

Spring 4-28-2023

## 2023-04-28 Minutes of the Executive Committee of the Academic Senate

University of Dayton. Academic Senate. Executive Committee

**Approved Minutes**  
Executive Committee  
Academic Senate, University of Dayton  
April 28, 2023  
SM113B, 10-11:30am

**Present:** Joanna Abdallah, Philip Appiah-Kubi (Vice President), Paul Benson, Sarah Cahalan (Secretary), Jennifer Dalton, Wiebke Diestelkamp, Samuel Dorf (President), Jay Janney, Camryn Justice, Grant Neeley, Chris Roederer, Kathleen Webb, Mary Ziskin

**Excused:** Todd Uhlman

**Guest:** Jon Fulkerson

**Opening**

- Call to order
- Opening prayer/meditation – Camryn Justice [[Prayer/Meditation signup here](#)]
- VOTE: Approval of [minutes from 4/21/2023 meeting](#). Approved.

**Announcements**

- Next ECAS meeting Friday, August 18, 2022, 10:00-11:30am
- Next ELC Meeting Monday, May 22, 10:30am to noon (NOTE: AY22-23 ECAS may be asked to attend Summer 23 ELC meetings to help transition).
- LAST [Academic Senate Meeting, 28 April 2023](#) (KU Ballroom)
- SB83 Updates (Dorf, Benson)
  - A meeting was held that included faculty and administrators. President Spina reiterated that UD has a strategy, and that he stands by and supports the work of UD faculty. Follow-up questions about that meeting could be directed to Dorf, Ziskin, Benson.
- Blue Sky Scoping Progress Updates (Benson, Dalton)
  - The committee is preparing a presentation for the May 11 faculty/staff meeting as well as a May 18 presentation to the Board of Trustees.
  - The substantive material being produced by the group is not the end of the planning process; summer work will include teams working on specific tasks identified by this scoping group.
  - The process is ongoing and will include iterative changes/updates; the work and outcomes are not written in stone.

- Discussion of summer work includes empowering some specific individuals to work on short-term projects, mindful of issues connected to contracts, compensation, etc.

### Old Business

- None

### New Business

- **DISCUSSION:** Logistics for Today's Senate Meeting:
  - Volunteer to check Q&A Form. [Form to submit is here.](#)
  - [Spreadsheet of questions are here.](#)
- Questions that remained following last Academic Senate meeting were collected and shared with those who could answer.
- **DISCUSSION and VOTE:** Senate 23-24 Committee Assignments ([spreadsheet here](#))
- Goals include broad representation on each committee; at least one person from ECAS on each committee; correlating representation with Senators' preferences
- Assignments were discussed and completed with good representation/distribution.
- **DISCUSSION:** [Draft of ECAS End of Year Report with "To Do" list](#) (feel free to add to this document)
- **DISCUSSION:** Other ECAS agenda items for [Spring 2023](#) (See edited list below)
  - Develop a procedure document for programs, centers, and units for invited speakers (Benson)
  - [Update DOC 2007-05 Draft](#)
- **UPDATE and DISCUSSION:** APC updates (Appiah-Kubi)
- **UPDATE and DISCUSSION:** FAC updates (Neeley)
- **UPDATE and DISCUSSION:** SAPC updates (Janney)
- **DISCUSSION:** Other agenda items? Good and welfare?

### Current Future Issues/Items and Recommendations for 2022-2023 ECAS:

- Follow up with Troy Washington on Parental Leave Policy consultations.
- Examine Graduate Student life (with attention to international students)
- Continue the conversations on Path/Aviate and Academic Curricula Collaborations
- Carryout tasks in response to any CSIT recommendations

- Develop a procedure document for programs, centers, and units for invited speakers
- Recruitment strategies (ECAS should take tours to understand what prospective students see)
- Workload with [FAC and Faculty Board](#) (March Senate Agenda)
- Video Surveillance Policy

**Past Issues/Items and Recommendations for 2022-2023 ECAS:**

- Continue exploring the possibility of transitioning away from Midterm Grades and towards universal use of the Student Success Network to provide Midterm Progress Reporting. (DOC 2023-02)
- Due to changes in personnel, invite ODI to give an update to ECAS in Fall 2022 (completed)
- SET Charges that need to be completed (On going)
- CAP 5yr Review Changes from first year (see [APC report on year one of CAP 5yr Review](#)). Note that this 156-page report makes a number of recommendations that require further consultation and Senate implementation.
- Maternity Leave Policy reconciliation with GEF report (Discussions in Fall 2022)
- Continue discussions and work with provost office on advising (Part of BlueSky)
- Address APC Overburdening and reexamining CAP review and assessment policies/processes. (On going)
- FT-NTT Policy revisions that FAC began (on going)
- Implementation of UPTP for Units and Departments, and reminder of timeline. (on going)
- Update on microcredentials (report due at end of Summer to Provost) Update in Fall 2022
- Ethics around Proctoring software (spyware/turnitin/lockdown browser software) DOC 2023-01)
- Examining solutions to pressures on Academic Calendar for AY23-24 due to timing of Easter. (Update in Fall 2022)
- Invite UD Advancement to ECAS in advance of April campaign launch (March 2023)
- AY24-25 Calendar (March ECAS)
- Appoint someone to serve on HR Advisory Council in Fall 2022 (done)
- Appoint someone to serve on Elections Committee in Fall 2022 (done)
- Appoint someone from CAS and SBA to serve on UNRC starting in Fall 2022. (Done)

Task	Assigned to	Consultation Expectation	Work Due	Update
<a href="#">CAP 5yr Review (year 2)</a>	APC	Multiple	1 April 2023	ECAS update in October; Senate agenda in March and April
<a href="#">Revisions to FT-NTT Policies</a>	FAC	Unit Deans, FT-NTT Faculty impacted by changes, University Lecturer Promotion Committee, University Clinical Committee	30 November 2022	On 20 January and 24 February Senate Meeting Agenda. Approved.
<a href="#">Evaluation and Revision of Student Academics Rights and Responsibilities Policy</a>	SAPC	Unit Deans Offices, Student Government Association, Learning Teaching Center Staff	30 November 2022	On 20 January and 24 February Senate Meeting Agenda. Approved.
<a href="#">Midterm Progress Reports</a>	APC	LTC, Unit Associate Deans	1 October 2022	Updated ECAS 30 September  On 20 January and

				24 February Senate Meeting Agenda. Approved.
<a href="#">Changes to UNRC Request for Nominees Form</a>	UNRC	None specified	1 November 2022	New form shared at ECAS on 11 November 2022, approved in January 2023.
<a href="#">Development of a Stand-Alone Students' Academics Rights and Responsibilities Policy</a>	SAPC	Unit Deans Offices, Student Government Association, Learning Teaching Center Staff, Provost's Office	28 April 2023	Presented at ECAS, guidelines and resource page require follow up with other related offices.
<a href="#">Development of a Process Document to Aid Provost Office, University Registrar, Units and Senate in the implementing DOC 2019-03 and DOC 2018-02</a>	APC	Unit Deans Offices, Registrar's Office, Provost's Office	28 April 2023	Presented at ECAS in March. Does not require Senate approval for implementation.

Meeting adjourned: 11:01

Respectfully submitted by Sarah Cahalan