

Fall 8-25-2023

## 2023-08-25 Minutes of the Executive Committee of the Academic Senate

University of Dayton. Academic Senate. Executive Committee

**Executive Committee of the Academic Senate  
(ECAS)  
ACADEMIC SENATE  
UNIVERSITY OF DAYTON  
2023-2024**

**MEETING AGENDA  
FRIDAY, AUGUST 25, 2023  
1:30-3pm – SM113B**

**President:** Erin O'Mara Kunz

**Vice President:** Allison Kinney

**Secretary:** Jon Fulkerson

**Members:** Ali Carr-Chellman, Jen Dalton, Wiebke Diestelkamp, Jon Fulkerson, Tim Gabrielli, Colleen Gallagher, Kayla Harris, Precious Henderson, Allison Kinney, Erin O'Mara Kunz, Darlene Weaver, Joel Pruce (*Faculty Board Guest*)

TBD: Law school representative, graduate student representative

**Present:** Ali Carr-Chellman (virtual), Jen Dalton, Wiebke Diestelkamp, Jon Fulkerson, Tim Gabrielli, Colleen Gallagher, Kayla Harris, Precious Henderson, Allison Kinney, Erin O'Mara Kunz, Darlene Weaver

**Absent:** Joel Pruce, Law School representative, graduate student representative

**Guest(s):** Lee Dixon

**Opening**

- Began 1:31 PM
- Call to Order (E. Kunz)
- Opening prayer/meditation (E. Kunz) [[Prayer/Meditation sign up here](#)]
- **VOTE:** approval of [minutes from April 28, 2023](#)
  - Approved by general consent

**Announcements**

- Welcome to ECAS and Introductions
- Welcome to Provost Weaver
  - Brief remarks
- Next ELC meeting, Monday August 28, 2023, 10:30-12, KU 316 (President's Suite)
- Next ECAS meeting, Friday September 1, 2023, 1:30-3 via Zoom (see calendar invite for link)
- Faculty meeting, Friday September 15, 2023, 3:30-5, Boll
- Next Academic Senate Meeting, Friday September 22, 2023 3:30-5:30, KU Ballroom
- Board of Trustees Installation, Wednesday, October 11, 2023, 4:30-6, Sears
  - ECAS may be attending, more information forthcoming
- Law School Rep has been selected and will attend

**Old Business**

- None

## New Business

- **DISCUSSION:** ECAS meeting time for Spring 2024
  - Provost reserved time, Fridays 9-11:30
  - Discussion suggesting 10-11:30, depends on schedules of student reps, law school rep, and the permanent SEHS rep
- **DISCUSSION:** Assigning committees to select member for [Senate Meeting Prayer/Meditation](#)
  - Open call will be emailed to all senators
  - Will rotate between committees and the committee will identify someone
- **DISCUSSION:** [2024-2025 Academic Calendar](#)
  - Invited speaker Lee Dixon, Associate Provost
  - The calendar has been finalized by the academic calendar committee, this is just a notification
    - Some notable changes from prior years
    - On our typical start timeline, Fall grades would have been due 12/24, leads to concern with issues of getting all end of semester work complete in a timely manner
    - Need to start Fall semester earlier to address this (August 19<sup>th</sup>), but this is close to start of 9-month contracts beginning. Creates issues for departments that have meetings before the semester starts.
    - Q: Why can't we start on Wednesday? A: Parents want to move in on weekend and students will party too much if classes don't occur on Monday and Tuesday.
    - Q: Can we change the contract period? A: No, payroll runs on half month periods and it would require moving payroll.
    - No action, as this is already approved.
  - Discussion item: Fall is longer than Spring due to scheduling issues. Can we make them identical?
- **UPDATE:** [Student withdrawal and leave of absence policy](#)
  - Invited speaker Lee Dixon, Associate Provost.
  - The university has implemented a new policy and process for student withdrawals and leaves of absence
    - Students were getting lost in the processing of withdrawing or taking a leave of absence, process wasn't clear to either students or administration.
    - No policy on how students communicate that they are going to do either.
    - New form will begin a workflow to make sure student gets support and all the paperwork gets completed in a timely manner.
    - Set withdrawal dates upon which students will be automatically dropped from classes.
  - Discussion item: Basic information about determining a student's registration status is not in the catalog.
- **DISCUSSION and POSSIBLE VOTE:** Assignments to Committees (see DOC 2007-05, page 31)
  - Several committees require faculty assignments
  - Appeals Review Committee
    - UNRC will run a nomination process for this position, names go to student development, student development picks among the names
  - University Elections Committee, ECAS member
    - 1-year appointment to replace Chris Roederer
    - Tabled until next week while we find out about duties and time requirements
  - Common Academic Policies Committee (CAP-C), student rep needed for fall 2023, selected by SGA; spring 24 will have 2 sabbatical replacements (libraries, humanities), replacements identified; consistent with procedure? See [DOC 2010-04](#), page 21
    - CAP-C is supposed to include senators, but that hasn't been the practice

- Policy states that we appoint with consultation of dean and provost.
    - Support for running this through the UNRC in the future.
    - Tabled until we clarify appointments around substitutes for sabbatical appointments.
  - Human Resources Advisory Committee, ECAS member; confirm length of appointment.
    - Reports are this committee has not been meeting.
    - What is ECAS/Senate role in addressing this, or not?
    - What is the composition of this committee? What is the committee role and policy?
    - ECAS is concerned that this hasn't been meeting frequently and significant benefit changes have occurred.
    - Erin Kunz will contact Troy Washington for clarification
  - UNRC needs representatives from SEHS, Humanities, and Engineering
    - Will use UNRC to fill in these roles
    - Need to elect a new chair of the committee
    - Jane Koester is working on process.
    - Allison Kinney will be on committee and will follow-up on by-laws and chair appointment process
    - Some election deadlines have been delayed until committee is reformed.
    - Will discuss progress next week.
- **DISCUSSION:** Senate priorities for AY 23-24
  - Refer to [list of potential priorities](#) generated by the senate officers based on last year's recommendations and broad consultation across the campus.
    - Discussed initiatives around APC and CAP
  - Tabled until next week.
- The following items were tabled until next week:
  - **DISCUSSION** Including University Policy Coordinating Committee (UPCC) as a consultant for senate policies prior to a vote.
    - UPCC is currently undergoing a comprehensive review of their outward facing policies posted to the [Academic Policies site](#) on udayton.edu. Any policy on that page will need to be reviewed by the UPCC prior to being posted on the site.
  - **DISCUSSION and POSSIBLE VOTE:** Faculty Board guest other than the chair
    - Under the impression that the chair was the invited guest
    - [DOC 2007-05](#), page 12 states: "A member of the Faculty Board attends the meetings of the Executive Committee as a non-voting participant."
    - DOC 2007-05, Faculty board may appoint a non-voting rep to each of the standing committees

### **New business on the Docket for Next Week**

- **DISCUSSION:** Academic Senate meeting (9/22) agenda
  - Justin Keen (AALI), Culturally Engaging Campus Environments (CECE) survey for employees and students
  - Oliver Ferguson (ODI), UD's membership in National Center for Faculty Development & Diversity (NCFDD)
- Other items?

Ended 3:01

Respectfully submitted by Jon Fulkerson, Secretary of the Academic Senate