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3-22-2021

## Faculty Affairs Committee Minutes of the Academic Senate 2021-03-22

University of Dayton. Faculty Affairs Committee

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Minutes FAC Meeting  
22 March 2021, 2:30-3:30 pm via Zoom

1. Attendance: Lissa Cupp, Samuel Dorf, Deo Eustace, Katherine Kohnen, Carissa Krane, Sayeh Meisami, Carolyn Phelps (ex officio), Eddy Rojas, Andrea Seielstad, Kathy Webb, Mary Ziskin
2. Minutes from 15 March 2021 FAC meeting were approved.
3. Announcements
  - a. Carissa Krane is presenting an update on the UPTP revisions at the Staying Connected session hosted through the LTC/Steve Wilhoit on March 25 at 2 pm.
4. The FAC discussed final edits of the UPTP in advance of distribution to Academic Senators:
  - a. Added the Law School Exceptions to the promotion/tenure section:  
Except in the School of Law, candidates cannot request to be promoted to associate professor without consideration of tenure (in the School of Law, candidates cannot request to be promoted to professor without consideration of tenure).
  - b. Deo Eustace brought the following question from the University Promotion and Tenure Committee to FAC: The Law School has included a clause in its Promotion and Tenure Policy that those on sabbatical are eligible to participate in promotion and tenure discussions and voting. The current UPTP does not include any language other than “tenured faculty” may participate in promotion and tenure review. FAC determined that specific language regarding participation during sabbatical was not required in the UPTP, and that there are no other University level policies prescribing or prohibiting participation in service when on sabbatical. Therefore, FAC decided not to include language on sabbatical leave in the UPTP revisions. Carissa Krane will bring this to ECAS for ECAS to communicate with the UPTC.
  - c. A question regarding the training/professional development requirement for all of those involved in evaluation of P&T materials was raised. The following was added to the language in this requirement to indicate that the frequency and what the training/professional development will entail will be determined and overseen by the Provost’s office: The Provost Office in consultation with the Office of Diversity and Inclusion and Academic Senate will oversee and determine frequency and content of training.
  - d. The FAC again unanimously agreed to move the revised version of the UPTP out of FAC for University-wide consultation.
5. FAC briefly discussed plan for Unit/Division consultation
  - a. Academic Senators will receive a markup version in advance of the Academic Senate Meeting on March 26.

- b. Carissa Krane is in discussion with Dean Jason Pierce to add a discussion of the UPTP to the agenda on the April 7 CCPD meeting
  - c. Units/Divisions: FAC members are asked to begin to arrange Unit/Division level consultation (open forums, etc.) for March/April
  - d. In addition, Carissa Krane is generating a short video that will be circulated/distributed/posted outlining the proposed changes to the UPTP for faculty to review at their convenience
  - e. Feedback mechanisms:
    - i. An anonymous Google Form will be used to collate responses to the UPTP revisions
    - ii. Q&A during open forums/Senate discussions
    - iii. Contact FAC member directly via email
  - f. Timeline:
    - i. Proposed consultation will take place in March/Early-Mid-April.
    - ii. FAC will evaluate feedback obtained by Mid-April to gauge whether a vote of the Academic Senate on the April 30 meeting is feasible
6. Action Items
- a. Assign tasks to each FAC member
  - b. Carissa Krane will distribute draft materials to be used in FAC member consultation at the March 29 FAC meeting

Respectfully submitted,  
Carissa Krane