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Academic Senate

Fall 9-1-2023

2023-09-01 Minutes of the Executive Committee of the Academic Senate

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**Executive Committee of the Academic Senate
(ECAS)**

ACADEMIC SENATE
UNIVERSITY OF DAYTON
2023-2024

MINUTES

FRIDAY, SEPTEMBER 1, 2023
1:30-3pm – ZOOM

President: Erin O'Mara Kunz

Vice President: Allison Kinney

Secretary: Jon Fulkerson

Members: Ali Carr-Chellman, Jen Dalton, Wiebke Diestelkamp, Jon Fulkerson, Tim Gabrielli, Colleen Gallagher, Kayla Harris, Precious Henderson, Allison Kinney, Erin O'Mara Kunz, Darlene Weaver, Andrea Seielstad, Darlene Weaver, Faculty Board Guest

TBD: Graduate student representative

Present: Ali Carr-Chellman, Jen Dalton, Wiebke Diestelkamp, Jon Fulkerson, Tim Gabrielli, Colleen Gallagher, Kayla Harris, Precious Henderson, Allison Kinney, Erin O'Mara Kunz, Carolyn Phelps (representing Darlene Weaver), Joel Pruce, Andrea Seielstad

Absent: n/a

Guests: Austin Cheney (ACE Fellow, visiting UD)

Opening

- Begin 1:31 PM
- Call to Order (E. Kunz)
- Opening prayer/meditation (A. Kinney) [[Prayer/Meditation sign up here](#)]
- Introductions
- **VOTE:** Approval of [minutes from August 25, 2023](#)
 - Approved by unanimous consent

Announcements

- Next ECAS meeting, Friday September 8, 2023, 1:30-3 SM113B
- Faculty meeting, Friday September 15, 2023, 3:30-5, Boll Theater
- Next ELC meeting, Monday September 18, 2023, 10:30-12, KU 316 (President's Suite)
- Next Academic Senate Meeting, Friday September 22, 2023 3:30-5:30, KU Ballroom
 - Jane Koester is identifying new technical people to assist in live streaming
- Board of Trustees Installation, Wednesday, October 11, 2023, 4:30-6, Sears
 - Still need information

Old Business

- **DISCUSSION:** Academic Senate priorities for AY 23-24
 - Refer to [list of potential priorities](#) generated by the senate officers based on last year's recommendations and broad consultation across the campus.
 - Discussion of APC priorities

- APC's work last year focused on five-year review of CAP and pause of four-year course review
- Discussion of possible charge related to periodic review of CAP as required by Senate document 2010-04
 - DOC 2023-06 requires a new process to be approved by Senate by the end of this academic year, though it doesn't have to be implemented until Fall 2025
 - Issues with prior process: High workload for faculty and for CAP-C, data was not being used to evaluate CAP at a campus level, not consistently formative for teaching
 - APC met this week to discuss issues around four-year review in the CAP-C procedures and highlighted issues with clarity and inconsistency between policy and practice
 - CAP documents don't state what the purpose of the review is. Need to figure out "why" reviewing it.
 - Shared assumption that future process needs to reduce workload.
 - General discussion of structure and responsibilities of ECAS, APC, and CAP-C.
 - Charge on this topic could include a set of desired characteristics for APC to use as minimum criteria.
- Discussion of additional issues to consider around CAP
 - Academic Senate officers listening sessions highlighted several issues around CAP program, including course offerings and time to graduation
 - APC will have significant workload with CAP periodic review in short term, plan to wait on asking APC to do more
- Discussion of SAPC possible charges:
 - Last year, SAPC made changes to rights and responsibilities
 - Additional issues were discussed in this document: [SAPC draft on changes to Rights and Responsibilities](#).
 - Questions arose over whether this belonged in faculty handbook if it applies to students and to what degree students understood it.
 - C. Phelps noted that most of the handbook is policy, but rights and responsibilities should really be in the catalog.
 - Broadcasting rights and responsibilities is not a policy question.
 - Student and faculty concern around AVIATE and path points, but Student Development recently made significant changes to the program. Discussion focused on waiting to see how those changes address the concerns that arose.
- Discussion of SAPC priorities and other sub-committee charges tabled until next week.
- The following items were tabled until next week:
 - **DISCUSSION:** Assigning committees to select member for [Senate Meeting Prayer/Meditation](#)
 - **DISCUSSION and POSSIBLE VOTE:** Revisit assignments to Committees (see DOC 2007-05, page 31)
 - *Appeals Review Committee* (formerly Judicial Review Committee), Faculty member appointment, use UNRC, consult with Student Development
 - *University Elections Committee*, ECAS member
 - *Common Academic Policies Committee* (CAP-C), student rep needed for fall 2023, selected by SGA; spring 24 will have 2 sabbatical replacements (libraries, humanities), replacements identified; consistent with procedure? See [DOC 2010-04](#), page 21

- *Human Resources Advisory Committee*, ECAS member; confirm length of appointment.
 - Follow-up information
 - *UNRC*, SEHS, CAS, SOE representatives needed, use UNRC
 - *Common Academic Program Leadership*, need to appoint members?
- **DISCUSSION** Including University Policy Coordinating Committee (UPCC) as a consultant for senate policies prior to a vote.
 - UPCC is currently undergoing a comprehensive review of their outward facing policies posted to the [Academic Policies site](#) on udayton.edu. Any policy on that page will need to be reviewed by the UPCC prior to being posted on the site.
- **DISCUSSION and POSSIBLE VOTE:** Faculty Board guest other than the chair
 - Under the impression that the chair was the invited guest
 - [DOC 2007-05](#), page 12 states: “A member of the Faculty Board attends the meetings of the Executive Committee as a non-voting participant.”
 - DOC 2007-05, Faculty board may appoint a non-voting rep to each of the standing committees
- **DISCUSSION:** Academic Senate meeting (9/22) agenda
 - Justin Keen (AALI), Culturally Engaging Campus Environments (CECE) survey for employees and students
 - Oliver Ferguson (ODI), UD’s membership in National Center for Faculty Development & Diversity (NCFDD)

End: 2:58 PM

Respectfully submitted by Jon Fulkerson, Secretary for the Academic Senate