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## 2024-11-01 Minutes of the Executive Committee of the Academic Senate

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**Executive Committee of the Academic Senate  
(ECAS)**

ACADEMIC SENATE  
UNIVERSITY OF DAYTON  
2024-2025

**MEETING MINUTES**

FRIDAY, November 1, 2024  
10-11:30 AM, SM 113B

**President:** Erin O'Mara Kunz

**Vice President:** Jackie Arnold

**Secretary:** Kayla Harris

**Members:** Jackie Arnold, Ali Carr-Chellman, Garrett Conti, Jen Dalton, Deo Eustace, Jon Fulkerson, Kayla Harris, Suki Kwon, Erin O'Mara Kunz, Chelse Prather, Andrea Seielstad, Rachel Yeager, Darlene Weaver

**Present:** Jackie Arnold, Ali Carr-Chellman, Garrett Conti, Jen Dalton, Deo Eustace, Jon Fulkerson, Suki Kwon, Erin O'Mara Kunz, Chelse Prather, Joel Pruce (Guest, Faculty Board) Andrea Seielstad, Rachel Yeager

**Absent:**

**Guests:** Joel Pruce (Guest, Faculty Board), Mathew Willenbrink (Director of Technology and Entrepreneurial Partnerships)

**Opening**

- Call to Order (E. Kunz) 10:02 am
- Opening prayer/meditation (E. O'Mara Kunz) [\[Prayer/meditation sign up here\]](#)
- **VOTE:** approval of [minutes from October 25, 2024 meeting](#)
  - *Approved by unanimous consent*

**Announcements**

- November 22, 2024: Academic Senate Meeting, KU Ballroom, 3:30-5:30pm
- Update on Special Senate Meeting, December 13, 2024

**Agenda Items**

- **DISCUSSION:** Update on Special Senate Meeting, December 13, 2024
  - Maiella Hollander has been working very hard to find a space to reserve but it has been *very* difficult and most places on campus have not been giving different options or solutions to make this happen.
  - At ELC we discussed whether we could / should ever have an executive session meeting since there is no other opportunity for all Senators to come together apart from the Senate meetings

- C. Prather: Hearing from some senators who do not feel comfortable doing a public open vote on the curricular proposals
  - Erin has reached out to our student representatives to ask about their preferences and comfort given the power differential. The President has the authority to determine how to vote (public or private) and she would make this decision in advance so that everyone was prepared
- **DISCUSSION: Intellectual Property Policy (Mathew Willenbrink)**
  - About a year and a half ago, the decision was made to separate out the Office of Academic Research from the Research side of UDRI. David Ashley and Matt worked on the Intellectual Property Policy but wanted to wait until rolling it out more broadly after input from new VP, Samantha Langley-Turnbaugh
  - Current [Intellectual Property Policy](#)
  - Some underlying principles:
    - Not removing any rights from faculty, helping to make the language more clear and understandable
    - Also specifically added the distribution formula related to income that was always in practice
  - In a broad sense, the university don't own "it" unless there is significant use of university resources
  - There was some ongoing discussion in relation to online courses delivered through 2U given changing partnerships in some areas
  - Exceptions to University ownership:
    - Traditional projects of scholarly activity - includes but not limited to journal articles, book reviews, works of art, musical compositions
    - Textbooks, manuals or training materials developed in conjunction with class teaching
    - If UD funds are paid specifically to support development of an online course, the materials will be co-owned by the creator and the university.
      - This is specifically in relation to the 2U issue where we are contractually obligated to deliver the course. If a faculty member leaves right before the start of the semester, we have to be able to deliver something for a semester, before it is re-developed
      - The only thing a faculty member could not do with that content is claim they have exclusive rights; UD could use the content and the faculty member also could use the content elsewhere, concurrently, without either party having to ask permission
  - Distribution Income from Intellectual Property is added into this policy but has been the procedure for many years
    - Office of Technology and Entrepreneurial Partnerships (OTEP) takes all of the financial risk
  - Policy has already been approved by Academic Research Office, Academic Senate was also included as consultation, with the goal to bring to UPCC in early 2025. Would need feedback by early January to get on UPCC schedule.
  - ECAS thanked Matt and he left.

- Do we want this to go to FAC to make sure that everything is still in line with DOC 2012-01 and DOC 2014-01 as legislative concurrence?
  - Yes, and as a charge to define the scope of work for FAC. Erin will start a draft charge that we will discuss at next week's meeting
  
- **DISCUSSION: HR Outplacement Resources Feedback**
  - Members of ECAS were asked to review a handout of the packaged webinars that a particular company provides, and then would be offered to employees free of charge if we purchase. However, UD is aware that this is not faculty specific and some people may not find this useful
    - K. Harris: Although our scope is faculty, I see a lot of these as useful for staff impacted across the university.
      - E. Kunz: Troy has been consulting with others about the staff side of things
  - C. Prather: "The Professor is In" is geared towards academia and offers webinars and workshops and might be worth looking into. Could potentially take some time next week more closely at this.
  - Link to Workforce Reduction FAQ's was shared via email and is in porches
  - From the handout, suggestions for:
    - Create Your Career CV/Resume; Upskill Your Interviewing Technique; LinkedIn for Individuals
  - G. Conti: Are there any regional resources available?
    - Suggestion to reach out to SOCHE
  
- **DISCUSSION: Continuing consultation re: draft of non-renewal guidelines**
  - Next step would be to discuss with the Deans and to get feedback from the Chairs

Meeting adjourned 11:46 am

Respectfully submitted by Kayla Harris, Secretary of the Academic Senate