

11-5-2015

## 2015-11-05 Minutes of the Executive Committee of the Academic Senate

University of Dayton. Academic Senate. Executive Committee

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## **Minutes**

Executive Committee  
Academic Senate, University of Dayton  
November 5, 2015  
SM113B, 9:00-10:30am

**Attending:** Anloague, Benson, Dingle, Dunne, Haus, Hicks, Picca, Pierce, Krane (Chair), Seielstad, Spaulding

### **Opening**

- Call to order
- Opening prayer/meditation –Andy Slade
- Approval of minutes from 10/29/15 ECAS meeting
  - Approved by unanimous consent

### **Announcements**

- Next ECAS meeting Thursday November 12, 9-10:30, SM 113B
- Next Academic Senate meeting, Friday November 13, 3:30-5:30 pm
  - Academic Research Support: John Leland, VP for research
  - Discussion of SET: David Wright and LTC Team
  - Master in Finance
    - Trevor Collier will present on behalf of SBA
- Next ELC meeting Monday November 16, 10:30am-12:30pm—Agenda sent 11/4/2015
- Should APC and SAPC meet together to discuss the Course Retake Policy?
  - Recommendation from ECAS is that the Chairs of APC and SAPC coordinate work in the early stages and, if a joint meeting becomes necessary, then that can be arranged.
- UNRC Membership
  - There is confusion about adjunct faculty membership on UNRC. There has not been adjunct representation
- May Senators vote on more than one sub-committee?
  - ECAS discussed the issue and has decided that Senators may be members on only one sub-committee even though all Senate meetings are open.

### **Committee Reports:**

- APC: Undergraduate Certificate Policy is under consultation. Course Retake Policy is under discussion and we expect to have a draft to discuss at the next meeting
- SAPC: Draft Resolution is under review by SAPC
- FAC: Clinical Faculty titles discussion; a vote was made to accept the titles from the SEHS proposal; other issues remain to be decided, notably, to discuss and change other affected titles and status. The current clinical title in the Faculty Handbook is also under discussion. The question remains about promotion processes for non-tenure line faculty and the University Policy on Promotion needs to guide these discussions.
  - Wide ranging discussion on the charge and the issues involved; the need for the titles is important, but for the needs of the PA program, the SEHS will need to show progress on clinical appointments and not finished policy and an important consideration is the possibility of moving through rank.
  - Any time that there is a major shift in University policy, an implementation plan that indicates the timeline and processes for implementation of the new policy.
  - FAC needs more time to filter through the various issues of the charge from ECAS.

- IEC (L. Picca): International Education Council: Conversation about visiting scholars; and robust conversation about SAIL (Study Abroad and International Leadership). IEC is an advisory body comprised of Provost's Council and select others.
- UPCC (C. Krane): Certification of Drivers Policy

**New Business**

- Approval of November 16 Academic Senate Meeting Agenda and Materials
  - Minor edits were made to the agenda and it was approved unanimously.
- Administrative process concerning students' requests for voluntary medical withdrawals--- P.Benson
  - Point of information rather than a policy change; there is not consistent practice in the Dean's offices in handling student medical withdrawals; Beth Harrison (OLR) has lead a task force convened by the Provost's Office and Student Development which has produced a set of guidelines for the handling of medical withdrawals by trained staff in OLR rather than the Dean's office because these are medical decisions rather than academic decisions. Because there are academic repercussions, OLR will consult with the Dean's offices.
  - ECAS discussed the draft document and as it is not a policy issue the document does not need to move through the Senate.

**Old Business**

- ECAS Consultation:
  - Statement on Conducting Research and Restrictions on Research Policy
    - Feedback is sought by 1 December 2015
- ECAS Consultation: VP for Diversity and Inclusion
  - Postponed until next meeting.

**Discussion**

**Work in Progress**

Task	Source	Previously assigned	To	Work due	Due
Political/Electoral Activities Policies & Practices	ECAS		SAPC		
Course Retake Policy	ECAS		APC	Policy Revision	2016
UNRC: Function and Guidelines for use	ECAS		FAC		
Instructional staff titles: Clinical Faculty	SEHS		FAC	Policy	2016
Information Literacy	ECAS		Task Force	Report to AS	Fall 2015
Policy for undergraduate certificate programs	ECAS		APC	Policy	Fall 2015
Proposal for a New Graduate Degree Program: Master of Finance	SBA	ECAS	APC	Review Program proposal	In time for Nov AS mtg

CAP 2 Year Review	CAPC		APC	Plan/report	Fall 2015
<b>Tasks ongoing</b>					
Consultation	ECAS	ECAS	ECAS	Open communication	
CAP oversight	Senate		APC	Hear reports as needed	Fall
UNRC			ECAS	Hear reports as needed	