

Spring 2-2-2024

## 2024-02-02 Minutes of the Executive Committee of the Academic Senate

University of Dayton. Academic Senate. Executive Committee

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**Executive Committee of the Academic Senate  
(ECAS)  
ACADEMIC SENATE  
UNIVERSITY OF DAYTON  
2023-2024**

**MEETING MINUTES**  
FRIDAY, February 2, 2024  
12:30-2pm – SM 113B

**President:** Erin O'Mara Kunz

**Vice President:** Allison Kinney

**Secretary:** Jon Fulkerson

**Members:** Jackie Arnold, Ali Carr-Chellman, Garrett Conti, Jen Dalton, Wiebke Diestelkamp, Jon Fulkerson, Tim Gabrielli, Kayla Harris, Lexie Kemble, Allison Kinney, Erin O'Mara Kunz, Joel Pruce (Faculty Board), Andrea Seielstad, Darlene Weaver

**Present:** Jackie Arnold, Ali Carr-Chellman (virtual), Garrett Conti, Jen Dalton (virtual), Wiebke Diestelkamp, Jon Fulkerson, Tim Gabrielli, Kayla Harris, Lexie Kemble, Allison Kinney, Erin O'Mara Kunz, Joel Pruce, Andrea Seielstad, Darlene Weaver

**Absent:** None.

**Opening**

- Call to Order 12:31 (E. Kunz)
- Opening prayer/meditation (Kayla Harris) [\[Prayer/meditation sign up here\]](#)
- **VOTE:** approval of [minutes from January 26, 2024 meeting](#)
  - Approved by unanimous consent.

**Announcements**

- February 16, 2024: Academic Senate Meeting, 3:30-5:50pm, KU Ballroom
- February 26, 2024: ELC meeting, 10:30-12pm, President's Suite, KU
- March 8, 2024: Joint Faculty/Academic Senate meeting (moved from February 2), 12-2, KU Ballroom
- SGA Chats taking place through February
  - SGA has monthly questionnaires with students and offered to put a BlueSky related question on next month's mailing.
  - The BlueSky team is also doing outreach to students.

**Agenda Items**

- **DISCUSSION AND VOTE:** Select time for March 8, 2024 ECAS meeting
  - Decided to reschedule for 2:00-3:30 on March 8.
- **DISCUSSION AND VOTE:** Extend deadline for APC charge for revising the social science requirement
  - Given the amount of feedback required for this change and the decision by ECAS last week to "daylight" a select list of courses to satisfy the social requirement in CAP, APC would like more time to complete their charge.
  - *Motion to change deadline to April 2* (W. Diestelkamp, second J. Arnold)
    - Vote: 11 in favor, 0 opposed, 1 abstain.
    - *Motion passed.*
- **DISCUSSION AND VOTE:** [February 16th Academic Senate meeting Agenda draft](#)
  - Three items being considered for the agenda.
  - Discussion of how best to incorporate the [Equity Compliance Office](#) into the meeting.
    - Comment: Recommend we focus the conversation on the academic setting (rather than the student neighborhoods or housing)

- Comment: Notes a difference between bias-related instances and systemic issues. Would like to have some focus on systemic issues.
  - Relatedly, what happens when someone doesn't want to move forward with a complaint, but it is still a persistent issue? How is this recorded? When is there action even when a person chooses not to use any of the avenues available to them?
- E. Kunz clarified that presenters will need to provide materials in advance and we can ask them to address specific issues in advance.
- Comment: Conversation should connect with "belongingness", our identity, and the ability of our community to flourish.
  - Related to frustration with processes.
- Comment: Can they discuss how the university insures protection? Is it possible to get examples?
  - Comment: Support for the idea of knowing how people are supported when they raise an issue.
  - Comment: It can be difficult to understand what actually happens with a mandatory reporter. Usually it is an email with possible options.
- Comment: Would it be possible to highlight what training exists for chairs and deans regarding how to deal with these types of experiences.
  - Does the information that comes through ECO lead to supporting leaders?
- Discussion regarding how faculty are trained on mandatory reporting, how frequently, and the process.
- What type of information can be released?
- General agreement to have ECO present at the next Academic Senate meeting.
- Discussion on how to incorporate the Office of Learning Resources:
  - The idea to bring OLR to Senate stems from concerns raised regarding students hired to be notetakers in class. However, it makes sense to give them a platform to discuss current issues with accommodations on campus.
    - Clarification that notetakers are already enrolled in the class, but there were a lot of questions about how this worked.
  - Faculty sometimes have not received sufficient information regarding how OLR accommodations work or are needed.
  - Need to work to better connect OLR and faculty. Currently, OLR does have limits, but there is misunderstanding about accommodations, what is required, and what is reasonable.
    - OLR works to define differences between legal obligations and reasonable accommodations.
  - Comment: General agreement with the expressed concerns, but feels OLR has done better about clarifying "reasonable accommodations." Would not want the session to be combative given how much they have improved in the past ten years.
    - Important that faculty know that OLR usually has reasons for their policies.
    - Very high demand, but work closely with faculty on testing.
    - Comment: Supports OLR changes that have been implemented, but acknowledges some friction.
  - Comment: Thinks it is helpful to reframe what is happening. The university has a legal obligation to provide reasonable accommodations and OLR assists faculty in meeting this obligation.
  - Comment: It would be useful to ask OLR to discuss current challenges, current initiatives, and ways the Academic Senate can support the OLR.
    - Focus on how we can collaborate.
  - Comment: Should clarify that OLR's presence at Senate is not connected with Supplemental Instruction.
  - Comment: May be useful to have some initiative to help students know when they need accommodations.

- Response: It may be possible to make referrals for evaluation through the student success network website.
  - *Motion to approve draft agenda with discussed changes* (J. Fulkerson, W. Diestelkamp seconded)
    - Vote: 10 in favor, 0 opposed, 1 abstain.
    - *Motion passes.*
- **DISCUSSION:** Debrief and follow-up from January ELC meeting and enrollment management consultation
  - Opened the floor regarding anything discussed in the previous meeting of the Education Leadership Committee (ELC).
  - Regarding merit, preliminary budget discussions for FY25 were presented at the February board meeting and will be submitted for proposal at the May board meeting.
    - Provost Weaver: Clarified that the budget is still being built.
    - Provost Weaver: Also clarified that the comment at ELC stating that merit raises were “to be determined” is entirely because the budget is still being developed.
    - Provost Weaver: Also wanted to note that since the ELC meeting, new information came out regarding further delays in FAFSA information being distributed to colleges. This increases the challenge of budgeting at this time.
  - President Kunz: How best can we give feedback on budget priorities?
    - Provost Weaver: Asked how budget priorities are established within units and how it relates to the senators.
      - No one is aware of any consultation in this way.
    - How are senators providing and receiving feedback now?
      - SBA: Used to have a monthly report in a school-wide meeting.
      - CAS: Report out to leadership committee (chairs, endowed chairs, program directors).
      - Comment: Some people reach out directly to senators.
    - Q: Possible to have senior administration come to Senate and state priorities?
      - Comment: By consultation, should be consulted on priorities before the budget process starts and not just the stated priorities.
      - E. Kunz: Would like to have a clearer, systematic consultation on setting priorities.
    - It is possible to modify the senate operations, including how consultation occurs. In the past administration would come to ECAS, and this seems like an appropriate space to use as a jumping off point for various consultations.
    - Provost Weaver: One challenge is a lack of understanding of university finances by many people on campus. Expects the upcoming Critical Conversations tour by the president, the provost, and the executive vice president of administration will provide additional information for each unit.
      - J. Arnold: SEHS received very useful information at their Critical Conversation event.
    - Comment: Some models of shared governance have sub-committees of faculty supporting budget development.
    - Comment: Believes process should highlight trade-offs.
    - Comment: EVP Andy Horner wants to engage with the Senate. It may be possible to contact him on how best to build a consultation process.
      - Is it possible to identify critical times when consultation could consistently occur?
  - E. Kunz: Regarding enrollment management, there are similar issues regarding improving feedback and connections with faculty.
  - E. Kunz called time on discussion.
- **DISCUSSION AND VOTE:** Program/Certificate approvals
  - [Concentration in Business Analytics \(new\)](#)
    - J. Fulkerson asked for comment regarding a unique aspect of this proposal before we discuss the proposal itself.

- It appears this “new” concentration was sent to ECAS because the program was newly submitted to be included in the catalog.
- However, the concentration (and other concentrations within the MBA degree) are not new and have been around for several years and have been awarded. So why aren’t they in the catalog?
- Believes this is a clerical issue where previous iterations of catalog management systems failed to include approved concentrations or someone failed to submit a program change that had been through all the approvals.
- It seems weird to require ECAS to approve something that has already been in place for many years. However, the catalog management workflow (PIM) requires ECAS approval.
- Does ECAS really have to discuss and approve the fix to a clerical error?
  - Particularly relevant because none of the MBA concentrations are in the catalog and the MBA office will be submitting changes to add these other concentrations in the near future. This issue will arise again.
- Q: Who decides if we even need to discuss this?
  - J. Fulkerson will discuss this question with E. Kunz prior to the next ECAS meeting where the proposal will be addressed.
- Topic was tabled until next ECAS.

The following items were also tabled until the next ECAS meeting.

- **DISCUSSION:** Co-Majors
- **DISCUSSION AND VOTE:** Program/Certificate approvals
  - [Bachelor of Science in Engineering Technology, Mechanical Engineering Technology \(change\)](#), see [email](#) with Michelle Strunks
  - [Certificate in Geographic Systems \(change\)](#)
  - [Certificate in Autism \(deactivation\)](#)
  - [MSEd in College student personnel \(discontinuation\)](#), see [email](#) from Brad Duncan

Motion to adjourn (J. Fulkerson, K. Harris second).

Adjourned 2:02.

Respectfully submitted by Jon Fulkerson, Secretary to the Academic Senate.