

10-20-2017

## 2017-10-20 Minutes of the Executive Committee of the Academic Senate

University of Dayton. Academic Senate. Executive Committee

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Minutes  
Executive Committee of the Academic Senate  
20 October 2017  
9:00-10:30 am, SM 113B

Present: Joseph Valenzano (Chair), Lee Dixon, Rebecca Wells, Mateo Chavez, Paul Benson, Todd Smith, Michelle Difalco, Frances Rice, Eddy Rojas

Excused: Mark Jacobs

Absent: Corinne Daprano, Deo Eustace, Andrea Seielstad,

Guests: Amy Anderson (Associate Provost for Global and Intercultural Affairs; Executive Director, Center for International Programs), Karen McBride (Director of Education Abroad and Partnerships), Troy Washington (VP, Human Resources), Beth Schwartz (Benefits Administration)

Announcements:

- Next ECAS meeting Friday October 27, 2017
- Next ELC Meeting, Monday November 20, 10:30am-12:00pm
- Next Academic Senate Meeting, Friday October 20, 2017

Business items:

- Approval of minutes from 10/13/17 ECAS meeting: Unanimously approved with minor revisions
- Co-sponsored Dialogue with Student Development Recap: Joe informed ECAS of attendance.
- Changes to CIP-Study Abroad Compensation (GUESTS: Amy Anderson, Karen McBride): Amy and Karen updated ECAS regarding changes to CIP-Study Abroad Compensation, which involves increasing the minimum compensation for site coordinators who are eligible to whichever is greater of either 1/12<sup>th</sup> of their salaries or \$4,000.
- Matthew Lopper nomination to replace Shuang-Ye Wu on CAPC for the remainder of the FA17 semester: Unanimously approved
- Changes to Prescription Benefits (GUESTS: Troy Washington and Beth Schwartz): Troy and Beth updated ECAS on the change in pharmacy benefit managers being made, from Express Scripts to CVS Caremark, and its impacts on employees, including a smaller yearly increase in premiums. Discussion and questions followed.
- Update on Web Accessibility Policy: Paul updated ECAS regarding the Web Accessibility Policy that will be submitted to OCR by the end of October.
- Implementation Question on Clinical Faculty Promotion Policy:
  - The following implementation questions were raised by Carolyn Phelps, Associate Provost for Faculty and Administrative Affairs
    - With the new policy regarding promotion of clinical faculty and faculty of practice, we need to elect a committee that will review promotions policies coming from the units. The committee consists of 5 members -- 3 tenured faculty and 2 clinical faculty. The tenured faculty are elected from all tenured faculty. The clinical faculty are supposed to be at the associate

level. However, since we do not yet have policies in place, we do not have any one at the associate level.

- How should those individuals be selected? From a subgroup of clinical faculty chosen due to seniority (keeping in mind there are only about 15-20 clinical faculty members)? Do we open it to all with a specific number of years of service at UD, i.e., 3 years? Do we open it only to tenured faculty?

ECAS discussed, and unanimously voted, that to Carolyn select individuals from the clinical faculty in the following way:

The University Clinical Faculty Promotion Committee calls for 3 tenured faculty and 2 clinical faculty members at the rank of associate for its membership. Given no clinical faculty currently are at this rank as promotion policies are still in development, ECAS asks that clinical faculty with three or more years of full-time university service be used as the pool from which to draw membership for the university committee until such time as a sufficient and appropriate pool of associate clinical faculty members are available. Additionally, this may entail those serving in this temporary role to not be allowed to complete their term as they can, and should, be replaced by associate clinical faculty members when they are available.

### Work in Progress

Task	Source	Assigned to	Consultation Expectation	Work due	Update
100% Rule	ECAS	FAC	Broad; consultative authority	February 2017	
Faculty Outside Employment Policy	ECAS	FAC	Broad; consultative authority	February 2017	
Undergraduate Certificate in International and Intercultural Leadership	ECAS	APC	Proposers; relevant parties	April 2017	
Information Literacy Task Force	ECAS	Ad hoc Committee (Heidi Gauder)		March 2018	
Undergraduate Certificate in Sales Leadership	ECAS	APC	Proposers, relevant parties	April 2018	
UNRC Merit Task Force	Provost	Task Force	Chairs, supervisors	December, 2017	
Undergraduate Certificate in Human Sexuality	Sociology	APC	Broad	November, 2017	
Report on UDCI	ECAS	APC	Admin, faculty who have gone, etc.	March, 2018	

Review of Post-Tenure Review Policy Fact Finding Report	ECAS	FAC	As needed	April, 2018	
Lecturer Promotion Policy	ECAS	FAC	As needed; faculty merit task force	March, 2018	
Process for Approval, Adjustment, and Renewal of UG Academic Certificates	ECAS/APC	APC	CAPC, Asst. Provost for CAP, Registrar, others as needed	February, 2018	
Dialogues with Student Development	ECAS/Student Development	ECAS/SD	Student Development	Fall/Spring 2017-2018	
Review of University Promotion and Tenure Policy	ECAS	Task Force	Ranked faculty; deans, administration	December 2018	
Academic Honor Code/Student Misconduct	ECAS	SAPC	Associate Deans/Assistant Deans, SGA, Chairs	March 2018	
University Promotion and Tenure Committee Task Force	ECAS	Task Force	Campus wide	December 2018	

The meeting was adjourned at 10:20 am.

Respectfully submitted,

Lee Dixon