

Fall 11-18-2022

2022-11-18 Minutes of the Executive Committee of the Academic Senate

University of Dayton. Academic Senate. Executive Committee

Minutes
Executive Committee
Academic Senate, University of Dayton
November 18, 2022
SM113B, 10-11:30am

Present: Joanna Abdallah, Philip Appiah-Kubi, Paul Benson, Sarah Cahalan (Secretary), Anne Crecelius (Vice President), Jennifer Dalton, Wiebke Diestelkamp, Samuel Dorf (President), Jay Janney, Camryn Justice, Grant Neeley, Chris Roederer, Todd Uhlman, Kathleen Webb

Guest: Daniel Tuss (Leadership UD)

Opening

- Call to order
- Opening prayer/meditation – Chris Roederer [[Prayer/Meditation signup here](#)]
- **VOTE:** Approval of [minutes from 11/11/2022 meeting](#). Approved by unanimous consent.

Announcements

- Next ECAS meeting Friday, December 2, 2022, 10:00-11:30am
- Next ELC Meeting Monday November 28, 10:30am to noon.
- [Next Academic Senate Meeting, Friday November 18, 2022](#) (KU Ballroom)
- Faculty Board met 11/16, very well-attended. Gathering data on faculty workload with the goal of a report.
- All-University Leadership meeting 11/15 was primarily a debrief about November 7 threat response.

Old Business

- **UPDATES and DISCUSSION:** Draft Policy Changes to SET continued conversation ([draft policy and materials here](#)).
- Seven people attended this week's open conversations. Generally speaking, people agree that the instruments contain bias; differing approaches to how to mitigate that bias and improve our processes.
- Feedback has also been received via anonymous Google form (13 responses).
- Today's Senate meeting will be another opportunity for feedback.

- Discussion: a consensus is emerging around just a small handful of items such as using SET more as a formative than an evaluative tool; but the “how to” balance is to be determined.
- Discussion: at some meetings, including recent APC meeting, there has been some concern about overcorrecting and throwing out a system that has value.
- Discussion: there is room for improvement in our systems to track long-term development of instruction, so SET can be part of a formative process. Some questions from faculty along the lines of, are we once again asking people to do more, with regards to the proposed annual written reflection?
- Question for ECAS: What feedback would we like from members of the Academic Senate on this topic? Discussion: which items of the proposal are generally agreed upon and which remain controversial? Proposal to develop a Google form for senators that breaks down the items in the document.
- Discussion: We should remember, in these conversations, that there is some value to SET. Many students give very thoughtful and useful feedback. Many examples of how SET has helped instructors improve their teaching.
- Discussion: It would be useful to have opportunities to share across units the evaluative/formative practices that work well.
- Gratitude expressed for the authors of the proposal.
- **DISCUSSION:** Continued discussion and drafting of [charge to FAC on workload](#)
- Recap from previous discussion: FAC does not have bandwidth to write a report on this topic this academic year. But perhaps they can help facilitate the conversations.
- The Faculty Board has already begun gathering data and input from faculty on this topic.
- One goal of the charge is to align workload guidelines with institutional priorities.
- Discussion: many units are in the process of drafting updated P&T policies, so is this too soon to review overarching workload policy?
- Discussion: the current guidelines actually capture much of what is in this charge, including giving units the purview to set their own workload guidelines. Are people conflating a general feeling of exhaustion with a need to update workload policies? (Acknowledging some frustration on campus about the need to be “research active” or teach another course, without acknowledgement of the other ways a faculty member might be contributing to campus.)
- Discussion: the current workload document does not appear to cover NTT faculty, who often are expected to do scholarship/clinical

- practice work on top of a full 4:4 teaching load. This is a specific item that could be fixed by ongoing work on NTT promotion policies.
- Discussion: current workload guidelines do not mention inclusive excellence. But it will be in all the new P&T documents.
 - Discussion: how much should be captured by unit policies including P&T policies, vs. how much should be captured by university-level guidelines such as these?
 - Discussion: some faculty would like to know when the institution will address service loads on campus, data-gathering around this began pre-pandemic. The Provost reiterated that the intention is there, mindful of unit-level bandwidth right now. Suggestion that a specific timeline might be helpful.
 - Discussion that unit-level analytics would be helpful such as credits to bank for future course releases. But different models require that units be adequately staffed so that a course release for a faculty member doesn't impact availability of required classes.
 - **Action item:** Sam requests individual feedback from ECAS on the draft charge to FAC.
-
- **DISCUSSION** of FT NTT voting rights on policies that impact them, and voting rights for NTT faculty in general.
 - Need to loop back to this conversation on December 2. An agenda item will be added on voting rights, both university-wide and in individual units, for NTT faculty on campus.
 - Suggestion to have some readings about tenure ahead of the December 2 meeting.

New Business

- **DISCUSSION:** Logistics for Senate Meeting:
 - Volunteer to check Q&A Form. [Form to submit is here.](#)
[Spreadsheet of questions are here.](#) Grant Neeley volunteered to monitor.
- **DISCUSSION:** Draft agenda for [20 January 2023 Senate Meeting](#)
- **DISCUSSION:** Other agenda items for [Fall 2022 and Spring 2023](#)
- **NEW ITEM: DISCUSSION and VOTE:** temporary appointment to the CAP-C: Todd Smith from the Department of Physics to serve as the natural sciences faculty representative for the College of Arts and Sciences during the Spring 2023 semester while Angela Mammana, the current natural sciences faculty representative is on sabbatical.
Approved.

- **UPDATE and DISCUSSION:** APC updates (Crecelius). Drafting surveys for CAP review.
- **UPDATE and DISCUSSION:** FAC updates (Neeley) Consultations wrapping up on NTT promotion policies and implementation work.
- **UPDATE and DISCUSSION:** SAPC updates (Janney). Some conversations about SET.
- **DISCUSSION:** Other agenda items? Good and welfare?

Future Issues/Items and Recommendations for 2022-2023 ECAS:

- Examine Graduate Student life (with attention to international students)
- Continue exploring the possibility of transitioning away from Midterm Grades and towards universal use of the Student Success Network to provide Midterm Progress Reporting.
- Due to changes in personnel, invite ODI to give an update to ECAS in Fall 2022
- Continue the conversations on Path/Aviate and Academic Curricula Collaborations
- Carryout tasks in response to any CSIT recommendations
- SET Charges that need to be completed (see above)
- CAP 5yr Review Changes from first year (see [APC report on year one of CAP 5yr Review](#)). Note that this 156-page report makes a number of recommendations that require further consultation and Senate implementation.
- **Develop a procedure document for programs, centers, and units for invited speakers**
- Recruitment strategies (ECAS should take tours to understand what prospective students see)
- Maternity Leave Policy reconciliation with GEF report
- Continue discussions and work with provost office on advising
- Invite UD Advancement to ECAS in advance of April campaign launch
- Address APC Overburdening and reexamining CAP review and assessment policies/processes.
- FT-NTT Policy revisions that FAC began
- Implementation of UPTP for Units and Departments, and reminder of timeline.
- Update on microcredentials (report due at end of Summer to Provost)
- Ethics around Proctoring software (spyware/turnitin/lockdown browser software)
- Examining solutions to pressures on Academic Calendar for AY23-24 due to timing of Easter.
- Appoint someone to serve on HR Advisory Council in Fall 2022

- Appoint someone to serve on Elections Committee in Fall 2022
- Appoint someone from CAS and SBA to serve on UNRC starting in Fall 2022.

Task	Assigned to	Consultation Expectation	Work Due	Update
CAP 5yr Review (year 2)	APC	Multiple	1 April 2023	ECAS update in October
Revisions to FT-NTT Policies	FAC	Unit Deans, FT-NTT Faculty impacted by changes, University Lecturer Promotion Committee, University Clinical Committee	30 November 2022	
Evaluation and Revision of Student Academics Rights and Responsibilities Policy	SAPC	Unit Deans Offices, Student Government Association, Learning Teaching Center Staff	30 November 2022	
Midterm Progress Reports	APC	LTC, Unit Associate Deans	1 October 2022	Updated ECAS 30 September

Changes to UNRC Request for Nominees Form	UNRC	None specified	1 November 2022	New form shared at ECAS on 11 November 2022
---	------	----------------	-----------------	---

Meeting adjourned: 11:27

Respectfully submitted: Sarah Cahalan