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Spring 4-12-2024

2024-04-12 Minutes of the Executive Committee of the Academic Senate

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**Executive Committee of the Academic Senate
(ECAS)**
ACADEMIC SENATE
UNIVERSITY OF DAYTON
2023-2024

MEETING MINUTES
FRIDAY, April 12, 2024
12:30-2pm , SM 113B

President: Erin O'Mara Kunz

Vice President: Allison Kinney

Secretary: Jon Fulkerson

Members: Jackie Arnold, Ali Carr-Chellman, Garrett Conti, Jen Dalton, Wiebke Diestelkamp, Jon Fulkerson, Tim Gabrielli, Kayla Harris, Lexie Kemble, Allison Kinney, Erin O'Mara Kunz, Joel Pruce (Faculty Board), Andrea Seielstad, Darlene Weaver

Present: Jackie Arnold, Ali Carr-Chellman, Garrett Conti, Jen Dalton, Wiebke Diestelkamp, Tim Gabrielli, Kayla Harris, Lexie Kemble, Allison Kinney, Erin O'Mara Kunz, Andrea Seielstad, Darlene Weaver

Absent: Jon Fulkerson, Joel Pruce (Faculty Board)

Opening

- Call to Order (E. Kunz)
- Opening prayer/meditation (Kayla Harris) [\[Prayer/meditation sign up here\]](#)
- **VOTE:** approval of [minutes from April 5, 2024 meeting](#)
 - Approved by unanimous consent.

Announcements

- Today! Academic Senate Meeting, KU Ballroom, 3:30-5:30pm
- April 19, 2024: Eric Spina and Andy Horner attend ECAS
 - At this meeting, we need to assign Senators to Committees
- April 22, 2024: ELC, Presidential Suit (KU 316), 10:30-12pm
- April 26, 2024: Academic Senate Meeting, KU Ballroom, 3:30-5:30pm
- UNRC (Allison): Open calls for self or peer nominations
 - CAP (Common Academic Program) Committee (CAPC) Representatives - Closes 4/17
 - College of Arts and Sciences - Social Sciences (3 year term)
 - College of Arts and Sciences - Natural Sciences (3 year term)
 - University Library Committee Representative - Closes 4/23
 - School of Business (3 year term)
 - University Nominating and Recruitment Committee Representatives - Closes 4/25
 - College of Arts and Sciences - Humanities (2 year term)
 - School of Engineering (2 year term)
 - School of Education and Health Sciences (3 year term)
 - School of Law (3 year term)

Agenda Items

- **DISCUSSION:** [SAPC update](#) on the undergraduate course enrollment minimum policy (Tim Gabrielli)
 - Tim is presenting the draft of the policy voted on at SAPC this morning. The policy has changed slightly since the last time ECAS discussed it to address feedback from ECAS and others (changes highlighted in green in the document).
 - Changes were made to the language about the intention of the policy.

- The threshold for “introductory” courses was removed. Units can have more restrictive thresholds than what is in the university-level policy.
- For summer terms, adjustment of the timeline for making decisions about summer courses to consider the short window between the Spring registration times and the beginning of the summer term.
 - Discussion that summer enrollment shifts considerably in some departments (e.g., Math) when students realize that they have failed a Spring course. The timeline about canceling courses might be too early to account for this group of students.
- Question: Do all chairs have access to data that shows how many students are needed in courses to cover the salary of the faculty who teach the course?
 - Answer: Not currently, but it can be provided to departments. The goal is to have a faculty data dashboard with this information that is always accessible to deans and chairs.
- The exception related to courses that will delay timely degree completion raised discussion regarding the need for good advising that will help students plan and avoid these types of problems.
 - Question: Could there be a way for students to express their interest in taking a course in advance of the semester? Or during registration, if a class is closed, can there be a waitlist and an interest list?
- The current assignment of registration times is inequitable especially for students who do not have access to transfer credits in high school. This should be a priority for next year’s Senate agenda.
- Two items that were not changed, despite discussion during consultation:
 - Part D.4. and D.5. - Questions were raised regarding if these items are too broad and could be applied to almost any course. SAPC decided to keep these items as they are not standing exceptions.
 - Part E.5. - Question regarding the exceptions for Honors Program courses. SAPC consulted Sam Dorf and decided that given best practices for Honors courses, there should remain the ability for small Honors courses. If this consideration was removed, it might eliminate stand-alone Honors courses in favor of hybrid Honors courses that have less risk of cancellation.
- Question: Should there be something (more than expressed as an exception) added to the policy to help retain courses (that may need to be small) for specific programs due to certain needs (e.g., Honors Program, electives in specific areas that are attractive to students)?
 - If we are more diligent and adhering to this new policy, that opens up opportunities for faculty to teach electives. For example, if a lower level required course is offered strategically once per year (instead of twice at lower enrollment), a faculty could have the opportunity to teach another course instead of the same course twice a year.
- Suggestion about Part C.1. - Change to “a major” to reflect that some departments teach courses that are required by other majors.
- Question about Part C.1. - How does this impact courses that are required for a minor?
- Question about Part D.2. - Could the qualification for this to be applied to a “new” course be removed/edited to allow for small courses that are focused on timely topics?
- Discussion about the rationale behind the policy origination. Based on Erin’s data analysis, there are 263 courses that were offered in the last year with under 10 students. This represents a significant number of courses and needs to be addressed due to the large financial impact while still delivering a quality education to our students.

- Should this policy have regular review (every 2 or 5 years) to make sure it is effective and not negatively impacting student progress towards graduation?
- Discussion about whether the policy needs to return to SAPC or if it is ready to move forward to the next Senate meeting for potential vote.
 - Provost Weaver expresses her appreciation for the hard work SAPC members have put into this policy and is in agreement that this is necessary.

Items Tabled for Next Meeting

- **DISCUSSION:** Review FAC report, [Recommendations for implementing and promoting the University of Dayton Policies for Parental and Maternal Leave for faculty](#)
- **DISCUSSION:** [Drafting](#) the Academic Senate Meeting Agenda, April 26, 2024
- **DISCUSSION AND VOTE:** Program approvals
 - Program suspension
 - [Applied Behavior Analysis](#)
 - Very Minor Changes (within unit)
 - [BS in Business Administration, Operations and Supply Chain Management](#)
 - Changed DSC 375 to OPS 375
 - [Minor in Accounting](#)
 - Add course option to satisfy two existing requirements
 - More Substantial Changes
 - [MINOR-BAN : Minor in Business Analytics](#)
 - [BS-BCM : Bachelor of Science, Biochemistry](#)
 - [BS-PHY : Bachelor of Science, Physics](#)
 - [CONC-CMH : Concentration in Community Health](#)
 - [CERTAU-CAE : Certificate in Community Arts Engagement](#)
 - [SBA Core Curriculum](#)
 - [BSE-EPC : Bachelor of Science in Education, Pre-Kindergarten to Grade 5](#)
 - Identifies existing coursework for a science of reading certificate
 - Adding options for math requirement
 - New Program Proposals
 - [Minor in Philosophy, Justice, and Society](#)
 - Certificates
 - [CERTE-EDC : Certificate in School Counseling](#)

Adjourned 2:07 PM.

Respectfully submitted by Allison Kinney, Vice President to the Academic Senate.