS	Open communication	ongoing
Instructional staff titles	Provost's office		FAC		
Information Literacy			ECAS	Charge	
AS Constitution revision	ECAS		ECAS		
Dismissal for academic dishonesty	SBA	SAPC	Deans' Council		
Policy for academic certificate			APC		

programs					
Anti-discrimination policy	Legal		FAC, S APC	Comments/recommendations	
Review of Faculty Hearing Committees' by-laws	ECAS		FAC		
Academic scheduling task force	ECAS		ECAS	Report	12/15/14
Review ECAS/Senate representation on Elections Committee	ECAS		FAC		
Review ECAS/Senate representation on UNRC	ECAS		FAC		
Tasks ongoing					
CAP oversight	Senate		APC	Hear monthly reports	
UNRC			ECAS	Hear monthly reports	
Summer tuition	Faculty		S APC	On hold until tuition model is further developed	