3-31-2016

2016-03-31 Minutes of the Executive Committee of the Academic Senate

University of Dayton. Academic Senate. Executive Committee

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Approved Minutes
Executive Committee
Academic Senate, University of Dayton
March 31, 2016
SM113B, 9:00-10:30am

Attending: Bednarek, Bickford (for Benson), Dingle, Haus, Hicks, Picca, Pierce, Seielestad, Slade, Spaulding.

Guests: J. Valenzano (Chair, APC)

Opening
- Call to order
- Opening prayer/meditation –Dori Spaulding
- Approval of minutes from 3/17/16 ECAS meeting
  - Approved by unanimous consent

Announcements
- Next ECAS meeting Thursday April 7
- Next Senate meeting April 15
- Announcements

New Business
- APC review of CAPC 2 year assessment: Joe Valenzano
  - APC has spent the bulk of the spring term on issues related to the 2 year CAP Implementation report.
  - Natural Sciences
    - CAP natural science should be delivered by the Natural Sciences (including Computer Science).
  - Mathematics
    - The mathematics department should deliver the CAP requirement.
  - Capstone
    - More difficult discussion. The capstone is part of CAP but belongs to the major.
  - Course renewal and assessment
    - This is a more difficult discussion yet. Course renewal is currently handled by department chairs in conjunction with the CAPC, yet a more robust process seems to be in order and ought to be developed.
  - Advanced Studies
    - APC encouraged the CAPC to look at the guidelines that it uses to approve advanced studies courses (in advanced Philosophical, Historical, and Religious Studies).
  - Improved communication between APC and CAPC
    - Moving forward, the chair of CAPC will attend a monthly meeting of the APC.
  - Questions:
    - Inquiry courses: has there been conversation about students who are in inquiry courses in their own discipline?
      - The question has not emerged, yet we should anticipate this question emerging.
    - The use of the word “currently” in the Natural Sciences clarification: should we remove temporal references although dating the recommendations with a clear indication of the effective date may be important.
• “Currently” was used to indicate the dynamism of the shifts in university structures.
  ▪ The APC will send the documents to ECAS for distribution to the Senate.

• Academic Senate Composition: Finalizing charge and working group membership
  o The working group will be initiated this spring to work over the summer to build a body of facts and data from which a new group can draw. The initial group should be lean, but consult broadly. The group should have some latitude in its search. Phil Anloague and Dori Spaulding volunteered; the Provost’s office volunteered some student support and the Associate Provost for Faculty and Academic Affairs serves as an institutional resource for these kinds of tasks. Ann Biswas and Shawn Gallivan will be invited but they have not yet been invited.
    o The charge is really well done.
      ▪ Under III:
        • “Should” → could
        • “Institutional values and philosophical issues, and principles of governance that could decide…” rather than just “philosophical”
        • should we limit the scope to representation
      ▪ Under G:
        • Should we make a list of points of comparison?
          o Size of institution, length of service, might be included in the list of elements for comparison.
        o Are we sure that we want such an open charge?
          ▪ The charge is responsive to the Working Group recommendation that the overall composition of the Senate be addressed and is not in response to a request from a particular constituency.
          ▪ The fact-finding task does not necessarily demand action.
    o What is the scope of the charge?
      ▪ Should the task force look at senate composition since 1981 or since 2012?
        • The group will look at the composition “since 1981”.
        o A motion to move forward with the revised charge was made and properly seconded to charge the Task Force (with revisions as agreed upon).
          • Vote: 9-0-0
          • Motion carries.

• Memo to VP Troy Washington RE: Staff Promotion Policy
  o Minor edits were made to the document
    ▪ This will go to an actions list for the next Senate
  o Should the Senate develop processes and policies on questions of Staff Promotion?
    ▪ The policy will be tabled until next ECAS
  o The policy will be tabled until next ECAS

• Proposed revision to DOC 2009-01 UNRC
  o Move to approve and properly seconded;
    ▪ Vote: 9-0-0
    ▪ Motion carries.

• Revised UNRC Bylaws: L. Picca
  o By-laws should reference DOC 2009-01
  o Role of VP of the Senate should be indicated
  o Specification of who closes the loop on UNRC when ECAS does not initiate the call
  o Consideration by UNRC to operate on a tight timeline?
- We cannot guarantee the two-week window that the UNRC would prefer; ECAS would prefer to be able to operate on a tight time-line so as to maintain the option for faculty to participate in various activities as requested by the various units who have sought faculty consultation.

**Old Business**
- April 15 Academic Senate meeting:
  - Reminder: Final year end reports for APC, FAC, SAPC, UNRC and HRAC are needed at/after April 15 Academic Senate meeting
  - Committee assignments (TBD at April 14 ECAS meeting)
  - Senate Agenda: ECAS approval on April 7
  - Revisions to DOC 2007-05 Processes and Procedures (A. Slade)
  - Mechanism for archiving Senate Resolutions (A. Slade/E. Hicks)
  - DOC 2016-XX Clinical Faculty Titles (FAC)

**Discussion**

**Work in Progress**

<table>
<thead>
<tr>
<th>Task</th>
<th>Source</th>
<th>Previously assigned</th>
<th>To</th>
<th>Work due</th>
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<tr>
<td>UNRC: Function and Guidelines for use</td>
<td>ECAS</td>
<td>FAC</td>
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<td>UNRC Bylaws</td>
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<td>ECAS</td>
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<td>FAC</td>
<td>Policy</td>
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<td>Task Force</td>
<td>Report to AS</td>
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<td>Feedback</td>
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<td>March 17, 2016</td>
<td>ECAS Meeting</td>
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<td>Senate Membership: Change in Constitution</td>
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<td>Initiate ad hoc task force in Spring 2016</td>
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**Tasks ongoing**

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