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Faculty Affairs Committee Minutes of the Academic Senate 2021-09-27

University of Dayton. Faculty Affairs Committee

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Minutes
FAC Meeting 27 September 2021
RL 215

1. Attendance: Maureen Anderson, Carlos Bernal, Jon Fulkerson, Camryn Justice, Carissa Krane, Sayeh Meisami, Grant Neeley, Carolyn, Phelps, Margaret Pinnell, Andrew Sarangan, Andrea Wells, Mary Ziskin
2. Minutes from 20 Sept 2021 FAC meeting were approved.
3. Updates on the informational materials that are being prepared by the FAC in advance of the DOC 2021-05 UPTP revisions vote
 - a. Infographics team (Margie, Mary, Sayeh, Andrew) Presented an update on the revisions made to the infographic made by Julianne Morgan. FAC members requested additional edits. Margie will communicate with Julianne about the requested edits.
 - b. Unit processes for making and approving unit revisions (Grant): Grant generated a summary of Unit based processes that will be used for revising and approving Unit P&T policies if the University P&T policy revisions are passed. All FAC members are asked to review the document on the Isidore site for accuracy and report any additional edits to Grant.
 - c. FAQs (Jon): Jon updated the FAQs. Maureen will communicate with Julianne about adding hyperlinks to the highlighted areas.
 - d. Isidore site (Maureen): Julianne Morgan has populated an Isidore site with materials generated by the FAC. Several small edits were recommended. Maureen will follow up with Julianne about the edits.
 - e. Implementation: Carolyn and Grant: Elements of the implementation timeline related to “how does this affect me” as it relates to 1. Tenure and promotion for people not yet here; 2. Tenure and promotion for pre tenure people who are here now, 3. Tenured associate professors going up for full professor are finalized.
 - f. Inclusive excellence (Carissa and Mary): Suki Kwon and Tiffany Taylor Smith granted FAC permission to post the IE powerpoint slides and the Zoom video clip from the September 24, 2021 Senate meeting on the Isidore site.
4. Discussion
 - a. Informations
 - i. Chairs Collaborative (Oct 11?---Carolyn Emailed Deb Bickford to request time at the Oct 11 meeting: Grant and Andrew
 - ii. FAC members identified below will generate an email to be sent to the Chairs in their units: Should include the infographic, information about the Isidore site, a link to the video (in preparation by Carissa), and information about the voting process
 1. Margie: SOE
 2. Libraries: Kathy

3. SBA: Jon
 4. SEHS: Mary
 5. Carlos: Law
 6. CAS: Grant
- iii. Sam Dorf will send email to all tenure/tenure track faculty and senators
 - iv. Faculty Tab on Porches (?): Carissa will discuss with ECAS
 - v. UD Announcements: Plan similar to const amendment: Carissa will discuss with ECAS
 - vi. Discussion with 1st and 2nd year faculty/Aspire cohort: Carolyn
 - vii. Unit level meetings (CCPD (Grant), SEHS congress (Mary), Law (Carlos), SBA (Jon), SOE ALC (Margie), Libraries(Kathy)
 - viii. AS/ECAS/Sam sponsored and published information sessions
- b. Action items:
- i. Carissa will generate recorded PPT to add to the Isidore site and a link to be included in the chairs email.
 - ii. Carissa will update the PPT to include newly generated graphics--- available on the shared drive for any FAC member to use in consultation with their Units/Divisions/Departments
 - iii. All edits/revisions requested by Friday Oct 1, 2021
 - iv. Other action items identified in #3 above.
- c. Other discussion: FAC discussed the pros/cons of opening the ballot at 5:00 pm on Friday. Some felt this is typically when “bad news” is delivered that one does not others to see or notice. The rationale was that it would be opened during the Senate meeting and would capture those at the senate meeting. Senate meeting attendance on Sept 24 was very low. A suggestion as made to distribute UPTP ballot on Monday rather than Friday. However, multiple messages have already indicated the release date of the ballot as Oct 29 with a published open voting timeline. If distributed on Friday, it was recommended that Senators be encouraged to send a reminder to constituents on Monday. Carissa will talk to Sam about this part of the discussion.

Meeting adjourned at 3:45 pm.

Respectfully submitted,
Carissa Krane