

Spring 1-20-2023

2023-01-20 Minutes of the Executive Committee of the Academic Senate

University of Dayton. Academic Senate. Executive Committee

Minutes
Executive Committee
Academic Senate, University of Dayton
January 20, 2023
SM113B, 10-11:30am

Present: Joanna Abdallah, Philip Appiah-Kubi, Paul Benson, Sarah Cahalan (Secretary), Anne Crecelius (Vice President), Jennifer Dalton, Wiebke Diestelkamp, Samuel Dorf (President), Jay Janney, Camryn Justice, Grant Neeley, Todd Uhlman, Kathleen Webb

Excused: Chris Roederer

Guests: Darren Elking (UDit), Kathrin Hanek (SBA) (both from Leadership UD)

Opening

- Call to order
- Opening prayer/meditation – Paul Benson [[Prayer/Meditation signup here](#)]
- VOTE: Approval of [minutes from 1/13/2023 meeting](#). Approved.

Announcements

- Next ECAS meeting Friday, January 27, 2022, 10:00-11:30am
- Next ELC Meeting Monday, January 23, 10:30am to noon.
 - Agenda has been shared
- [Next Academic Senate Meeting, Friday January 20, 2023](#) (KU Ballroom)
- Blue Sky Scoping Progress Updates (Crecelius, Benson)
 - An email and Porches statement was shared this morning. Question: was the email shared with everyone at UD?
- Reminder to vote in Senate elections and encourage colleagues to vote.

Old Business

- **DISCUSSION:** [Newly Revised Draft Policy Changes to SET](#) continued conversation ([other materials here](#)).
- Margie Pinnell and Erin O'Mara Kunz will visit an upcoming ECAS meeting for further discussion.

- One major change suggested in this document is a new title for SET, specifically “Student Perceptions of their Classroom Experience” proposed in section II. Discussion of the term “perception” versus “evaluation.” We use “evaluation” when we talk about peer evaluation of teaching; why “perception,” for student feedback?
- Reminder: the SET task force was not tasked to update the questions included on SET, but to propose updates to the facilitation and use of it as a tool.
- Comment that “teaching” is also a term worth considering in the SET acronym. What about, “Student Evaluation of the Learning Experience,” which would capture things like course modalities.
- Comment that faculty are also not fully equipped to evaluate their peers—all evaluations are subjective perceptions.
- Comment that “perception” might encourage students to comment more broadly, perhaps less helpfully, beyond experience of teaching or learning.
- “Student Experience Survey” might be good? “Student Evaluations” a suggested generic name. Generic names can weather ongoing changes to the specifics of the data being collected.
- The task force will revisit the title.
- Reminder: there are next steps and further goals to this project, including revisiting how peer reviews are done.
- Discussion of section III proposal that aggregate and comparative numbers not be used in faculty evaluations, and use of SET primarily as a formative tool for individual faculty members. The numbers can still be used for evaluative purposes but the formative function is most important.
- Suggestion that slight reorganization of this section could clarify that SET can be used in multiple ways, with emphasis on the importance of the formative element.
- Comment that an outline structure to the document could help faculty use this document as a guideline.
- Discussion of reflective narrative: semester-by-semester or annually? Annually might be more realistic, and could be tied to merit reviews.
- Discussion of whether this should be a Google form or whether it would make the most sense to include it as a section in Watermark, as part of the annual review process. Or is this a unit-by-unit decision.
- Caveat that all units would still need to use the same questions, but perhaps unit-level discretion on whether the reflection etc. is used in merit, where it is collected, and so on.
- Suggestion: Faculty are expected to review and consider their feedback every semester but the annual narrative reflection will be part of their performance review.

- Discussion of multiple measures of teaching effectiveness for merit, as defined in this draft document. A list is included–will this list be confusing or intimidating? Better just to mention “multiple measures” and let units/departments determine what those measures are for their areas. The list is beyond the scope of this document.
- Discussion: SET is part of a holistic evaluation of teaching as well as a formative tool. The document states this but perhaps could do so more emphatically.
- Concerns about “must be used,” “may,” “will” and other verb forms. It is necessary to be careful about which wording to use in specific parts of the document, since for example “may” could make it possible for departments to choose not to use SET at all.
- **UPDATE:** University Elections Committee
 - An email correspondence is underway.
 - The Provost’s office is ready to help when the time comes.

New Business

- **DISCUSSION:** Logistics for Senate Meeting:
 - Volunteer to check Q&A Form. [Form to submit is here.](#)
 - [Spreadsheet of questions are here.](#)
- **DISCUSSION AND VOTE:** Approval of Dr. Jia (Judy) Yang to replace the remainder of Dr. Carola Daffner’s term on CAP-C (2.5 years remaining). [See correspondence here.](#) Approved.
- **DISCUSSION:** Other ECAS agenda items for [Spring 2023](#) (See edited list below)
 - Develop a procedure document for programs, centers, and units for invited speakers
- Discussion and feedback on proposed agendas for upcoming
- **DISCUSSION:** [Draft Senate Agenda for 24 February 2023](#)
- **UPDATE and DISCUSSION:** APC updates (Crecelius)
 - Presentation at today’s Senate meeting on midterm grades; CAP surveys forthcoming
- **UPDATE and DISCUSSION:** FAC updates (Neeley)
 - Determining locations for feedback meetings for NTT faculty policy changes
- **UPDATE and DISCUSSION:** SAPC updates (Janney)
 - Struggling to find a time when everyone can meet, but the new SAPC charge was well-received.
- **DISCUSSION:** Other agenda items? Good and welfare?

- Attack at Indiana University on a student of Asian descent. Request that this be acknowledged at today's Senate meeting
- Update on an example of an undergraduate class being required to do significant work before the start of the semester. Concern about how the students were addressed when they raised issues. The catalog should reflect that there is pre-work, especially if it is required to do it over winter break. This relates to nontraditional, international, underrepresented students who need ongoing advocacy in SGA and Senate.

Current Future Issues/Items and Recommendations for 2022-2023

ECAS:

- Examine Graduate Student life (with attention to international students)
- Processes, Procedures, and Workflow for program changes, etc...
- Continue the conversations on Path/Aviate and Academic Curricula Collaborations
- Carryout tasks in response to any CSIT recommendations
- Develop a procedure document for programs, centers, and units for invited speakers
- Recruitment strategies (ECAS should take tours to understand what prospective students see)
- Invite UD Advancement to ECAS in advance of April campaign launch
- AY24-25 Academic Calendar
- Video Surveillance Policy
- Workload with [FAC and Faculty Board](#)

Past Issues/Items and Recommendations for 2022-2023 ECAS:

- Continue exploring the possibility of transitioning away from Midterm Grades and towards universal use of the Student Success Network to provide Midterm Progress Reporting. (DOC 2023-02)
- Due to changes in personnel, invite ODI to give an update to ECAS in Fall 2022 (completed)
- SET Charges that need to be completed (On going)
- CAP 5yr Review Changes from first year (see [APC report on year one of CAP 5yr Review](#)). Note that this 156-page report makes a number of

recommendations that require further consultation and Senate implementation.

- Maternity Leave Policy reconciliation with GEF report (Discussions in Fall 2022)
- Continue discussions and work with provost office on advising (Part of BlueSky)
- Address APC Overburdening and reexamining CAP review and assessment policies/processes. (On going)
- FT-NTT Policy revisions that FAC began (on going)
- Implementation of UPTP for Units and Departments, and reminder of timeline. (on going)
- Update on microcredentials (report due at end of Summer to Provost) Update in Fall 2022
- Ethics around Proctoring software (spyware/turnitin/lockdown browser software) DOC 2023-01)
- Examining solutions to pressures on Academic Calendar for AY23-24 due to timing of Easter. (Update in Fall 2022)
- Appoint someone to serve on HR Advisory Council in Fall 2022 (done)
- Appoint someone to serve on Elections Committee in Fall 2022 (done)
- Appoint someone from CAS and SBA to serve on UNRC starting in Fall 2022. (Done)

Task	Assigned to	Consultation Expectation	Work Due	Update
CAP 5yr Review (year 2)	APC	Multiple	1 April 2023	ECAS update in October
Revisions to FT-NTT Policies	FAC	Unit Deans, FT-NTT Faculty impacted by changes, University Lecturer	30 November 2022	On 20 January Senate Meeting Agenda

		Promotion Committee, University Clinical Committee		
Evaluation and Revision of Student Academics Rights and Responsibilities Policy	SAPC	Unit Deans Offices, Student Government Association, Learning Teaching Center Staff	30 November 2022	On 20 January Senate Meeting Agenda
Midterm Progress Reports	APC	LTC, Unit Associate Deans	1 October 2022	Updated ECAS 30 September On 20 January Senate Meeting Agenda
Changes to UNRC Request for Nominees Form	UNRC	None specified	1 November 2022	New form shared at ECAS on 11 November 2022
Development of a Stand-Alone Students' Academics Rights and	SAPC	Unit Deans Offices, Student Government Association, Learning	28 April 2023	

<u>Responsibilities Policy</u>		Teaching Center Staff, Provost's Office		
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Respectfully submitted: Sarah Cahalan