Fall 12-10-2021

2021-12-10 Minutes of the Executive Committee of the Academic Senate

University of Dayton. Academic Senate. Executive Committee

Present: Sam Dorf (President), Carissa Krane (Vice President), Lee Dixon (Secretary), Philip Appiah-Kubi, Sarah Webber, Jada Brown, Paul Benson, Jennifer Dalton (FT NTT non-voting guest), Sarah Cahalan, Jim Farrelly (Faculty Board non-voting guest), Carlos Bernal

Excused: Kathy Webb, Joanna Abdallah

Absent:

Guests: Tom Skill (Associate Provost & CIO)

Opening
- Call to order
- Opening prayer/meditation – Jim Farrelly [Prayer/Meditation signup here]
- **VOTE:** Approval of minutes from 12/3/21 ECAS meetings [to be sent by Lee Dixon].

Announcements
- Next ECAS meeting Friday, December 17, 2021, 10:00-11:30am **(via Zoom if needed):** Planning for no meeting next week and will reconvene in January
- Next Senate meeting, Friday, January 21, 2021, 3:30-5:30 in KU Ballroom
- ELC Meeting, December 20, 2021, 10:30-noon, **via Zoom**
- Provost Council Update (Dorf, Benson, Webb): Sam shared some of what was discussed at Provost Council, as did Paul
- CSIT Update (Benson, Dixon, Dorf, and Webb): Sam shared some of what was discussed at CSIT's last meeting, including the formation of CSIT working groups and the ideas that were collected from faculty and staff on campus for sustainable institutional transformation
- Path Forward Update (Benson): brief update regarding infection rates, as well as rates of vaccination and/or exemption status

Old Business
- **UPDATE:** Policies on Senate Governance and Procedures (to be discussed at committees, slides here): The following items were discussed briefly. These changes will be shared at the January Senate meeting.
  o DOC 2022-02: Policy to Review Senate Composition
  o DOC 2022-03: Procedures on Filling Senate Vacancies (see DOC 2007-05 revisions as well)
  o DOC 2022-01: Repeal of DOC 2020-09
  o Updated Constitution with *de minimis* changes
  o Updating on DOC 2007-05
    ▪ Includes new policy on filling senate vacancies
    ▪ Includes updates on number of senators throughout due to constitutional amendment
    ▪ Removes unnecessary reminders from previous years

▪ Includes provision to comply with constitution to ensure only faculty with tenure serve as officers of the Senate and a provision if there are fewer than three tenured-members on ECAS.
▪ Includes a clarification on length of terms for sabbatical replacements to ECAS
▪ Includes update to election schedule for members of ECAS due to constitutional amendment.
▪ Includes new appendices:
▪ A. Timeline for Reviewing and Reassessing Programs and Policies
▪ B. Schedule for Appointing ECAS Representatives to Committees and Boards

New Business
- **DISCUSSION:** Adding request for information of IT resources within CIM system (Guest: Tom Skill).: Tom shared that it would be helpful for UDIT to have information regarding the IT resources that would be required for the implementation and delivery of program changes and the formation of new programs, especially what would be required of e-learning staff as well as software requirements; ECAS agreed that such a change to CIM would be beneficial and discussed the logistics of making a recommendation and presenting it to the full Senate: Vote to recommend this change was unanimously in favor of the change and that it be announced to the Senate in January 2022
- **UPDATE:** Next steps for SAPC and priorities for Spring 2022 action at Senate.: Sam shared discussions that he has had with Sharon Gratto regarding having two separate policy changes related to SET: delivery of SET and the use of SET for merit/tenure/promotion. We also discussed the need for FAC to weigh in on the latter.
- **DISCUSSION:** Expanding midterm grading policy for all undergraduate students.: We discussed some of the downside of making such a policy change (e.g., there are many times throughout the semester that faculty are asked to provide grades, adding to faculty workload, especially those teaching more courses, such as lecturers). We also discussed the positives of making such a change, continuing the discussion we had last week. The discussion was rich and robust, including how best to address this issue (e.g., which standing committee should perform this task, forming a task force, etc.). One idea was to have FAC take this on as part of a larger discussion on how we evaluate teaching/research/service, although this may be too much to ask of the committee right now. **ACTION ITEM: Discuss this issue with chairs in January.**
- **DISCUSSION:** Other agenda items for Spring 2022?
  o further conversations about 2U, PATH/Aviate, others?

Future Issues/Items
- COVID-19 Safety
- Anti-Racism Action Plan
- Review Maternity Leave Policy draft charge to FAC
- Revisions to Senate Constitution/Code of Regulations (2014/2017)
- SET and Bias/Bias in Classroom (SAPC)
- Equity and PATH/AVIATE
- CAP 5yr Review (APC)
- Clinical Faculty Review (DOC 2017-01) should be reviewed every three years. (FAC)

- Academic Calendar Priorities Review (2018-2019 holdover)
- Post-COVID Return to Work
- Shared Governance Issues
- Badges/Micro-Credentials (to be revisited in Fall 2022)
- Adding request for information of IT resources within CIM system (APC).
- Inviting a Student Development staff panel at an Academic Senate meeting
- Update on policy to no longer sponsor international faculty/staff.
- Draft Senate Resolution regarding libraries and Center for online learning.

Task	Assigned to	Consultation Expectation	Work Due	Update
Wellness Certificate	APC	TBD	October 2021	Delayed until late October/early November
Review of University Clinical Committee	FAC	UCC	Jan 2022	
CAP Five-Year Review	APC	Multiple	1 April 2022	October Senate Meeting
Mitigating Bias in SETs and Classrooms	SAPC	Multiple	15 March 2022	November Senate Meeting
Policy to Review Senate Composition	ECAS	Senate Standing Committees	January 2022 Senate Meeting	November Senate Meeting
Implement changes to Constitution after passing of DOC 2021-02.	ECAS	Senate Parliamentarian and University	January 2021	

		Libraries, APC, FAC, SAPC		
[Updating DOC 2007-05](#)	ECAS (Sam Dorf with help from Jane Koester)	Senate Parliamentarian, Senate	April 2022	[Draft changes here](#)
[Policy on Filling Vacancies to the Academic Senate](#)	ECAS	Senate Parliamentarian, Senate	April 2022	November Senate Meeting
[FT NTT not covered by Clinical/Lecturer Promotion Policies](#)	FAC	Unit Heads, Faculty-In-Residence, Lab Instructors, IEP Instructor	March 2022	
[Revisions to University Promotion Policies for Lecturers and Clinical Faculty/Faculty of Practice](#)	FAC	Unit Deans, FT-NTT Faculty impacted by changes, University Lecturer Promotion Committee, University Clinical Committee.	March 2022	

Meeting ended at 11:36am

Respectfully submitted by Lee Dixon