

Fall 11-4-2022

2022-11-04 Minutes of the Executive Committee of the Academic Senate

University of Dayton. Academic Senate. Executive Committee

Minutes
Executive Committee
Academic Senate, University of Dayton
November 4, 2022
SM113B, 10-11:30am

Present: Joanna Abdallah, Philip Appiah-Kubi, Paul Benson, Sarah Cahalan (Secretary), Anne Crecelius (Vice President), Jennifer Dalton, Wiebke Diestelkamp, Samuel Dorf (President), Jay Janney, Camryn Justice, Chris Roederer, Todd Uhlman, Kathleen Webb

Excused: Grant Neeley

Guests: Mark Jacobs, Trevor Collier

Opening

- Call to order
- Opening prayer/meditation – Anne Crecelius [[Prayer/Meditation signup here](#)]
- VOTE: Approval of [minutes from 10/28/2022 meeting](#) [Attached]
Approved by unanimous consent

Announcements

- Next ECAS meeting Friday, November 11, 2022, 10:00-11:30am
- Next ELC Meeting Monday November 28, 10:30am to noon. Sam will prepare some questions coming out of the “Donuts with the Deans” meeting.
- [Next Academic Senate Meeting, Friday November 18, 2022](#) (KU Ballroom)
- [The Native Peoples of the Americas Colloquium](#) (7-9 November)
- ECAS Scheduling Survey Reminder
- Update on UDGlobal Summit on 1 November.
 - Colleagues from Shorelight met with Deans, some faculty, and other leaders from Provost’s academic team. Lots of discussion of growth. Question: how does shared governance intersect with the subcommittees working on UDGlobal? Answer: they are mostly information-sharing committees, not decision-making committees; they are not making policies.
- Provost Council Update
 - Update on course modalities and clarifying course type (asynchronous, hybrid, etc.) in the course catalog, for consistency and ease of searching for students.

- Update on changes to the Student Success Network's capabilities.
- Question at ECAS: there were some issues with SSN's recent midterm grade reporting. Has that been resolved? Follow-up questions will be sent to Academic Affairs and Learning Initiatives.
- Feedback from Budget Update Q&A Meeting
- CSIT Updates
- Discussed feedback from the Blue Sky forums.
- President Spina will share more at the November Academic Senate meeting.
- Question about disseminating information. Both forums were recorded and there is a useful slide which summarizes some of the big picture pieces.

New Business

DISCUSSION and VOTE: [Major in Business Analytics \(BAN\) as Part of BSBA Proposal](#) (Mark Jacobs and Trevor Collier, guests)

- Four documents were shared ahead of the ECAS meeting.
- Why this major? A good opportunity for students. Most students are not going to get a graduate degree in this area. However, most jobs in business analytics only require an undergraduate degree. This would be a competitive offering for UD.
- Programming languages, statistical tools, supply chain management, etc. New courses will be delivered by existing faculty, with hopes to hire one additional full-time faculty member.
- Speculation that approximately 15 students would come to UD for this major each year.
- There are regional students who don't consider UD because this is not an option. Prospective students and their parents have demonstrated an interest in this.
- This new degree is well-configured for double majors, for example Accounting.
- Comment: A new program in data analytics is being developed in the Mathematics department, which is also currently in the process of hiring a statistician—will this major be in competition with that?
Answer: there may be some overlap but the career paths from these programs are different. Maybe there is an opportunity for collaboration/synergy.
- Question: Is the number of required classes in alignment with other majors in Business? Yes, it is a similar model.
- Question about prerequisites for some of the more advanced classes. For example, if someone learns Python in a Computer Science class, would that count as a prerequisite akin to the BAN class which teaches Python? Most likely, pending consultation across these areas.

- Questions about the impact of 15 new students on other areas of the university? Answer that Business is considering its admissions, targeting fewer new admissions overall.
- Suggestion about certificate or other opportunities for revenue generation.
- Suggestion of internal analytics projects/experiential learning for senior Capstone projects.
- Question: is there a timeline issue for this coming to ECAS instead of the full Academic Senate? Yes, Business would like approval soon so they can begin advertising it to next year's class. The Board of Trustees meeting in January is a hard deadline. Suggestion that it could be brought to the Senate as an informational item, in part to advertise this new offering. This would not fit into an agenda until early 2023.
- Verbal commitment from Jacobs and Collier that there will be collaboration with other units, especially Mathematics.
- Provost Benson confirmed support for this proposal.
- VOTE: Motion to approve and send to Provost's Council: **Approved.**

DISCUSSION: [Draft Workload Charge for FAC](#)

- It has been about a decade since workload guidelines (DOC 1995-01 and DOC 2012-09) have been reviewed.
- Recent changes on campus include Flyer Plan for Community Excellence and UPTP; these impact workload but are not reflected in the guidelines.
- Suggested consultation with the Faculty Board since their constituents should have a lot of good information to share.
- Comment that April 1 is an unrealistic deadline for this charge especially since FAC is working on another major charge at this time.
- Suggestion that this start as a conversation at the Academic Senate, instead of a charge to FAC, and that this charge might make more sense once we have more information about the Blue Sky initiative and how it may impact workload.
- Comments that faculty constituents have been raising concerns about workload in multiple venues. Can conversations be coordinated now, including leveraging the tools of shared governance?
- Comment about the importance of defining workload. Changes to the guidelines at this time might be putting the cart before the horse; information gathering and education might need to come first.
- Comment that these guidelines are being used to set workload, but they have not been updated to reflect changes on campus.

- Comment that Blue Sky is not actually the major reason people are feeling overworked; in fact, workload creep has been an issue for many years.
- Facilitating conversations in the coming months might be more realistic than developing a report.
- Upcoming Faculty Board meeting will include conversation about workload, which will be summarized in a report by that group.
- Comment that work on integration of non-tenure-track faculty documents has surfaced that the nature of work has changed over the past years, the workload guidelines don't adequately reflect some of the work people are doing.
- Comment that credit hours have actually gone down per faculty member; so what has added to workload? Email, the work of CAP including CAP reviews, the needs of undergraduates have increased, service obligations, etc.
- Comment: would UD faculty be interested in dashboards to track what faculty do across areas?
- Conversation tabled for further discussion.

DISCUSSION and VOTE: [November 18, 2022 Senate Meeting Agenda](#).

Approved pending inclusion of opening prayer.

UPDATES and DISCUSSION: Draft Policy Changes to SET conversation.

- Conversations about these draft changes are underway with various stakeholders.
- **DISCUSSION:** Other agenda items for [Fall 2022 and Spring 2023](#)
- **UPDATE and DISCUSSION:** APC updates (Crecelius) Tabled.
- **UPDATE and DISCUSSION:** FAC updates (Neeley) Tabled.
- **UPDATE and DISCUSSION:** SAPC updates (Janney) Tabled.
- **DISCUSSION:** Other agenda items? Good and welfare?

Future Issues/Items and Recommendations for 2022-2023 ECAS:

- Examine Graduate Student life (with attention to international students)
- Continue exploring the possibility of transitioning away from Midterm Grades and towards universal use of the Student Success Network to provide Midterm Progress Reporting.
- Due to changes in personnel, invite ODI to give an update to ECAS in Fall 2022
- Continue the conversations on Path/Aviate and Academic Curricula Collaborations
- Carryout tasks in response to any CSIT recommendations
- SET Charges that need to be completed (see above)

- CAP 5yr Review Changes from first year (see [APC report on year one of CAP 5yr Review](#)). Note that this 156-page report makes a number of recommendations that require further consultation and Senate implementation.
- Develop a procedure document for programs, centers, and units for invited speakers
- Recruitment strategies (ECAS should take tours to understand what prospective students see)
- Maternity Leave Policy reconciliation with GEF report
- Continue discussions and work with provost office on advising
- Invite UD Advancement to ECAS in advance of April campaign launch
- Address APC Overburdening and reexamining CAP review and assessment policies/processes.
- FT-NTT Policy revisions that FAC began
- Implementation of UPTP for Units and Departments, and reminder of timeline.
- Update on microcredentials (report due at end of Summer to Provost)
- Ethics around Proctoring software (spyware/turnitin/lockdown browser software)
- Examining solutions to pressures on Academic Calendar for AY23-24 due to timing of Easter.
- Appoint someone to serve on HR Advisory Council in Fall 2022
- Appoint someone to serve on Elections Committee in Fall 2022
- Appoint someone from CAS and SBA to serve on UNRC starting in Fall 2022.

Task	Assigned to	Consultation Expectation	Work Due	Update
CAP 5yr Review (year 2)	APC	Multiple	1 April 2023	ECAS update in October
Revisions to FT-NTT Policies	FAC	Unit Deans, FT-NTT Faculty impacted by changes, University	30 November 2022	

		Lecturer Promotion Committee, University Clinical Committee		
Evaluation and Revision of Student Academics Rights and Responsibilities Policy	SAPC	Unit Deans Offices, Student Government Association, Learning Teaching Center Staff	30 November 2022	
Midterm Progress Reports	APC	LTC, Unit Associate Deans	1 October 2022	Updated ECAS 30 September
Changes to UNRC Request for Nominees Form	UNRC	None specified	1 November 2022	

Meeting adjourned: 11:34

Respectfully submitted: Sarah Cahalan