

Spring 1-13-2023

2023-01-13 Minutes of the Executive Committee of the Academic Senate

University of Dayton. Academic Senate. Executive Committee

Minutes
Executive Committee
Academic Senate, University of Dayton
January 13, 2023
SM113B, 10-11:30am

Present: Joanna Abdallah, Philip Appiah-Kubi, Paul Benson, Sarah Cahalan (Secretary), Anne Crecelius (Vice President), Jennifer Dalton, Wiebke Diestelkamp, Samuel Dorf (President), Jay Janney, Camryn Justice, Grant Neeley, Chris Roederer, Kathleen Webb

Excused: Todd Uhlman

Opening

- Call to order
- Opening prayer/meditation – Sarah Cahalan [[Prayer/Meditation signup here](#)]
- VOTE: Approval of [minutes from 1/6/2023 meeting](#). Approved.

Announcements

- Next ECAS meeting Friday, January 20, 2023, 10:00-11:30am
- Next ELC Meeting Monday, January 23, 10:30am to noon.
- [Next Academic Senate Meeting, Friday January 20, 2023](#) (KU Ballroom)
- Flyer Funder applications now open ([see here](#))
- President's Council Updates (Dorf, Benson, Webb). President's Council has not met.
- Blue Sky Scoping Progress Updates (Crecelius, Benson)
 - The group has started meeting. As work proceeds, they will consult with ECAS on the project mapping process and communication planning.
 - Michelle Pautz and Kristen Keen will join an upcoming ELC meeting to discuss and answer questions. They will also join upcoming Faculty and Staff meetings.

- There will be opportunities for campus input; reminder that this group is mapping/scoping, not getting into the specifics about changes that might take place several years from now.

Old Business

- **UPDATES:** Draft Policy Changes to SET continued conversation ([draft policy and materials here](#)).
- Action item: Dorf will share a link to the most up-to-date suggested policy changes.
- Suggestion about framing and vocabulary, “SET” vs. Student Perception of Classroom Experience.
- **DISCUSSION:** Finalize DOCS [2023-01](#) and [2023-02](#) for [20 January 2023 Senate Meeting](#)
- Discussion of midterm evaluations in the context of faculty workload concerns; APC went into this work with the goal to eliminate one progress report to balance out adding a midterm grade requirement. Unfortunately, the report APC wanted to remove is federally required. Crecelius and others worked over months to try to remove this report, in order to remove something at the same time as adding something, but it is not possible in this case. But work is underway to streamline reporting; there might remain a possibility to remove a different report next year. Also, work to streamline systems is essential and ongoing.
- Comment that requiring a midterm grade could make it easier for some faculty, since they will not have to determine on a case-by-case basis which student is first-year, etc.
- Comment that the new tool in Isidore makes data transfer much easier.
- Comment that students have been asking for the expansion of midterm grades for years; this is essential work for student success.
- Comment about faculty workload—where is the perceived increase actually coming from? Our data is not very granular.
- Decision to change title of Academic Senate agenda item for DOC 2023-01 to make it more clear that APC is working with ALI on this policy in the larger context of student success and faculty workload. Updated agenda approved by ECAS.

New Business

- **DISCUSSION:** University Elections Committee
 - Arts Senator Election Process ([see correspondence](#) and [correspondence](#) and [January 2009 Memo of Understanding](#))

- Updates on delay of FT-NTT Ballots
- Summary of recent communication around Humanities/Arts representation on the Academic Senate, including Fine Arts.
- Does the current election cycle over-represent Fine Arts?
- The current documents also need clarification around how vacancies are filled; do we go back to the election in which the departing person was elected, or the most recent election that was run?
- The document from 2009, which is not available publicly, does not adequately answer questions that are arising, including the request to delay votes to the two University Committee on Lecturer Promotion and University Committee on Clinical Faculty Promotion, which are due to be combined.
- UEC reports to the Provost's Office. Question raised about how UEC membership is determined--by election or by Provost's Office?
- The point was raised that names should be randomized when elections are run, since there are known issues around alphabetical lists.
- **Motion:** ECAS asks the Provost's Office to require that UEC develop bylaws in consultation with stakeholders, including ECAS.
 - Approved.
- Point raised that these bylaws should go in the Faculty Handbook.
- Discussion: should ECAS ask the Provost's Office to resolve issues around Humanities elections (for future years) and NTT promotion committees (spring 2023)? Agreement that in-person discussion with UEC leaders is the best next step.
- A meeting will be scheduled including Andrea Koziol, Elise Bernal, Sam Dorf, and Chris Roederer.
- **DISCUSSION and POSSIBLE VOTE:** Draft charge to the SAPC on a stand-alone Students' Rights and Responsibilities Policy ([see draft charge here](#))
 - ECAS requests that SAPC review the Student's Academic Rights and Responsibilities policy section in the Faculty Handbook, and propose a new stand-alone document in consultation with stakeholders, including SGA. This policy should be part of the Academic Catalog in addition to being in the Faculty Handbook.
 - Suggestions that this document should also go in Isidore and the syllabus template. A primary goal for this charge is for students to be more aware of their rights and responsibilities. It should also provide links and references to other relevant policies bearing on student rights and responsibilities.
 - Charge was approved.

- **DISCUSSION:** Other agenda items for [Spring 2023](#) (See edited list below)
 - Workload with [FAC and Faculty Board](#).
 - Faculty Board is gathering data and will share results with ECAS.
 - Uses of Faculty Hearing Committees on Academic Freedom and Tenure and on Grievances.
 - Discussion of what these committees do.
 - Should there be more reporting on how many hearings, etc., take place in a given year?
 - Develop a procedure document for programs, centers, and units for invited speakers
 - When does an invited speaker require clearance at a certain level?
 - A policy does exist for student organizations but not for faculty.
- **UPDATE and DISCUSSION:** APC updates (Crecelius)
 - Incentives for CAP survey. Incentives could help get broader participation.
 - Logistics of DOC 2023-01 policy. ECAS asked to help distribute and promote the surveys.
- **UPDATE and DISCUSSION:** FAC updates (Neeley)
 - FAC
- **UPDATE and DISCUSSION:** SAPC updates (Janney)
- **DISCUSSION:** Other agenda items? Good and welfare?
 - Camryn Justice was recognized for being selected as a Woman of UD. Congrats, Camryn!

Current Future Issues/Items and Recommendations for 2022-2023
ECAS:

- Examine Graduate Student life (with attention to international students)
- Continue the conversations on Path/Aviate and Academic Curricula Collaborations
- Carryout tasks in response to any CSIT recommendations
- Develop a procedure document for programs, centers, and units for invited speakers

- Recruitment strategies (ECAS should take tours to understand what prospective students see)
- Invite UD Advancement to ECAS in advance of April campaign launch

Past Issues/Items and Recommendations for 2022-2023 ECAS:

- Continue exploring the possibility of transitioning away from Midterm Grades and towards universal use of the Student Success Network to provide Midterm Progress Reporting. (DOC 2023-02)
- Due to changes in personnel, invite ODI to give an update to ECAS in Fall 2022 (completed)
- SET Charges that need to be completed (On going)
- CAP 5yr Review Changes from first year (see [APC report on year one of CAP 5yr Review](#)). Note that this 156-page report makes a number of recommendations that require further consultation and Senate implementation.
- Maternity Leave Policy reconciliation with GEF report (Discussions in Fall 2022)
- Continue discussions and work with provost office on advising (Part of BlueSky)
- Address APC Overburdening and reexamining CAP review and assessment policies/processes. (On going)
- FT-NTT Policy revisions that FAC began (on going)
- Implementation of UPTP for Units and Departments, and reminder of timeline. (on going)
- Update on microcredentials (report due at end of Summer to Provost) Update in Fall 2022
- Ethics around Proctoring software (spyware/turnitin/lockdown browser software) DOC 2023-01)
- Examining solutions to pressures on Academic Calendar for AY23-24 due to timing of Easter. (Update in Fall 2022)
- Appoint someone to serve on HR Advisory Council in Fall 2022 (done)
- Appoint someone to serve on Elections Committee in Fall 2022 (done)
- Appoint someone from CAS and SBA to serve on UNRC starting in Fall 2022. (Done)

Task	Assigned to	Consultation Expectation	Work Due	Update
CAP 5yr Review (year 2)	APC	Multiple	1 April 2023	ECAS update in October
Revisions to FT-NTT Policies	FAC	Unit Deans, FT-NTT Faculty impacted by changes, University Lecturer Promotion Committee, University Clinical Committee	30 November 2022	
Evaluation and Revision of Student Academics Rights and Responsibilities Policy	SAPC	Unit Deans Offices, Student Government Association, Learning Teaching Center Staff	30 November 2022	
Midterm Progress Reports	APC	LTC, Unit Associate Deans	1 October 2022	Updated ECAS 30 September
Changes to UNRC Request for Nominees Form	UNRC	None specified	1 November 2022	New form shared at ECAS on 11

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Meeting adjourned: 11:35

Respectfully submitted: Sarah Cahalan