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Spring 2-28-2023

## **Academic Policies Committee Minutes of the Academic Senate 2023-02-28**

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# ACADEMIC POLICIES COMMITTEE

ACADEMIC SENATE  
UNIVERSITY OF DAYTON  
2022-2023

## MEETING MINUTES

Approved

TUESDAY, FEBRUARY 28, 2023  
2:00-3:00 PM SM 113B

Chairs: **Philip Appiah-Kubi** and **Nancy Haskell**

Members: Art Busch, **Sarah Cahalan**, **Greg Elvers**, Gül Kremer, **Vince Miller**, Rebecca Potter, Andrew Strauss, Andrea Wells, **Lee Dixon** (ex officio), Philip Anloague (ex officio), Darcy Setter, **Helena Thompson**

Guests: **Carolyn Phelps**, **Maria Newland**

**Bold** were present.

Time	Agenda Item	Presenter	Action	Materials
2:00-2:05	<b>Welcome, Moment of silence for Anne, and Approval of Minutes (2/21)</b>  Approved.	Appiah-Kubi and Haskell	Vote	<a href="#">Minutes 2/21/23</a>
2:05-2:10	<b>ECAS Update</b> <b>-Unionization Efforts in the College of Arts and Sciences</b> <b>-PATH/AVIATE program</b>	Cahalan Appiah-Kubi	Discussion	
2:10-2:30	<b>New Charge Strategy</b> <b>-Dialogue with Carolyn Phelps (Provost Office) and Maria Newland Registrar's Office)</b>  Background: APC has been charged to create a memo for	All	Discussion	<a href="#">Charge</a> <a href="#">DOC 2019-03</a> <a href="#">DOC 2018-02</a>

	<p>those who might be approving changes to programs and certificates.</p> <p>DOC 2019-03 does in fact provide a useful flow, but that flow is not programmed into Course Inventory Management (CIM) or Program Inventory Management (PIM) systems. Also, could the process of informing ECAS be done via the Academic Senate email address, since the officers of the Senate change every year? Answer: yes.</p> <p>Brad Balsler in the Office of the Registrar is working on these updates to the system.</p> <p>Discussion of what APC should provide here? A flowchart might be helpful. Whatever we produce could be a procedural appendix to one of the linked Senate documents.</p> <p>Discussion: where has there been confusion around processes? The value of proposals going to ECAS because ECAS can identify whether a broader Senate conversation is needed, whether changes have impact across areas of the university; has consultation been thorough?</p>			
<b>2:30-2:35</b>	<b>Next Steps on New Charge</b>	All	Discussion	<a href="#">Draft Memo</a>

<p><b>2:35-2:55</b></p>	<p><b>CAP Review</b>  <b>-data analysis...guiding questions, pg limit</b></p> <p>Division of labor discussed for the report.</p> <p>Discussion of the best way to organize the narrative content of the report.</p> <p>Collaborative discussion of document outline.</p>	<p>All</p>	<p>Discussion</p>	<p><a href="#">Guiding Questions</a></p> <p><a href="#">Report Draft</a></p> <p><a href="#">SSC Coordinator Report</a></p> <p><a href="#">Data from CAP Office</a></p> <p><a href="#">First Pass Data Cut</a></p>
<p><b>2:55-3:00</b></p>	<p><b>Next Steps on CAP Review</b></p>	<p>Haskell</p>	<p>Discussion</p>	<p><a href="#">Spring Schedule</a></p>

Next Meeting: Tuesday, March 7, 2023, 2:00-3:00 - SM 113B