

Spring 3-24-2023

2023-03-24 Minutes of the Executive Committee of the Academic Senate

University of Dayton. Academic Senate. Executive Committee

Minutes
Executive Committee
Academic Senate, University of Dayton
March 24, 2023
SM113B, 10-11:30am

Present: Joanna Abdallah, Sarah Cahalan (Secretary), Jennifer Dalton, Wiebke Diestelkamp, Samuel Dorf (President), Jay Janney, Grant Neeley, Chris Roederer, Todd Uhlman, Kathleen Webb, Mary Ziskin

Excused: Philip Appiah-Kubi (Vice President), Paul Benson, Camryn Justice

Guests: Carolyn Phelps (for Paul Benson), Sam Surowitz (Leadership UD)

Opening

- Call to order
- Opening prayer/meditation – Jen Dalton [[Prayer/Meditation signup here](#)]
- VOTE: Approval of [minutes from 3/10/2023 meeting](#). Approved.

Announcements

- Next ECAS meeting Friday, March 31, 2022, 10:00-11:30am
- Next ELC Meeting Monday, March 27, 10:30am to noon.
- Next Academic [Senate Meeting, 24 March 2023](#) (KU Ballroom)
- Thank You and Congratulations to new VP, Philip Appiah-Kubi!
- Congrats to Grant Neeley on his new position: Director of the Center for Cybersecurity and Data Intelligence!
- Congrats to Professional Faculty!
 - 83 ballots submitted of 231 eligible voters (36% participation). 71 “yes” votes (89.87%), 8 “no” votes (10.13%), 4 abstentions.
- Provost Search for ECAS: 20 March @ 1:40 in KU 310 and 22 March @ 1:40pm in KU 222
- [UD’s Celebration of the Arts](#), Wednesday, 29 March at 7:30pm, Schuster Center
- President’s Council Updates (Dorf, Benson, Webb)
- Conversation with members of the General Administration of the Society of Mary
- Update on campaign, including encouragement for everyone to participate in the Stander Symposium and other events that day
- Public Art Review Committee was discussed
- UPCC (Dorf)

- Video surveillance policy was discussed; this policy does not cover academic technology
- Parking Services policy has been updated and includes license plate reader technology being implemented next academic year; discussion of how this data will be stored and used. This data is typically saved by an external company. Dorf pushed back on the proposed policy and voiced concern around how this data will be collected or used.
- New Biometric Information Policy approved for access to some campus buildings; it includes sufficient opt-outs and alternatives.
- ADA compliance for policy documents that are shared online. This is a note for next year's Senate: there are some necessary updates for format and web accessibility for Senate procedures.
- Blue Sky Scoping Progress Updates (Benson, Dalton)
- No updates today since there will be an update at ELC on Monday, March 27.

Old Business

- **UPDATE and DISCUSSION:** [DOC 2023-05: Use and Administration of the Student Feedback Tool](#).
 - Note: recent changes to document to incorporate elements of previous policies.
- This work is being presented at today's Academic Senate meeting.
 - See draft changes to two documents:
 - [DOC 2006-08 Evaluating Faculty Teaching for the Purposes of Tenure](#)
 - [DOC 2014-02 Proposal for a New Student Evaluation of Teaching Instrument and Delivery Method](#)
- These edits bring these documents in line with the proposed DOC 2023-05.
 - Discussion of how to raise awareness and communicate the policy prior to a vote.
- The vote will be part of the Academic Senate meeting on April 14.
- The Academic Senate will host conversation sessions ahead of April 14. This change will impact units and departments, many of which have work ongoing on promotion and tenure policies. The policy will go into effect in fall 2024, so all units and departments need to be in compliance by August 2024.
- Discussion of additional edits to proposed DOC 2023-05, to separate out elements that are more procedural than policy.
- Further discussion of some of the language being better framed as guidelines/footnotes instead of policy language.

- Those previous policies related to Student Evaluation of Teaching are being superseded and need to be repealed, with the repeal indicated in eCommons.
- **DISCUSSION:** Academic Senate role in conversations surrounding PATH/AVIATE program
 - Initial ideas in collaboration with SGA leadership [see here](#).
- Possible Dialogue Zone-type session at Academic Senate on PATH and PATH alternatives?

New Business

- **DISCUSSION:** Logistics for Senate Meeting:
 - Volunteer to check Q&A Form. [Form to submit is here](#). [Spreadsheet of questions is here](#).
 - [Announcements here](#)
 - Remembrances of Anne ([some responses here](#), and [here](#))
 - [Resolution](#) to be read by Dalton, Setter, Carr-Chellman and Benson.
- **DISCUSSION:** [Draft Agenda 14 April Academic Senate Meeting](#)
- **DISCUSSION and VOTE:** Extensions of current midterm grading policy ([draft policy here](#)). discussed.
- **DISCUSSION:** [Draft of ECAS End of Year Report with “To Do” list](#) (feel free to add to this document)
- **DISCUSSION:** Other ECAS agenda items for [Spring 2023](#) (See edited list below)
 - Develop a procedure document for programs, centers, and units for invited speakers?
 - Update DOC 2007-05
- **UPDATE and DISCUSSION:** APC updates (Appiah-Kubi)
- **UPDATE and DISCUSSION:** FAC updates (Neeley)
- **UPDATE and DISCUSSION:** SAPC updates (Janney)
- **DISCUSSION:** Other agenda items? Good and welfare?
 - Discussion of inclusive excellence training videos (university-wide) and the specific anti-bias training around promotion and tenure committees. Discussion of messaging and communication to ensure the community knows what is available, what is required and when.
 - Discussion of issues with CourseLeaf data; outdated language and contact information are ongoing concerns. When people notice outdated information, they should share it with the Office of the Provost and the Senate President.
 - Question for Phelps: How many faculty have been impacted by the implementation of “[DOC 1995-01: Faculty Workload Guidelines](#),” and

“DOC 2012-09: [Recommendations for Revision to the University of Dayton Faculty Workload Guidelines](#), as called for by the Provost’s Office in fall 2022? Answer: three faculty members total across the university.

- Diestelkamp: This year’s student commencement speaker is Sarah Herr, who is majoring in electrical engineering and mathematics. Faculty are very proud of her!

Current Future Issues/Items and Recommendations for 2022-2023

ECAS:

- Follow up with Troy Washington on Parental Leave Policy consultations.
- Examine Graduate Student life (with attention to international students)
- Continue the conversations on Path/Aviate and Academic Curricula Collaborations
- Carryout tasks in response to any CSIT recommendations
- Develop a procedure document for programs, centers, and units for invited speakers
- Recruitment strategies (ECAS should take tours to understand what prospective students see)
- Workload with [FAC and Faculty Board](#) (March Senate Agenda)
- Video Surveillance Policy

Past Issues/Items and Recommendations for 2022-2023 ECAS:

- Continue exploring the possibility of transitioning away from Midterm Grades and towards universal use of the Student Success Network to provide Midterm Progress Reporting. (DOC 2023-02)
- Due to changes in personnel, invite ODI to give an update to ECAS in Fall 2022 (completed)
- SET Charges that need to be completed (On going)
- CAP 5yr Review Changes from first year (see [APC report on year one of CAP 5yr Review](#)). Note that this 156-page report makes a number of recommendations that require further consultation and Senate implementation.
- Maternity Leave Policy reconciliation with GERF report (Discussions in Fall 2022)
- Continue discussions and work with provost office on advising (Part of BlueSky)
- Address APC Overburdening and reexamining CAP review and assessment policies/processes. (On going)
- FT-NTT Policy revisions that FAC began (on going)

- Implementation of UPTP for Units and Departments, and reminder of timeline. (on going)
- Update on microcredentials (report due at end of Summer to Provost) Update in Fall 2022
- Ethics around Proctoring software (spyware/turnitin/lockdown browser software) DOC 2023-01)
- Examining solutions to pressures on Academic Calendar for AY23-24 due to timing of Easter. (Update in Fall 2022)
- Invite UD Advancement to ECAS in advance of April campaign launch (March 2023)
- AY24-25 Calendar (March ECAS)
- Appoint someone to serve on HR Advisory Council in Fall 2022 (done)
- Appoint someone to serve on Elections Committee in Fall 2022 (done)
- Appoint someone from CAS and SBA to serve on UNRC starting in Fall 2022. (Done)

Task	Assigned to	Consultation Expectation	Work Due	Update
CAP 5yr Review (year 2)	APC	Multiple	1 April 2023	ECAS update in October; Senate agenda in March
Revisions to FT-NTT Policies	FAC	Unit Deans, FT-NTT Faculty impacted by changes, University Lecturer Promotion Committee, University Clinical Committee	30 November 2022	On 20 January and 24 February Senate Meeting Agenda. Approved.

<u>Evaluation and Revision of Student Academics Rights and Responsibilities Policy</u>	SAPC	Unit Deans Offices, Student Government Association, Learning Teaching Center Staff	30 November 2022	On 20 January and 24 February Senate Meeting Agenda. Approved.
<u>Midterm Progress Reports</u>	APC	LTC, Unit Associate Deans	1 October 2022	Updated ECAS 30 September On 20 January and 24 February Senate Meeting Agenda. Approved.
<u>Changes to UNRC Request for Nominees Form</u>	UNRC	None specified	1 November 2022	New form shared at ECAS on 11 November 2022, approved in January 2023.
<u>Development of a Stand-Alone Students' Academics Rights and Responsibilities Policy</u>	SAPC	Unit Deans Offices, Student Government Association, Learning Teaching Center Staff, Provost's Office	28 April 2023	

Development of a Process Document to Aid Provost Office, University Registrar, Units and Senate in the implementing DOC 2019-03 and DOC 2018-02	APC	Unit Deans Offices, Registrar's Office, Provost's Office	28 April 2023	Presented at ECAS in March. Does not require Senate approval for implementation.
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Meeting adjourned: 11:28

Respectfully submitted: Sarah Cahalan