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## Faculty Affairs Committee Minutes of the Academic Senate 2022-02-07

University of Dayton. Faculty Affairs Committee

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Minutes FAC Meeting  
7 February 2022  
2:30-3:20 pm, RL 215 and via Zoom

1. Present: Connie Bowman, Sarah Cahalan, Jon Fulkerson, Camryn Justice, Carissa Krane, Sayeh Meisami, Carolyn Phelps, Margie Pinnell, Chris Roederer, Kathy Webb  
Excused: Grant Neeley, Andrew Sarangan, Andrea Wells
2. Minutes from 24 January 2022 were approved.
3. The draft of the Deans' Survey on Non-Tenure Track Faculty Promotion Policies on Google Forms was discussed, revised and approved by the FAC. The survey will be sent to all academic Unit Deans and to Amy Anderson (supervises IEP). Carissa Krane will discuss the purpose of the survey with Amy Anderson who was not in attendance at the Deans' Council meeting where this was discussed. The purpose of the survey is to follow up with the questions FAC posed during the Deans' Council meeting on Jan 18, 2022.
4. FAC discussed the email sent by the former chair of the UCC Sean Gallivan which included an explanation for revisions to the University Clinical Faculty/Faculty of Practice Promotion policy that were made by the UCC and submitted via email to FAC on May 14, 2021. It was noted that any revisions to University promotion policies is the responsibility of FAC. It was also noted that members of the UCC had consulted with the Associate Provost for Faculty Affairs about pending revisions of the UCC based on the revisions that were being discussed at the time, to the UPTP. However, the revisions made by the UCC are distinct from those needed to align with the UPTP. All members of the FAC will review the proposed revisions made by the UCC, some of which appear to be substantial changes in policy. Carissa will also discuss the UCC revised document with ECAS.
5. The FAC also discussed the possibility of merging the clinical faculty/faculty of practice and lecturer policies into one policy, which then would be aligned with the specific elements of the UPTP. The question of "why do we have two policies" has arisen numerous times during this process, the existence of which is historically based (clinical came first, then lecturer, with different "rank" designations, etc.). FAC is in favor of combining the policies. It was also noted that at least some Units have already created combined policies and have established a single non-tenure track faculty promotion committee that covers both non-tenure track policies. Carissa will discuss this recommendation with ECAS.
6. The FAC briefly examined the revised language in the non-tenure track clinical policy that uses the phrase "as described in the letter of hire, or an addendum to the letter of hire" as potentially limiting and exclusive. The following revised language was suggested: "Consistent with the expectations for the position".

7. Action items:

- a. Carissa will send the Deans' survey with a request to complete by Feb 21, 2022.
- b. All FAC members will review the UCC suggested revisions to the University Clinical Faculty and Faculty of Practice Promotion Policy— please see email forward which includes .doc and .pdf versions of the document if you cannot access via google docs.
- c. Carissa will bring to ECAS; 1. UCC proposed revisions document; 2. Proposal to merge the two Non-tenure track faculty promotion policies

Meeting adjourned, 3:20 pm.

Respectfully submitted,  
Carissa Krane