

Fall 11-3-2023

2023-11-03 Minutes of the Executive Committee of the Academic Senate

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**Executive Committee of the Academic Senate
(ECAS)
ACADEMIC SENATE
UNIVERSITY OF DAYTON
2023-2024**

MEETING MINUTES

FRIDAY, November 3, 2023
1:30-3pm – SM 113B

President: Erin O'Mara Kunz

Vice President: Allison Kinney

Secretary: Jon Fulkerson

Members: Ali Carr-Chellman, Garrett Conti, Jen Dalton, Wiebke Diestelkamp, Jon Fulkerson, Tim Gabrielli, Colleen Gallagher, Kayla Harris, Precious Henderson, Allison Kinney, Erin O'Mara Kunz, Joel Pruce (Faculty Board), Andrea Seielstad, Darlene Weaver

Guest(s): Nancy Haskell (Associate Professor of Economics, Chair of APC), Ryan Allen (Executive Director of the Center for Online Learning)

Present: Ali Carr-Chellman, Jen Dalton, Weibke Diestelkamp, Jon Fulkerson, Tim Gabrielli, Kayla Harris, Allison Kinney, Erin O'Mara Kunz, Nancy Haskell

Absent: Garrett Conti, Colleen Gallagher, Precious Henderson, Joel Pruce, Andrea Seielstad, Darlene Weaver

Opening

- Call to Order at 1:33 (E. Kunz)
- Opening prayer/meditation (Jen Dalton) [\[Prayer/meditation sign up here\]](#)
- **VOTE:** approval of [minutes from October 27, 2023](#)
 - Approved by unanimous consent.

Announcements

- Upcoming events:
 - Friday, November 10: Next ECAS Meeting 1:30-3, SM 113B
 - Friday, November 17: Next Academic Senate Meeting, 3:30-5:30, KU Ballroom
 - Monday, November 27: Next ELC meeting, 10:30-12, KU Presidential Suite

Priority Agenda Items

- **DISCUSSION:** William Trollinger has been nominated for a sabbatical replacement for the Arts & Sciences representative on CAP-C
 - Motion to accept nomination (J. Fulkerson). Second (W. Diestelkamp)
 - *Vote: 6 in favor, 0 against, 1 abstain. Motion approved.*
- **DISCUSSION:** Update from APC regarding CAP course review from Nancy Haskell
 - Seeking feedback on possible models of periodic review of CAP courses.
 - Core concepts for APC's discussion:
 - Must generate relevant information for periodic review
 - Be meaningful and leading to improvement
 - Incorporate student and faculty feedback
 - Be consistent with the complex nature of CAP learning outcomes

- Three models were discussed as a committee:
 - Component Coordinator Model: individuals appointed for each component and charged with coordinating assessment, reporting to CAP-C, and working with faculty. Comprehensive and global, but high resource costs.
 - One-size-does-not-fit-all Model: Mix of department, unit, or component coordinator depending on CAP component. Discipline-specific (potentially) but high time costs for some units.
 - Workshop model: Bring together CAP faculty by component semi-regularly to discuss assessment results, best practices, and implementation. Could be formative and low cost, but less quantitative rigor.
- CAP-C feedback to APC: Any model is fine, but must ask the right core questions about each CAP component.
- APC consensus is that workshop model would be most likely to “achieve what we want to achieve” without overburdening faculty or requiring additional resources. Still discussing what this might require.
- Moving forward, now deciding on details of workshop model. Decided on the following key questions:
 - What format will it take and when will it occur?
 - Who will take point on organizing on workshop?
 - What resource support does it need and can we afford it?
 - How to get appropriate attendance to workshop and who needs to attend?
- Discussion:
 - Q: What is the work product to come out of this process? What does the CAP office need to coordinate elsewhere?
 - A: Agree that work product needs to be actually useful. Need some sort of output from workshop that highlights an issue and how it will be addressed. Show that we are “closing the loop.” Will become part of the HLC report and inform the 5-year review of CAP as a whole.
 - Discussion of movement away from assessing each course to assessing each component.
 - Q: Does anything have to go to HLC?
 - A: Our understanding is we need to show evidence of continuous improvement. Can be pretty minimal.
 - Comment: Workshop questions/output should help APC do the five-year reviews.
 - Comment: Would like something integrated into workshop models regarding resources needed (for example for Libraries).
 - Comment: Like that it is more of a professional development approach.
 - Comment: Like that workshop is in part a celebration of CAP and how can we move forward with it.
 - Comment: Frustration with completing form and making data for no use. Really likes that the proposal is moving towards more meaningful discussion. Model will also allow flexibility to customize to the component. Worried about “who” is doing it and can’t just put in Assistant Provost for CAP.
 - Comment: Workshop model in part overlaps with one-size-fits-all model and appreciates that the workshop can be customized to it. May increase commitment to CAP and create opportunities to talk across departments and units.
 - Comment: CAP coordinators could be appointed each year and that would be resource neutral relative to current model.

- Comment: A concrete example may help focus the discussion.
 - Nancy will present update on work at upcoming Academic Senate meeting.
 - ECAS thanks Nancy for attending our meeting.
 - **DISCUSSION:** LMS/Isidore with Ryan Allen
 - Ryan discussed upcoming changes to the LMS and his upcoming presentation to the Academic Senate.
 - **UPDATE, DISCUSSION and VOTE:** [SAPC decision](#) on UHP (Charge #2)
 - SAPC voted unanimously that UHP proposal does not require further review and is ready to go to the senate.
 - Motion to approve proposal be added to November 17 senate agenda meeting. (J. Fulkerson motioned, K. Harris seconded)
 - *Vote: 7 in favor, 0 against, 1 abstain. Motion passed.*
 - **DISCUSSION and VOTE:** Suspension of two MA programs. [GLC voted](#) on 10/13 to suspend programs. **Today's vote is only to add each program suspension to the agenda for the November 17 Academic Senate Meeting*
 - [DOC 2023-07](#): Suspension of the MA in Communication
 - [DOC 2023-08](#): Suspension of the MA in English
 - Discussion on process.
 - Motion to move a vote on DOC 2023-07 and DOC 2023-08 to the Senate Agenda. (J. Dalton, seconded by A. Carr-Chellman second)
 - *Vote: 7 in favor, 0 against, 1 abstain. Motion passed.*
 - **DISCUSSION and VOTE:** Finalize [November 17 Senate Meeting agenda](#)
 - Motion to approve agenda (W. Diestelkamp, seconded by K. Harris)
 - *Vote: 8 in favor, 0 against 0 abstain. Motion passed.*

The following items were tabled until next ECAS meeting:

- **UPDATE AND DISCUSSION:** Blue Sky from Jen Dalton (ECAS, Communication and Change Management Team)
- **DISCUSSION:** SAPC, FERPA inconsistent language in [DOC 2023-02](#) (Tim Gabrielli)
- **DISCUSSION:** Faculty Compensation in excess of 100% Annualized Base Salary ([DOC 2018-06](#)), Faculty Employment Outside the University ([DOC 2018-07](#)), and the [Policy for Extra Compensation for Employees Supported by Sponsored Research Programs](#)
 - [Overview of proposed revisions](#)
 - [Memo on Outside Employment Policy 2018 \(1\).docx](#)
 - [Memo on Additional Faculty Compensation \(1\).docx](#)
- **DISCUSSION:** Common Academic Program
 - The Common Academic Program (amended in 2016), [DOC 2010-04](#)
 - Suspension of the CAP-C Four-Year Reapproval Process for the 2023-2024 Academic Year, [DOC 2023-06](#)
 - [Common Academic Program Review Report, APC 04/2023](#)

Motion to adjourn.

End 3:07.

Respectfully submitted by Jon Fulkerson, secretary to the Academic Senate.