

Fall 9-8-2023

2023-09-08 Minutes of the Executive Committee of the Academic Senate

University of Dayton. Academic Senate. Executive Committee

**Executive Committee of the Academic Senate
(ECAS)**

ACADEMIC SENATE
UNIVERSITY OF DAYTON
2023-2024

MEETING MINUTES

FRIDAY, SEPTEMBER 8, 2023
1:30-3pm – SM 113B

President: Erin O'Mara Kunz

Vice President: Allison Kinney

Secretary: Jon Fulkerson

Members: Ali Carr-Chellman, Jen Dalton, Wiebke Diestelkamp, Jon Fulkerson, Tim Gabrielli, Colleen Gallagher, Kayla Harris, Precious Henderson, Allison Kinney, Erin O'Mara Kunz, Joel Pruce (Faculty Board), Andrea Seielstad, Darlene Weaver

TBD: Graduate student representative

Guest: Austin Cheney

Present: Ali Carr-Chellman (virtual), Jen Dalton, Wiebke Diestelkamp, Jon Fulkerson, Tim Gabrielli, Allison Kinney, Erin O'Mara Kunz, Andrea Seielstad, Carolyn Phelps (substitute for Darlene Weaver)

Absent: TBD: Graduate student representative, Joel Pruce, Kayla Harris, Colleen Gallagher, Precious Henderson, Darlene Weaver

Guest: Austin Cheney (ACE Fellow, visiting UD)

Opening (5 minutes)

- Start 1:31
- Call to Order (E. Kunz)
- Opening prayer/meditation (Tim Gabrielli) [[Prayer/Meditation sign up here](#)]
- **VOTE:** approval of [minutes from September 1, 2023](#)
 - Approved by unanimous consent

Announcements (5 minutes)

- Next ECAS meeting, Friday September 15, 2023, 1:30-3 SM113B
- Faculty meeting, Friday September 15, 2023, 3:30-5, Boll
- Next ELC meeting, Monday September 18, 2023, 10:30-12, KU 316 (President's Suite)
- Next Academic Senate Meeting, Friday September 22, 2023 3:30-5:30, KU Ballroom
- Board of Trustees Installation, Wednesday, October 11, 2023, 4:30-6, Sears (still need information)
- Live Streaming Academic Senate meetings for 2023-2024 AY
 - Technical team still TBD, Jane Koester is working on a substitute.

New Business (60 minutes)

- **DISCUSSION and POSSIBLE VOTE:** Academic Senate meeting (9/22) [agenda draft](#)

- Discussed plans for future senate meetings to focus on gender equity and allow various groups across campus to receive feedback on their priorities
- Will ask for remarks from Provost Weaver on shared governance and collaboration
- Presidential remarks on results of the listening tour and the priorities for this academic year
 - Next senate meeting agenda approved by unanimous consent
- **DISCUSSION:** Drafts of subcommittee charges ([APC](#), [FAC](#), [SAPC](#))
 - E. Kunz drafted charges based on prior discussions
 - **APC charge:** changes to CAP review procedures
 - Needs something regarding continuous improvement
 - Discussion of focus on CAP component goals and what the university does to assess each goal
 - Focus on creating usable information for both course and program review
 - Discussion of role of CAP-C in revision of procedures
 - Edits incorporated in charge.
 - *Motion to approve, 7 in favor, 0 against, 1 abstain. Passed.*
 - See appendix material.
 - **SAPC charge:** recommendations on best location of student related rights and policies
 - Current policies are in several locations: catalog, faculty handbook, and student code of conduct
 - Issues for students, faculty, and staff finding location of policies
 - Discussion regarding how best to consult with students
 - Discussed possibility of a similar activity for graduate students in the future
 - Edits incorporated in charge.
 - *Motion to approve, 8 in favor, 0 against, 0 abstain. Passed.*
 - See appendix material.
 - **FAC charge:** recommendations for changes to the faculty workload policy
 - Workload policy was supposed to be revisited every five years, but has not been looked at for ten years
 - Discussion of recent changes to the university promotion policy and its effect on workload policy
 - Discussion of scope of consultation; Consultation will need to include a variety of professional and tenure-track/tenured faculty across campus given the many different roles
 - *Motion to approve, 8 in favor, 0 against, 0 abstain. Passed.*
 - See appendix material.
- The following agenda items were tabled for future ECAS meetings:
 - **DISCUSSION:** Ideas for ELC and future senate meetings
 - **DISCUSSION and POSSIBLE VOTE:** Revisit assignments to Committees (see DOC 2007-05, pg. 31)
 - *Appeals Review Committee* (formerly Judicial Review Committee), Faculty member appointment, use UNRC, consult with Student Development
 - *University Elections Committee*, ECAS member
 - *Common Academic Policies Committee* (CAP-C), student rep needed for fall 2023, selected by SGA; spring 24 will have 2 sabbatical replacements (libraries, humanities), replacements identified; consistent with procedure? See [DOC 2010-04](#), page 21
 - *Human Resources Advisory Committee*, ECAS member; confirm length of appointment.

- Follow-up information
 - *UNRC*, SEHS, CAS, SOE representatives needed, use UNRC
 - *Common Academic Program Leadership*, need to appoint members?
- **DISCUSSION** Including University Policy Coordinating Committee (UPCC) as a consultant for senate policies prior to a vote.
 - UPCC is currently undergoing a comprehensive review of their outward facing policies posted to the [Academic Policies site](#) on udayton.edu. Any policy on that page will need to be reviewed by the UPCC prior to being posted on the site.

End 3:07 PM

Respectfully submitted by Jon Fulkerson, Secretary of the Academic Senate