

Fall 10-21-2022

2022-10-21 Minutes of the Executive Committee of the Academic Senate

University of Dayton. Academic Senate. Executive Committee

Minutes
Executive Committee
Academic Senate, University of Dayton
October 21, 2022
SM113B, 10-11:30am

Present: Joanna Abdallah, Philip Appiah-Kubi, Paul Benson, Sarah Cahalan (Secretary), Anne Crecelius (Vice President), Jennifer Dalton, Wiebke Diestelkamp, Samuel Dorf (President), Jay Janney, Chris Roederer, Kathleen Webb

Excused: Grant Neeley, Todd Uhlman, Camryn Justice

Guest: Kathrin Hanek (from Leadership UD)

Opening

- Call to order
- Opening prayer/meditation – Sam Dorf [[Prayer/Meditation signup here](#)]
- VOTE: Approval of [minutes from 10/14/2022 meeting](#) [Attached]
Approved by unanimous consent

Announcements

- Next ECAS meeting Friday, October 28, 2022, 10:00-11:30am
- Next ELC Meeting: Donuts on 10/24 with Deans in Torch Lounge
- [Next Academic Senate Meeting, Friday October 21, 2022](#) (KU Ballroom)
- Learning Teaching Forum 2023 — Contextualizing Education and Instilling Hope: The Role of the University in Preparing Future Leaders ([CFP here](#)). Proposals due, November 4, 2022.
- [Dialogue Zone Programming](#) on Dobbs and other topics.
- UPCC Update (Dorf); upcoming work on Travel & Entertainment policy.
- Feedback from Budget Update Meeting on the Blue Sky Strategic Direction. What are we hearing from our areas?
 - Some confusion about what the vision is, how Blue Sky connects to the need to manage university finances carefully over the next years while UD invests in the future; summary points at the next Q&A session will be helpful.
 - Some questions from those coordinating and working in graduate programs. Point made that graduate programs contribute to UD being a top-tier institution. Some concern from these areas that energy and

resources will be redirected away from graduate programs and graduate students.

- Reminder from Provost Benson that Blue Sky does not capture the entirety of the institution; it is a vision and is focused on a specific area (undergraduate) where UD might adjust for strategic impact.
- ECAS reminded that we can email our constituents to encourage they attend information sessions.
- CSIT Updates (no meetings until November)

Old Business

- **UPDATE and DISCUSSION:** Revisions to midterm grading policy. [Draft policy can be viewed here](#) (Crececius).
- Key takeaway from the last couple of years: undergraduates want feedback and prefer letter grades because they are clear goalposts for success. APC proposes that faculty members be required to provide midterm progress reports consisting of, at a minimum, a letter grade for all undergraduate students.
- APC will not take this to the Academic Senate until coordination with offices such as Registrar, Advising, UDIT, OASSA, Student Success, etc. has been completed. Ideally UD could implement this change while also streamlining processes for student feedback, anticipating concerns about faculty workload.
- New Isidore tool for exporting midterm grades to banner is a good example of how this work can be facilitated/streamlined; providing valuable information to students without creating new workload burdens on faculty.
- Observation that it is important to include the weight of the midterm grade relative to the full semester's grade (point distribution varies across classes).
- Observation that consolidating some of these reporting processes is essential. Faculty with very large classes spend significant time on this work.
- Observation that student education is essential; they are also navigating through multiple systems that are not always compatible.
- APC hopes to bring this to the Senate in January. Implementation is not APC's purview but essential to consult with those who will be implementing this policy next academic year. That consultation is underway.
- **UPDATE:** Discontinuation of Certificate in Statistical Finance. Approved at 30 September College of Arts and Sciences, Academic Affairs Committee (AAC). [See PIM form](#) and [communication from AAC](#). This and two other certificates in Mathematics will be placed on the November agenda

New Business

- **DISCUSSION:** Logistics for Senate Meeting:
 - Volunteer to check Q&A Form. [Form to submit is here.](#)
 - [Spreadsheet of questions are here.](#)
 - amend SAPC report from September Senate meeting to minutes
- **UPDATE:** Please read the GEF Fellows' Report, "[Policy and Practice: Evaluating Workflows and Communication for Maternity leave and the University of Dayton](#)". Carolyn Phelps will join us next week to discuss it along with steps being taken to address the report.
- **DISCUSSION:** Other agenda items for [Fall 2022 and Spring 2023](#). - -
 - Possibility of including SET policies update at future meeting; possible Q&A session with President Spina, Andy Horner, Rick Omlor for November.
- **UPDATE and DISCUSSION:** APC updates (Crecelius)
- **UPDATE and DISCUSSION:** FAC updates (Dalton)
 - Moving along on migration/integration of the promotion policies for NTT faculty.
 - Upcoming work will include specific feedback from NTT faculty as well as consultation with Office of Diversity and Inclusion,
 - Since these policies do not cover tenure, they do not require a full faculty vote, just a Senate vote. So soliciting feedback from the impacted faculty ahead of that vote is essential for inclusion.
 - Possible spring semester charge to FAC around faculty workload.
- **UPDATE and DISCUSSION:** SAPC updates (Janney):
 - preview of suggested edits to faculty handbook around language about monitoring and proctoring. Faculty should make clear what is being monitored and collected. Reasonable alternatives should be available for students who need them. Note that related changes should be considered for the student documents such as honor code/pledge, not only the faculty handbook. Future consultation with Lisa Sander in Legal Affairs and Student Government Association.
 - Comment that education for faculty will be needed so they understand the implications of some of the tools they use.
 - This item might be ready for the November Senate meeting.
- **DISCUSSION:** Other agenda items? Good and welfare?

Future Issues/Items and Recommendations for 2022-2023 ECAS:

- Examine Graduate Student life (with attention to international students)

- Continue exploring the possibility of transitioning away from Midterm Grades and towards universal use of the Student Success Network to provide Midterm Progress Reporting.
- Due to changes in personnel, invite ODI to give an update to ECAS in Fall 2022
- Continue the conversations on Path/Aviate and Academic Curricula Collaborations
- Carryout tasks in response to any CSIT recommendations
- SET Charges that need to be completed (see above)
- CAP 5yr Review Changes from first year (see [APC report on year one of CAP 5yr Review](#)). Note that this 156-page report makes a number of recommendations that require further consultation and Senate implementation.
- Develop a procedure document for programs, centers, and units for invited speakers
- Recruitment strategies (ECAS should take tours to understand what prospective students see)
- Maternity Leave Policy reconciliation with GERF report
- Continue discussions and work with provost office on advising
- Invite UD Advancement to ECAS in advance of April campaign launch
- Address APC Overburdening and reexamining CAP review and assessment policies/processes.
- FT-NTT Policy revisions that FAC began
- Implementation of UPTP for Units and Departments, and reminder of timeline.
- Update on microcredentials (report due at end of Summer to Provost)
- Ethics around Proctoring software (spyware/turnitin/lockdown browser software)
- Examining solutions to pressures on Academic Calendar for AY23-24 due to timing of Easter.
- Appoint someone to serve on HR Advisory Council in Fall 2022
- Appoint someone to serve on Elections Committee in Fall 2022
- Appoint someone from CAS and SBA to serve on UNRC starting in Fall 2022.

| Task | Assigned to | Consultation Expectation | Work Due | Update |
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| CAP 5yr Review (year 2) | APC | Multiple | 1 April 2023 | ECAS update in October |
| Revisions to FT-NTT Policies | FAC | Unit Deans, FT-NTT Faculty impacted by changes, University Lecturer Promotion Committee, University Clinical Committee | 30 November 2022 | |
| Evaluation and Revision of Student Academics Rights and Responsibilities Policy | SAPC | Unit Deans Offices, Student Government Association, Learning Teaching Center Staff | 30 November 2022 | |
| Midterm Progress Reports | APC | LTC, Unit Associate Deans | 1 October 2022 | Updated ECAS 30 September |
| Changes to UNRC Request for Nominees Form | UNRC | None specified | 1 November 2022 | |

Meeting adjourned: 11:32

Respectfully submitted: Sarah Cahalan