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2022-04-22 Minutes of the Executive Committee of the Academic Senate

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Minutes
Executive Committee of the Academic Senate
22 April 2022
10:00-11:30 am, SM113B

Present: Sam Dorf (President), Lee Dixon (Secretary), Carissa Krane (Vice President), Sarah Webber, Joanna Abdallah, Philip Appiah-Kubi, Kathy Webb, Connie Bowman, Andrew Moyer (guest; SGA President), Jim Farrelly (Faculty Board non-voting guest), Sarah Cahalan,

Excused: Jennifer Dalton (FT NTT non-voting guest), Jada Brown, Paul Benson, Chris Roederer,

Absent:

Guests: Carolyn Phelps (in Paul Benson's stead)

Opening
- Call to order
- Opening prayer/meditation – Connie Bowman [Prayer/Meditation signup here]
- **VOTE:** Approval of minutes from 4/8/22 ECAS meeting: Approved by unanimous consent.

Announcements
- LAST ECAS meeting Friday, April 29, 2022, 10:00-11:30am
- LAST Senate meeting, Friday, April 29, 2022, 3:30-5:30
- LAST ELC Meeting, April 25, 2022, 10:30-noon
- President's Council Update (Benson, Webb, Dorf): Discussed FY23 budget, there was a presentation by the president of the Association of Catholic Colleges and Universities,
- CSIT Update (Benson, Dixon, Dorf, and Webb): presentations from the remaining CSIT working groups at the most recent meetings, CSIT leadership is working with working groups regarding next steps, Jason Reinoehl presented on enrollment issues
- Path Forward Update (Benson): no new updates

Old Business
- **DISCUSSION and VOTE:** Senate Agenda for 29 April : Discussed and approved by unanimous consent.
- **DISCUSSION and VOTE:** Revisions of DOC 2007-05 for 29 April meeting: Briefly discussed and voted unanimously to move the revisions to the full Academic Senate.
  - o Two new appendices discussed in Fall 2021
- **DISCUSSION:** Logistics and Agenda for 29 April Senate Meeting: Discussed briefly
  - o List of departing Senators
  - o ECAS and Officer Elections confirmed with Jane Koester (voting materials)
- **DISCUSSION:** ECAS Year-End Report Draft

New Business
- **DISCUSSION and VOTE:** AY22-23 Senate Committee Assignments: Discussed and voted unanimously on the assignments
- **DISCUSSION and VOTE:** DOC 2022-07: Wellbeing Education Certificate: Discussed and voted unanimously to move to the full Academic Senate

- **DISCUSSION and VOTE:** DOC 2022-08: Revised By-Laws of the Faculty Hearing Committee on Academic Freedom and Tenure (*de minimis* changes), approved by FC-AFT on 19 April 2022. See email from Leslie Picca.: Discussed, made changes, and voted unanimously in favor of the proposed changes as well as returning the document to the committee for final approval
- **DISCUSSION:** UNRC Charges and Business Continuity Issues: Discussed and made plans related to these items
    o Use of designated UNRC mailbox
    o Library Request
    o APC requests
    o President's Request
- **DISCUSSION:** Archiving of Zoom Senate Meetings: Decided that recordings should be archived by the Provost's office and by the Senate on udayton.edu
    o Senate meetings from AY20-21 and those on Zoom from AY21-22 need either be moved to a new storage location or be deleted. This does not impact archival of Senate minutes.
    o Options include Box, Warpwire or YouTube (Provost Office can host on Box)

Future Issues/Items
- COVID-19 Safety
- Anti-Racism Action Plan
- Review Maternity Leave Policy draft charge to FAC
- Revisions to Senate Constitution/Code of Regulations (2014/2017)
- SET and Bias/Bias in Classroom (SAPC)
- Equity and PATH/AVIATE
- CAP 5yr Review (APC)
- Clinical Faculty Review (DOC 2017-01) should be reviewed every three years. (FAC)
- Academic Calendar Priorities Review (2018-2019 holdover)
- Post-COVID Return to Work
- Shared Governance Issues
- Badges/Micro-Credentials (to be revisited in Fall 2022)
- Adding request for information of IT resources within CIM system (APC).
- Inviting a Student Development staff panel at an Academic Senate meeting
- Update on policy to no longer sponsor international faculty/staff.
- Draft Senate Resolution regarding libraries and Center for online learning.

Task	Assigned to	Consultation Expectation	Work Due	Update
Wellness Certificate	APC	TBD	October 2021	Delayed until late October/early November

Review of University Clinical Committee	FAC	UCC	Jan 2022	Part of FT NTT Policy work by FAC; due March 2022
CAP Five-Year Review	APC	Multiple	1 April 2022, extended to end of April	October Senate Meeting; updated at 8 April Senate meeting.
Mitigating Bias in SETs and Classrooms	SAPC	Multiple	15 March 2022	November Senate Meeting
Policy to Review Senate Composition	ECAS	Senate Standing Committees	January 2022 Senate Meeting	Passed at January Senate Meeting
Implement changes to Constitution after passing of DOC 2021-02.	ECAS	Senate Parliamentarian and University Libraries, APC, FAC, SAPC	January 2021	Passed at January Senate Meeting
Updating DOC 2007-05	ECAS (Sam Dorf with help from Jane Koester)	Senate Parliamentarian, Senate	April 2022	Passed at January Senate Meeting
Policy on Filling Vacancies to the Academic Senate	ECAS	Senate Parliamentarian, Senate	April 2022	Passed at January Senate Meeting
FT NTT not covered by Clinical/Lecturer Promotion Policies	FAC	Unit Heads, Faculty-In-Residence, Lab Instructors, IEP Instructor	March 2022	Progress report given at April 8 Senate Meeting; work will carry over to AY22-23

Revisions to University Promotion Policies for Lecturers and Clinical Faculty/Faculty of Practice	FAC	Unit Deans, FT-NTT Faculty impacted by changes, University Lecturer Promotion Committee, University Clinical Committee.	March 2022	Progress report given at April 8 Senate Meeting; work will carry over to AY22-23
Drafting a New University Policy for the Administration of Student Evaluation of Teaching (SET)	APC	SAPC reports on SET, FAC, ECAS, IBRAC, and Academic Senate.	15 April 2022	Progress report given at April 8 Senate Meeting; work will carry over to AY22-23
Policies Related to the Use of student evaluation of teaching in faculty evaluation	FAC	SAPC reports on SET, APC, ECAS, and Academic Senate	End of April 2022	To carry over to AY22-23

Meeting ended at 11:35am

Respectfully submitted by Lee Dixon