Spring 1-28-2022

Student Academic Policies Committee of the Academic Senate 2022-01-28

University of Dayton. Student Academic Policies Committee

APPROVED SAPC Minutes 28 January 2022 - 2:30pm

In attendance Joanna Abdallah, Sharon Gratto, Jay Janney, Katie Kohnen, Allison Kinney, Ryan McEwan, Grace Pierucci, Tom Skill, John White

Regrets: Lee Dixon, Molly Kaye Sexton, Andy Slade

1. Minutes from January 21, 2022 were approved
2. We began with an informal discussion of some IT changes, concerns were raised. UD changed the structure of Porches/Isidore, and it has created conflicts for faculty and staff. Faculty and staff now get messages from "offices", not from specific people, making it more difficult to initiate telephone conversations. We also learned changes in Porches resulted in changes as to the way students report working hours on-line and several found it difficult to find. Eventually the students figured it out. Tom Skill explained that UDIT doesn't have all the control over changes made to Porches. Marketing & communications handles Porches.
3. Announcements
    a. We were released from SET, ECAS likes what we did!
    b. We shall not meet next week, due to conference schedule conflicts.
    c. When we discuss merit and promotion consultations, we need to include lecturer promotions and post tenure review.
    d. Question: How much time should faculty allow for doing SET in class. We agreed that "Faculty should allow a reasonable amount of completion time for SET (i.e. at least 15 minutes)".
        i. Does SET allow "saving work and continuing". Students don't have to do it in class (it's still optional). They can do it later. Grace indicated you can start over, but it lost the initial comments. Tom Skill will ask Stephen Wright about saving work and continued.
    e. The FAC will work to clear up discrepancies in other University/faculty documents to align with the Administration of SET policies documents we developed.
4. We discussed the Academic Senate meeting and how well Sharon's presentation went. We agreed she presented the draft policies well and made the SAPC look good with it.
    a. Comments at Academic Senate were generally constructive, and requests appeared reasonable.
    b. Sharon received an email for the whole SAPC in support of our efforts concerning SET.
5. Academic Dishonesty policy
    a. Lee introduced "five items," which we discussed, engaging in some "wordsmithing". We didn't change the intent of any item. We also edited the bullet on the final page of the document related to item number 5 below

        i. Language was changed to allow for video conferencing, phone meetings, and other non-in-person meetings between an instructor and a student
        ii. Information to be included in the initial email communication sent by instructors to students suspected of having committed an honor code violation was clarified
        iii. It was clarified that a student's signature on an incident report does not represent their acceptance of responsibility for the incident, nor does it limit the student's access to the appeal process

        iv. Slight changes were made to the composition of departments' academic misconduct review committees
        v. It was clarified that a student may not drop or withdraw from a course in which an Academic Honor Code violation has occurred

- (A student may not drop or withdraw from a course once they are notified of an Academic Honor Code violation, unless the violation is not upheld on appeal.)

   b. Allison offered to clean it up (i.e. formatting) on behalf of the committee

6. Meeting ended at 3:25

Jay Janney, recording clerk