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2014-12-05 Minutes of the Executive Committee of the Academic Senate

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Approved
Minutes of the Executive Committee of the Academic Senate
December 5, 2014
SM113B, 9:00-10:30 AM

Present: Phil Anloague, Jim Dunne, Harry Gerla, Linda Hartley, Emily Hicks, Carissa Krane, Laura Leming, Ed Mykytka, Kathy Webb

Absent: Paul Benson, Erin Brown, Dominique Yantko

Guests: Pat Donnelly (For P. Benson)

Opening prayer/meditation: E. Hicks opened the meeting with a prayer.

Minutes: The minutes of the November 21, 2014, ECAS meeting were approved with corrections.

Announcements:

- Next ECAS meeting is Friday, December 12, 2014, 9:00-10:30 am, St. Mary's 113B
- Next Academic Senate meeting is Friday, December 12, 2014, 3:00-5:00 pm, KU East Ballroom
- Next ELC meeting is Monday, December 15, 2014, 9:30-11:30 am, President's Suite, KU 316
 - Agenda items include the January Board of Trustees meeting and the ELC charter
- ECAS meetings next semester will continue to be Fridays, 9:00-10:30 am, St. Mary's 113B

Reports from Committees:

Academic Policies Committee: E. Mykytka reported that the committee met last week to continue the discussion about the priorities that are used by the University's Calendar Committee in setting the academic calendar. The committee will meet next on Tuesday, December 9th to complete the review of calendar priorities. E. Mykytka stated that the committee plans to survey the full-time faculty in January (after the shortest intersession in recent years) about the academic importance of intersession and a week-long Spring break. Three options are currently being discussed: (1) Longer intersession with a short mid-term break, (2) A shorter intersession with a week-long Spring break, and (3) Longer intersession and week-long Spring break by pushing May graduation back a week. Several related questions were asked and answered.

Faculty Affairs Committee: H. Gerla reported that the committee had not met since the last ECAS meeting. The language to reconcile the by-laws of the faculty hearing committees with the new university nondiscrimination and anti-harassment policy has been finalized and the draft proposal, "Amendment to the Competencies Sections of the Bylaws of the Faculty Hearing Committee on Grievances, and the Faculty Hearing Committee on Academic Freedom and Tenure," is on today's ECAS agenda. E. Hicks will review this year's Senate DOCs to determine the correct number for this proposal. After some discussion and several edits, a motion was made by Linda and seconded by Laura to move the edited proposal to the Senate for consideration. The members of ECAS voted to unanimously to approve the motion. The proposal will be added to the December Academic Senate agenda. C. Krane will send the members of the two hearing committees the draft proposal and invite them to the December Senate meeting. David Sipusic will also be invited.

Student Academic Policies Committee: L. Leming reported that the SAPC had not met since the last ECAS meeting.

New Business:

Information Literacy Task Force: C. Krane introduced the draft charge based on the documentation and previous conversations. K. Webb provided a review of the now-defunct core and graduation competencies. The previous math and communication core competencies have been rolled into specific CAP courses. Information literacy was tied to multiple courses and should continue to be so. The point of the task force is not to create additional learning outcomes. The task force will define information literacy objectives within the existing CAP structure and establish a plan to assess information literacy on multiple levels. C. Krane will update the draft charge. ECAS will continue the discussion next week.

Review of Administrators: Not discussed.

Report from APC/Calendar Committee: See the APC report.

Academic Scheduling: L. Hartley relayed concerns from some chairpersons in the College about the proposed schedule revision. Music is one area that has quite a few classes with non-standard timetables. C. Krane expressed similar concerns about the scheduling of labs. P. Donnelly passed out a handout with a sample weekly class schedule based on the recommended changes. Questions about the proposed change to the TTH schedule were raised. These changes were not put forward by the Academic Scheduling task force. P. Donnelly explained that they had seen logic in starting classes at 8 am on TTH because it allows for an additional class period. P. Anloague and C. Krane expressed concern about the timing of the Interim Provost's email message and the requested feedback. Several ECAS members supported sending the sample schedule to the Senators along with the materials for the December Senate meeting agenda to facilitate conversation.

December 12, 2014 Academic Senate meeting agenda items and approval: L. Leming made and P. Anloague seconded a motion to recommend that the sample class schedule be included with the December Academic Senate agenda materials. The motion was unanimously approved. K. Webb made and L. Hartley seconded a motion to approve the December Academic Senate agenda with additions and corrections. The motion was unanimously approved.

Old Business:

UNRC Update: Not discussed.

UNRC Membership—Next Steps: Not discussed.

ELC Charter: Not discussed.

The meeting was adjourned at 10:45 A.M.

Respectfully submitted by Emily Hicks

Work in Progress

Task	Source	Previously assigned	To	Work due	Due
Consultation	ECAS	ECAS	ECAS	Open communication	ongoing
Instructional staff titles	Provost's office		FAC		
Information Literacy			ECAS	Charge	
AS Constitution revision	ECAS		ECAS		
Dismissal for academic dishonesty	SBA	SAPC	Deans' Council		
Policy for academic certificate programs			APC		
Nondiscrimination & anti-harassment policy	Legal		FAC, SAPC	Comments/recommendations	
Review of Faculty Hearing Committees' by-laws	ECAS		FAC		
Academic scheduling task force	ECAS		ECAS	Report	12/15/14
Review ECAS/Senate representation on Elections Committee	ECAS		FAC		
Review ECAS/Senate representation on UNRC	ECAS		FAC		
Tasks ongoing					
CAP oversight	Senate		APC	Hear monthly reports	
UNRC			ECAS	Hear monthly reports	