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Academic Policies Committee Minutes of the Academic Senate 2020-09-04

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Academic Policies Committee

September 4, 2020

Meeting Minutes

Approved September 18, 2020

Committee Members: Phil Anloague, **Deb Bickford, Connie Bowman, Michael Davies, Mary Ellen Dillon, Neomi DeAnda, Jim Dunne, John Mittelstaedt, Jason Pierce, Maher Qumsiyeh, Andrew Sarangan, and Tereza Szeghi (chair)**

***Names bolded are present. Guests included Sam Surowitz and Carolyn Phelps**

1. Discussion of the Policy on Transfer Credit for Military Training, Coursework, and Experience
 - a. Consultation with Associate Provost Carolyn Roecker Phelps (who drafted the proposed policy)*
 - i. Accepting transfer students improves our diversity, our relationship with the City of Dayton, and our numbers.
 - ii. Hideo Tsuchida (Registrar's office) was involved in the proposal drafting
 - iii. The process the joint transcripts go through for military transfers are very strong. The articulation committee was very impressed with their rigor.
 - iv. Carolyn said it makes sense to accept these credits.
 - v. Transcript training takes place, to see if they can be accepted for college credit. ACE (since 1918) has a team of professors reviewing the syllabi, work product, text books and more, to determine whether or not they deserve credit. While these trainings are not official class courses, they are reviewed carefully to see if they deserve college credit.
 - b. Consultation with Sam Surowitz (Director of Military and Veteran Programs and Services)**
 - i. Sam Surowitz screen shared a Joint Services Transcript from the Army. The Air Force does not support this; they have a different system.
 - ii. ACE's approach is highly rigorous. It is specific to a particular location where the military training took place, not across the board
 - iii. Official transcripts sent electronically now.
 - iv. If we have concerns, we could reach out to Michelle Spires (ACE) about the process.
 - v. ACE is always looking for faculty to do this work-- they provide an honorarium and travel.
 - vi. This is largely accepted by institutions in the US. It is similar to a review by a regional accrediting body (Carolyn).
 - vii. For Ohio, a 2013 executive order requires state schools to evaluate military service for credits. It is required of Ohio's state schools since 2014. If there is an equivalency to a course in the state system, it is articulated-- it is bridged in from one of the state schools, then articulated throughout the system.

- viii. Who would oversee this process at UD? Would we accept it for academic credit, for CAP credit, for particular program credit? Carolyn: we would accept the credit, but then need to apply it as appropriate. These are usually done by dean's offices, to apply credits.
1. Transfer requests come into transfer credit office, then goes to the appropriate dean's office, with department consultation as necessary.
 2. This process is being reviewed currently in CAS.
 3. We might need to clarify the role of the transfer credit office, a minor change to the draft policy.
 4. We are looking for a more consistent process.
- ix. Will need to update the wording to articulate how we are handling CAP and also the Transfer Credit Office.
- x. Our goal is to have a consistent transfer equivalency list, and this would be a part of that. This would be based on courses, not students.
- xi. Hideo and his team want to build up the data base so that students can get very quick responses.
- xii. In this policy, there is also an appeal process. The appeal process is expected in state schools.
- xiii. Under paragraph, "Students should consult with academic advisors," we need to adapt it, because veterans are not allowed to use their educational benefits for audited courses. If a student has already been awarded the cost, the VA will not cover the costs of a re-take of a course for a higher grade.
- xiv. The VA will not pay for audits, fails, or withdrawals. If a student took something P/F and fail, it would be considered a withdrawal on the last day of the term.
- xv. Would students be petitioning even before they apply? This would be for students who are already matriculated at UD.
- xvi. Sam shared a preliminary credit evaluation, an individual with 90-100 credits; only 15 applied to UD and would account for the degree. Some were non-transferable, some non-equivalent. Some were recognized but not equivalent.
- xvii. The CAP transfer report has been shared with the deans in a preliminary way. Jason Pierce is receiving feedback from chairs on the recommendations, and whatever steps the Provost's Office might take, the language that appears in the draft policy will not contravene what is emerging.
- xviii. Will non-equivalent credits be included in the proposal for the CAP equivalencies, Sam asked.
- xix. Should there be additional language to target situations in which a veteran or military student comes to us via, for instance, Sinclair, where they have gotten an equivalency through the State Military Transfer Guide.
- xx. Tereza encourages Sam to offer other ideas if they come forward.

- xxi. Jason Pierce suggested that we send the draft policy to the associate deans responsible for curriculum to gather their input.
- 2. Meeting adjourned around 2:30 pm.