University of Dayton

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Spring 3-10-2023

2023-03-10 Minutes of the Executive Committee of the Academic Senate

University of Dayton. Academic Senate. Executive Committee

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Minutes
Executive Committee
Academic Senate, University of Dayton
March 10, 2023
SM113B, 10-11:30am

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Present: Philip Appiah-Kubi, Paul Benson, Sarah Cahalan (Secretary), Jennifer Dalton, Wiebke Diestelkamp, Samuel Dorf (President), Jay Janney, Camryn Justice, Grant Neeley, Chris Roederer, Todd Uhlman, Mary Ziskin

Excused: Joanna Abdallah, Kathleen Webb

Guests:

Opening
- Call to order
- Opening prayer/meditation – Sarah Cahalan [Prayer/Meditation signup here]
- **VOTE:** Approval of minutes from 3/3/2023 meeting. Approved.

Announcements
- Next ECAS meeting Friday, March 24, 2022, 10:00-11:30am
- Next ELC Meeting Monday, March 27, 10:30am to noon.
- Next Academic Senate Meeting, 24 March 2023 (KU Ballroom)
- Provost's Council Updates (Dorf, Benson, Webb)
- Three Senate proposals approved at Provost's Council
- Update on School of Engineering project with Intel (microelectronics)
- 2022 Flyer First Destination Survey report; discussion of what UD can do to reduce wage gaps for UD graduates (by gender, race, socioeconomic status, etc.)
- Data is available on the Career Services Website: https://udayton.edu/careerservices/stats/ffdsreports/index.php
- There will be some updates to the office of Graduate Academic Affairs and IACT roles related to micro-credentialing processes
- Blue Sky Scoping Progress Updates (Benson)
- Jennifer Dalton is joining this working group
- There will be an update at the March ELC meeting

Old Business
- **UPDATE and DISCUSSION:** DOC 2023-04: Use and Administration of the Student Feedback Tool.
  - o Note the implementation section at the end

- o Discussion of how to raise awareness and communicate the policy prior to a vote
- References to applicable Senate documents have been added. This policy cannot currently replace all of those policies since key language is contained in those; but where inconsistent this policy replaces relevant sections of those. Discussion: Including the important parts of those policies into this policy would mean that it could replace all of those policies; working group is now being asked to do this work.
- Discussion: It might be valuable to run a test evaluation of a faculty member using SFT, self-reflection, etc. to see what the suggested process looks like in practice.
- This draft will be discussed (but not voted on yet) at the March 24 Academic Senate meeting.
- Question/discussion of whether the current tool allows for individual evaluation of multiple instructors, when relevant for a class.
- ECAS read the document and made some edits for clarity and consistency. For example, clarifying that both the SFT and faculty teaching reflections must be used as part of the evaluation of teaching effectiveness.
- Discussion of some additional communication/listening sessions ahead of a vote at the April 14 Academic Senate meeting. Anticipated questions include what the questions and tool will look like. Sessions will likely be scheduled for early April.
- **UPDATE and DISCUSSION**: Flowcharts for program and certificate approvals from APC ([here](#) and [here](#))
- Question: do either of these charts apply to graduate certificates? Answer, yes, to an extent. But they were based on documents that apply to undergraduates.
- Discussion that these could be shared at an upcoming Provost's Council or Dean's Council meeting.
- **DISCUSSION:** Academic Senate role in conversations surrounding PATH/AVIATE program
    - o Initial ideas in collaboration with SGA leadership [see here](#).

- Further discussion of some of the suggested changes from this document as well as other issues that have arisen.
- There are possible tie-ins with Blue Sky initiatives around experiential learning.

New Business
- **DISCUSSION and VOTE:** [Draft Senate Agenda for 24 March 2023](#). Approved.
- **DISCUSSION:** [Draft of ECAS End of Year Report with "To Do" list](#) (feel free to add to this document)

- **DISCUSSION:** Other ECAS agenda items for <u>Spring 2023</u> (See edited list below)
  - Develop a procedure document for programs, centers, and units for invited speakers?
  - Update DOC 2007-05
- Discussion of possibility of removing CAP 4-year review, while remaining in compliance with all accreditation requirements. Would removing that review process diminish the impact of CAP for student learning outcomes? CAP 4-year reviews have been noted as onerous in recent surveys on workload and CAP. Comment that CAP assessment varies across campus and it would be helpful to have more robust systems to facilitate this reporting of data. Comment that CAP is distinctive to UD and having routine assessment of it is important; however, the current system, especially with 4-year cycles, is not sustainable.
- **UPDATE and DISCUSSION:** APC updates (Appiah-Kubi)
- CAP assessment underway, with leadership by Nancy Haskell.
- Good response rates.
- Some initial qualitative data: majority of all responding groups see value in CAP, including the opportunity to explore interests; concerns about the time, especially assessment time, needed for CAP courses; some student observations include how time-consuming CAP courses can be compared to the courses in their major.
- Also assessing the qualitative data and other documents that have been shared from campus offices.
- Question for ECAS: any other ways
- **UPDATE and DISCUSSION:** FAC updates (Neeley)
- Voting underway for professional faculty promotion document.
- **UPDATE and DISCUSSION:** SAPC updates (Janney)
- Further work on Students' Rights & Responsibilities document
- **DISCUSSION:** Other agenda items? Good and welfare?

Current Future Issues/Items and <u>Recommendations for 2022-2023 ECAS:</u>
- Follow up with Troy Washington on Parental Leave Policy consultations.
- Examine Graduate Student life (with attention to international students)

- Continue the conversations on Path/Aviate and Academic Curricula Collaborations
- Carryout tasks in response to any CSIT recommendations
- Develop a procedure document for programs, centers, and units for invited speakers
- Recruitment strategies (ECAS should take tours to understand what prospective students see)
- Workload with [FAC and Faculty Board](#) (March Senate Agenda)
- Video Surveillance Policy

Past Issues/Items and <u>Recommendations for 2022-2023 ECAS:</u>
- Continue exploring the possibility of transitioning away from Midterm Grades and towards universal use of the Student Success Network to provide Midterm Progress Reporting. (DOC 2023-02)
- Due to changes in personnel, invite ODI to give an update to ECAS in Fall 2022 (completed)
- SET Charges that need to be completed (On going)
- CAP 5yr Review Changes from first year (see [APC report on year one of CAP 5yr Review](#)). Note that this 156-page report makes a number of recommendations that require further consultation and Senate implementation.
- Maternity Leave Policy reconciliation with GERF report (Discussions in Fall 2022)
- Continue discussions and work with provost office on advising (Part of BlueSky)
- Address APC Overburdening and reexamining CAP review and assessment policies/processes. (On going)
- FT-NTT Policy revisions that FAC began (on going)
- Implementation of UPTP for Units and Departments, and reminder of timeline. (on going)
- Update on microcredentials (report due at end of Summer to Provost) Update in Fall 2022
- Ethics around Proctoring software (spyware/turnitin/lockdown browser software) DOC 2023-01)
- Examining solutions to pressures on Academic Calendar for AY23-24 due to timing of Easter. (Update in Fall 2022)
- Invite UD Advancement to ECAS in advance of April campaign launch (March 2023)
- AY24-25 Calendar (March ECAS)
- Appoint someone to serve on HR Advisory Council in Fall 2022 (done)
- Appoint someone to serve on Elections Committee in Fall 2022 (done)
- Appoint someone from CAS and SBA to serve on UNRC starting in Fall 2022. (Done)

Task	Assigned to	Consultation Expectation	Work Due	Update
CAP 5yr Review (year 2)	APC	Multiple	1 April 2023	ECAS update in October; Senate agenda in March
Revisions to FT-NTT Policies	FAC	Unit Deans, FT-NTT Faculty impacted by changes, University Lecturer Promotion Committee, University Clinical Committee	30 November 2022	On 20 January and 24 February Senate Meeting Agenda. Approved.
Evaluation and Revision of Student Academics Rights and Responsibilities Policy	SAPC	Unit Deans Offices, Student Government Association, Learning Teaching Center Staff	30 November 2022	On 20 January and 24 February Senate Meeting Agenda. Approved.
Midterm Progress Reports	APC	LTC, Unit Associate Deans	1 October 2022	Updated ECAS 30 September

				On 20 January and 24 February Senate Meeting Agenda. Approved.
[Changes to UNRC Request for Nominees Form](#)	UNRC	None specified	1 November 2022	New form shared at ECAS on 11 November 2022, approved in January 2023.
[Development of a Stand-Alone Students' Academics Rights and Responsibilities Policy](#)	SAPC	Unit Deans Offices, Student Government Association, Learning Teaching Center Staff, Provost's Office	28 April 2023	
[Development of a Process Document to Aid Provost Office, University Registrar, Units and Senate in the implementing DOC 2019-03 and DOC 2018-02](#)	APC	Unit Deans Offices, Registrar's Office, Provost's Office	28 April 2023	Presented at ECAS in March. Does not require Senate approval for implementation.

Meeting adjourned: 11:30

Respectfully submitted: Sarah Cahalan