

Fall 12-3-2021

## 2021-12-03 Minutes of the Executive Committee of the Academic Senate

University of Dayton. Academic Senate. Executive Committee

Minutes  
Executive Committee of the Academic Senate  
3 December 2021  
10:00-11:30 am, KU 331

Present: Sam Dorf (President), Carissa Krane (Vice President), Lee Dixon (Secretary), Philip Appiah-Kubi, Sarah Webber, Kathy Webb, Joanna Abdallah, Jada Brown, Paul Benson, Jennifer Dalton (FT NTT non-voting guest), Carlos Bernal, Sarah Cahalan

Excused: Jim Farrelly (Faculty Board non-voting guest)

Absent:

Guests:

### Opening

- Call to order
- Opening prayer/meditation – Philip Appiah-Kubi [[Prayer/Meditation signup here](#)]
- **VOTE:** Approval of minutes from [11/12/21](#) and [11/19/21](#) ECAS meetings.: Both approved by unanimous consent

### Announcements

- Welcome to Sarah Cahalan (welcome to Chris Roederer in Spring 2022 for Law)!
- Next ECAS meeting Friday, December 10, 2021, 10:00-11:30am
- Next Senate meeting, Friday, January 21, 2021, 3:30-5:30 in KU Ballroom
- ELC Meeting, December 20, 2021, 10:30-noon, KU Presidential Suite
  - Agenda items (FAC/APC/SAPC items that need ELC consultation? Academic Calendar?)
- UD Christmas Concert, 7 December 2021, 7:30pm, Dayton Masonic Temple. FREE. [Link](#).
- UIEC update (Dorf): Questions and discussion followed
- CSIT Update (Benson, Dixon, Dorf, and Webb): ideas for future working groups were discussed
- Path Forward Update (Benson): Paul discussed an email regarding COVID that recently came out regarding the need for termination of non-vaccinated or non-exempt faculty and staff, 96% of employees are currently vaccinated or have received an approved exemption; seeing a high level of influenza on campus – masking is important; many students are going to class while ill, which should not be the case

### Old Business

- **DISCUSSION and VOTE:** FAC update: Identifying FT NTT not covered by Lecturer or Clinical Faculty promotion policies. [See email from Carolyn Phelps](#). See [list of impacted faculty](#). This was discussed on 11/19 but not voted on.: Both charges discussed and voted on today
  - [Draft Charge to FAC on including FT NTT](#): Voted on and approved unanimously
  - [Draft Charge to FAC on updating Promotion Policies for FT NTT](#): Voted on and approved unanimously
- **UPDATE:** Policies on Senate Governance and Procedures (to be discussed at committees, [slides here](#))
  - [DOC 2022-02: Policy to Review Senate Composition](#)
  - [DOC 2022-03: Procedures on Filling Senate Vacancies](#) (see DOC 2007-05 revisions as well)

- [DOC 2022-01: Repeal of DOC 2020-09](#)
- [Updated Constitution with \*de minimis\* changes](#)
- [Updating on DOC 2007-05](#)
  - Includes new policy on filling senate vacancies
  - Includes updates on number of senators throughout due to constitutional amendment
  - Removes unnecessary reminders from previous years
  - Includes provision to comply with constitution to ensure only faculty with tenure serve as officers of the Senate and a provision if there are fewer than three tenured-members on ECAS.
  - Includes a clarification on length of terms for sabbatical replacements to ECAS
  - Includes update to election schedule for members of ECAS due to constitutional amendment.
  - Includes new appendices:
    - A. Timeline for Reviewing and Reassessing Programs and Policies
    - B. Schedule for Appointing ECAS Representatives to Committees and Boards

#### New Business

- **DISCUSSION and VOTE:** Approving CSIT Working Group Lists.: ECAS discussed recommendations that we could make as we send these two lists along; ECAS agreed that the coded list that Sam put together is helpful and should be sent along
  - [List sent by Krane](#)
  - [List coded by Dorf](#)
- **DISCUSSION:** Ways forward on microcredentials: Paul shared that he has tasked Phil Anloague to put together a list of questions that have arisen surrounding microcredentials (e.g., assessment, oversight, the target audience of the microcredentials, etc.); ECAS discussed some of the following items and decided to pause our work on this issue for the time being, giving time to Phil to complete his task regarding microcredentials **ADD WHAT SAM ADDED TO THE MINUTES IN THE FOLDER:**
  - Issues: Assessment, overlap, how faculty can take advantage, while also have oversight? HLC/Accreditation, etc.
- **DISCUSSION and VOTE:** [Repeal of DOC 2020-09 on FT NTT](#); Discussed, made minimal amendments and voted unanimously in favor
- **DISCUSSION:** Next steps for SAPC and priorities for Spring 2022 action at Senate.: Discussed a plan for SAPC to have a draft policy or policies for Senate in January, with a plan for there to be a vote later, perhaps February; Sam discussed some of the work that the Task Force on classroom climate is doing
- **DISCUSSION:** Addressing student senators' comments regarding mid-term grades, etc.; will be on the next ECAS agenda

#### Future Issues/Items

- COVID-19 Safety
- Anti-Racism Action Plan
- Review [Maternity Leave Policy](#) draft charge to FAC
- Revisions to [Senate Constitution/Code of Regulations](#) (2014/2017)
- SET and Bias/Bias in Classroom (SAPC)

- Equity and PATH/AVIATE
- CAP 5yr Review (APC)
- Clinical Faculty Review (DOC 2017-01) should be reviewed every three years. (FAC)
- Academic Calendar Priorities Review (2018-2019 holdover)
- Post-COVID Return to Work
- Shared Governance Issues
- Badges/Micro-Credentials.
- Adding request for information of IT resources within CIM system (APC).
- Inviting a Student Development staff panel at an Academic Senate meeting
- Update on policy to no longer sponsor international faculty/staff.
- [Draft Senate Resolution](#) regarding libraries and Center for online learning.

Task	Assigned to	Consultation Expectation	Work Due	Update
Wellness Certificate	APC	TBD	October 2021	Delayed until late October/early November
Review of University Clinical Committee	FAC	UCC	Jan 2022	
CAP Five-Year Review	APC	Multiple	1 April 2022	October Senate Meeting
Mitigating Bias in SETs and Classrooms	SAPC	Multiple	15 March 2022	November Senate Meeting
<a href="#">Policy to Review Senate Composition</a>	ECAS	Senate Standing Committees	January 2022 Senate Meeting	November Senate Meeting
Implement changes to Constitution after passing of DOC 2021-02.	ECAS	Senate Parliamentarian and University	January 2021	

		Libraries, APC, FAC, SAPC		
<a href="#">Updating DOC 2007-05</a>	ECAS (Sam Dorf with help from Jane Koester)	Senate Parliamentarian, Senate	April 2022	<a href="#">Draft changes here</a>
<a href="#">Policy on Filling Vacancies to the Academic Senate</a>	ECAS	Senate Parliamentarian, Senate	April 2022	November Senate Meeting
<a href="#">FT NTT not covered by Clinical/Lecturer Promotion Policies</a>	FAC	Unit Heads, Faculty-In-Residence, Lab Instructors, IEP Instructor	March 2022	
<a href="#">Revisions to University Promotion Policies for Lecturers and Clinical Faculty/Faculty of Practice</a>	FAC	Unit Deans, FT-NTT Faculty impacted by changes, University Lecturer Promotion Committee, University Clinical Committee.	March 2022	

Meeting ended at 11:30am

Respectfully submitted by Lee Dixon