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2024-04-05 Minutes of the Executive Committee of the Academic Senate

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**Executive Committee of the Academic Senate
(ECAS)
ACADEMIC SENATE
UNIVERSITY OF DAYTON
2023-2024**

MEETING MINUTES

FRIDAY, April 5, 2024
12:30-2pm , SM 113B

President: Erin O'Mara Kunz

Vice President: Allison Kinney

Secretary: Jon Fulkerson

Members: Jackie Arnold, Ali Carr-Chellman, Garrett Conti, Jen Dalton, Wiebke Diestelkamp, Jon Fulkerson, Tim Gabrielli, Kayla Harris, Lexie Kemble, Allison Kinney, Erin O'Mara Kunz, Joel Puce (Faculty Board), Andrea Seielstad, Darlene Weaver

Present: Jackie Arnold, Garrett Conti, Jen Dalton, Jon Fulkerson, Tim Gabrielli, Kayla Harris (virtual), Allison Kinney, Erin O'Mara Kunz, Joel Puce, Andrea Seielstad, Darlene Weaver

Absent: Ali Carr-Chellman, Wiebke Diestelkamp, Lexie Kemble

Guests: Zach Piso

Opening

- Call to Order (E. Kunz)
- Opening prayer/meditation (Garrett Conti) [\[Prayer/meditation sign up here\]](#)
- **VOTE:** approval of [minutes from March 22, 2024 meeting](#)
 - Approved by unanimous consent.

Announcements

- April 12, 2024: Academic Senate Meeting, KU Ballroom, 3:30-5:30pm
- April 22, 2024: ELC, Presidential Suite (KU 316), 10:30-12pm
- April 26, 2024: Academic Senate Meeting, KU Ballroom, 3:30-5:30pm

Primary Agenda Items

- **DISCUSSION:** Co-majors
 - After presentation at Academic Senate, a concern was raised by a non-senator about ECAS's previous approval of the co-major degree in Arts & Sciences.
 - Subsequent consultation suggests it is important to have the Academic Senate to create a university-wide policy.
 - Discussion regarding to what degree a co-major is a "credential" or a "program type" similar to a major.
 - Is it comparable to a certificate? We have a policy on certificates, which may suggest we should have a policy on co-majors.
 - Comment: Believes a university policy is important. Co-majors can be confusing. Concern about implementation in our systems.
 - EOK: Consultation with Registrar's office suggested it could be implemented in current systems.

- EOK: It is important we are consistent with our constitution. It could be possible to write a university-level policy next year through Academic Senate.
- Comment: Recognizes the need to be nimble in our decision making.
- Discussion of the possibility of creating a policy that is approved this year:
 - Q: Is it possible to approve the proposals this year and commit to a new policy for the university next year?
 - Q: Is it possible for a temporary policy?
 - Comment: APC can work very efficiently and it may be possible to write a full policy and approve a university, college, and specific co-major all at the same Academic Senate meeting. Notes that it is always possible to amend the policies in the future.
 - Comment: Belief that it is important to set criteria for distinguishing co-majors from other offerings (majors, minors, and certificates).
- Discussion of creating a university-level policy on co-majors from APC on an expedited timeline that would lead to the university-, unit-, and Neuroscience co-major all being voted on at Academic Senate at the April 26 meeting.
- *Motion to request APC to consider if in the next fourteen days the committee could evaluate the neuroscience co-major and also develop a co-major policy for the university that would receive consultation.* (A. Seielstad, A. Kinney second)
 - Voted: 8 in favor, 0 against, 1 abstain.
 - *Motion passed.*
- **DISCUSSION:** Faculty Board [2024 Report](#) (Zach Piso & Joel Puce)
 - Zach and Joel are presenting a summary of a report the Faculty Board has created this academic year.
 - The Faculty Board took research from 2022-23 and used that to seek out input on “big ideas” through a survey.
 - A running theme of the new survey focused on the value of faculty at the university and concerns about the role of faculty in decision making.
 - Survey methods: 47% response rate, all questions had a scale of 1-3.
 - Strongest items were around increased participation in budgeting priorities, reducing committee load, and utilizing faculty expertise.
 - Recommendations from Board to increase faculty participation in setting strategic initiatives, reducing service and admin burdens, and Academic Senate participation in budget process.
 - Q: Would it be possible to share a list of administrative and service burdens that were highlighted? A: Yes.
 - Comment: Concerned about distribution of responses of service burden by unit.
 - Discussion of the role of the Academic Senate in adding to or reducing workload.
 - Comment: Unit-level differences in professional faculty makes it hard to generalize some of these policies.
 - ECAS thanks Zach for attending our meeting.
- **DISCUSSION and VOTE:** CAP Periodic Course Review [Proposal](#) & [Proposal](#) to reconfigure CAP-L
 - The CAP Periodic Course Review proposal is largely the same compared to previous versions reviewed by ECAS.
 - The CAP-L proposal is new and are changes necessary to support the new workshop model.
 - APC believes it is important to approve the changes this year because the old policy will go back into effect without a replacement policy.
 - Discussion regarding composition of CAP-L.
 - *Motion to add proposals on Academic Senate Agenda for a vote* (T. Gabrielli, J. Arnold second)

- Vote: 7 in favor, 0 against, 1 abstain.
 - *Motion passed.*
- **DISCUSSION AND POSSIBLE VOTE:** FAC's report, [Review of the University of Dayton Faculty Workload Guidelines](#)
 - Discussion regarding next steps and the possibility of using the report as a basis for a charge to FAC next year to revise the policy.
 - Concluded we would add the report to the 4/12/24 Academic Senate meeting agenda.
- **DISCUSSION and VOTE:** Academic Senate Meeting Agenda–[Draft](#)
 - *Motion to approve agenda with previously discussed additions included and with time allocations to be determined* (J. Fulkerson, A. Kinney second)
 - Vote: 7 in favor, 0 against, 1 abstain.
 - *Motion passed.*
 - Q: What update would an OAR item entail?
 - Update on status and structure of office as separate entity from UDRI Contracts and Grants.
 - Discussion about time allocation for agenda items.
- **DISCUSSION:** [SAPC update on the undergraduate course enrollment minimum policy](#) (Tim Gabrielli)
 - Tabled for discussion next week
 - [Erin O'Mara Kunz](#) mentioned that she has completed analysis of course enrollment data and will be sharing an executive summary of the results with Deans and Units.

The following items were tabled until next week:

- **DISCUSSION AND VOTE:** Program approvals
 - Very Minor Changes (within unit)
 - [BS in Business Administration, Operations and Supply Chain Management](#)
 - Changed DSC 375 to OPS 375
 - [Minor in Accounting](#)
 - Add course option to satisfy two existing requirements
 - More Substantial Changes
 - [BSE-EPC : Bachelor of Science in Education, Pre-Kindergarten to Grade 5](#)
 - Identifies existing coursework for a science of reading certificate
 - Adding options for math requirement
 - [MINOR-BAN : Minor in Business Analytics](#)
 - [BS-BCM : Bachelor of Science, Biochemistry](#)
 - [BS-PHY : Bachelor of Science, Physics](#)
 - [CONC-CMH : Concentration in Community Health](#)
 - [CERTAU-CAE : Certificate in Community Arts Engagement](#)
 - [SBA Core Curriculum](#)
 - New Program Proposals
 - [Minor in Philosophy, Justice, and Society](#)
 - Certificates
 - [CERT-EDC : Certificate in School Counseling](#)

Motion to adjourn (A. Kinney, T. Gabrielli seconds, unanimous consent)

Adjourned 2:05 pm.

Respectfully submitted by Allison Kinney, Vice President to the Academic Senate, and Jon Fulkerson, Secretary to the Academic Senate.