

The University of Dayton Bulletin

August 1979
Undergraduate Issue

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DAYTON, OHIO 45409
THE UNIVERSITY OF DAYTON BULLETIN
PUBLICATION CONTROL NO. 391810
AUGUST 1979

Volume LXXXX

Number 5

Published by the University of Dayton, 300 College Park Avenue, Dayton, Ohio 45409. Issued five times a year: once in January and April, twice in July and once in August. Second Class Postage paid at Dayton, Ohio. **Postmaster:** Please send Change of Address Form 3579 to the University of Dayton Admissions Office, Dayton, Ohio 45469.

The University of Dayton Bulletin includes the Graduate Issue, Summer Session Issue, Fall Session Issue, School of Law Issue, and Undergraduate Issue.

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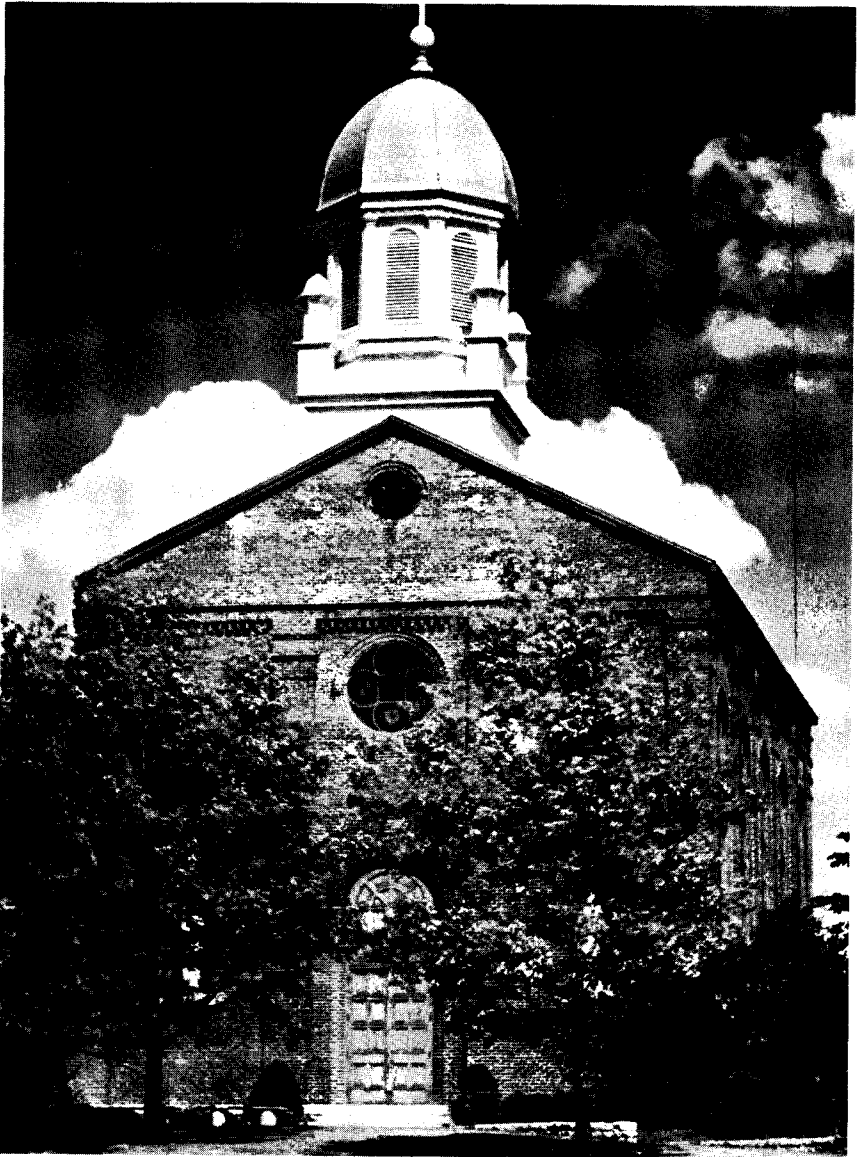
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UNIVERSITY OF DAYTON BULLETIN



UNDERGRADUATE ISSUE AUGUST 1979

Reservation of the Right to Modify

The information contained in this bulletin is considered to be descriptive in nature. It does not constitute an irrevocable contract between the student and the university. The University reserves the right to make any changes in the contents of this bulletin or in the documented course of study that it deems necessary or desirable.

1979-80 ACADEMIC CALENDAR

FIRST TERM

Fri.-Sun., Aug. 24-26	New Student Orientation
Sat., Aug. 25, 4:30 p.m.	Last day to complete registration
Mon., Aug. 27	Classes begin at 8:00 a.m.
Mon., Sep. 3	Labor Day — no classes
Wed., Sep. 5	Last day to change schedules
Wed., Sep. 5	Last day to change grading options
Fri., Sep. 7	Last day to change grades for second summer session
Mon., Sep. 17	Last day to withdraw without record
Fri., Sep. 28	Last day to submit candidacy for graduation
Mon., Oct. 8	Columbus Day — no day classes; classes 4:30 and after meet
Thu., Oct. 18	Freshman mid-term progress grades due in Registrar's Office
Thu., Nov. 1	All Saints Day — no day classes; classes 4:30 and after meet
Thu., Nov. 15	Last day to withdraw with record of W
Wed., Nov. 21	Thanksgiving recess begins after last evening class
Mon., Nov. 26	All classes resume
Fri., Dec. 7	Final day of classes
Sat., Dec. 8	Examinations for Saturday classes
Mon.-Fri., Dec. 10-14	Examinations for classes 4:30 and after
Mon.-Fri., Dec. 10-14	Examinations for day classes
Fri., Dec. 14	First term ends after last examination
Sat., Dec. 15	Diploma exercises
Mon., Dec. 17	Grades due in Registrar's Office
Fri., Jan. 25	Last day to change first-term grades

SECOND TERM

Sat., Jan. 5, noon	Last day to complete registration
Mon., Jan. 7	Classes begin at 8:00 a.m.
Mon., Jan. 14	Last day to change schedules
Mon., Jan. 14	Last day to change grading options
Mon., Jan. 21	Martin Luther King Day — no day classes; classes 4:30 and after meet
Fri., Jan. 25	Last day to withdraw without record
Fri., Jan. 25	Last day to change first-term grades
Fri., Feb. 8	Last day to submit candidacy for graduation
Fri., Feb. 15	Faculty Workshop — no day classes; classes 4:30 and after meet
Mon., Feb. 18	Lincoln-Washington Day — no day classes; classes 4:30 and after meet
Thu., Feb. 28	Freshman mid-term progress grades due in the Registrar's Office
Thu., Mar. 27	Last day to withdraw with record of W
Wed., Apr. 2	Easter recess begins after last evening class
Mon., Apr. 7	Classes 4:30 and after resume
Tue., Apr. 8	Day classes resume
Fri., Apr. 18	Final day of classes
Mon.-Fri., Apr. 21-25	Examinations for classes 4:30 and after
Mon.-Fri., Apr. 21-25	Examinations for day classes
Fri., Apr. 25	Second term ends after last examination
Sun., Apr. 27	Commencement
Tue., Apr. 29	Grades due in Registrar's Office
Mon., Jun. 2	Last day to change second-term grades

THIRD TERM — First Session

Sat., May 3, noon	Last day to complete registration
Mon., May 5	Classes begin at 8:00 a.m.
Thu., May 8	Last day to change schedules
Thu., May 8	Last day to change grading options
Wed., May 14	Last day to withdraw without record from first-session courses
Thu., May 15	Feast of the Ascension — no classes
Mon., May 26	Memorial Day — no classes
Tue., May 27	Last day to withdraw without record from full third-term courses
Fri., May 30	Last day to withdraw with record of W from first-session courses
Mon., Jun. 2	Last day to change second-term grades
Sat., Jun. 14	Examinations for Saturday classes
Mon.-Tue., Jun. 16-17	Examinations
Tue., Jun. 17	First session ends after last examination
Mon., Jun. 23	Grades due in Registrar's Office
Fri., Jul. 25	Last day to change third-term, first-session grades

THIRD TERM — Second Session

Thu., Jun. 19, noon	Last day to complete registration
Fri., Jun. 20	Classes begin at 8:00 a.m.
Mon., Jun. 23	Last day to submit candidacy for graduation
Tue., Jun. 24	Last day to change schedule
Tue., Jun. 24	Last day to change grading options
Tue., Jul. 1	Last day to withdraw without record from second-session courses
Fri., Jul. 4	Independence Day — no classes
Fri., Jul. 18	Last day to withdraw with record of W from second-session and full third-term courses
Fri., Jul. 25	Last day to change third-term, first-session grades
Thu., Jul. 31	Examinations
Fri., Aug. 1	Examinations
Sat., Aug. 2	Examinations for Saturday classes
Sun., Aug. 3	Diploma exercises
Tue., Aug. 5	Grades due in Registrar's Office
Mon., Sep. 8	Last day to change third-term, second-session grades

1980-81 PROPOSED ACADEMIC CALENDAR

FIRST TERM

Mon., Aug. 25	Classes begin at 8:00 a.m.
Mon., Sep. 1	Labor Day — no classes
Mon., Oct. 13	Columbus Day — no day classes; classes 4:30 and after meet
Thu.-Fri., Nov. 27-28	Thanksgiving recess
Mon., Dec. 8	Immaculate Conception — no day classes; classes 4:30 and after meet
Thu.-Fri., Dec. 11-12	Examinations
Mon.-Tue., Dec. 15-16	Examinations
Tue., Dec. 16	First term ends after last examination
Sat., Dec. 20	Diploma exercises

SECOND TERM

Mon., Jan. 5	Classes begin at 8:00 a.m.
Mon., Jan. 19	Martin Luther King Day — no day classes; classes 4:30 and after meet
Fri., Feb. 13	Faculty Workshop — no day classes; classes 4:30 and after meet
Mon., Feb. 16	Lincoln-Washington Day — no day classes; classes 4:30 and after meet
Thu.-Mon., Apr. 16-20	Easter recess
Mon., Apr. 20	Classes 4:30 and after meet
Thu.-Fri., Apr. 23-24	Examinations
Mon.-Tue., Apr. 26-27	Examinations
Tue., Apr. 27	Second term ends after last examination
Sun., May 3	Commencement

THIRD TERM — First Session

Mon., May 4	Classes begin at 8:00 a.m.
Mon., May 25	Memorial Day — no classes
Thu., May 28	Ascension Thursday — no classes
Sat., Jun. 3	Examinations for Saturday classes
Mon.-Tue., Jun. 15-16	Examinations for weekday classes
Tue., Jun. 16	First session ends after last examination

THIRD TERM — Second Session

Mon., Jun. 22	Classes begin at 8:00 a.m.
Sat., Jul. 25	Examinations for Saturday classes
Thu.-Fri., Jul. 30-31	Examinations for weekday classes
Fri., Jul. 31	Second session ends after last examination
Sun., Aug. 2	Diploma exercises



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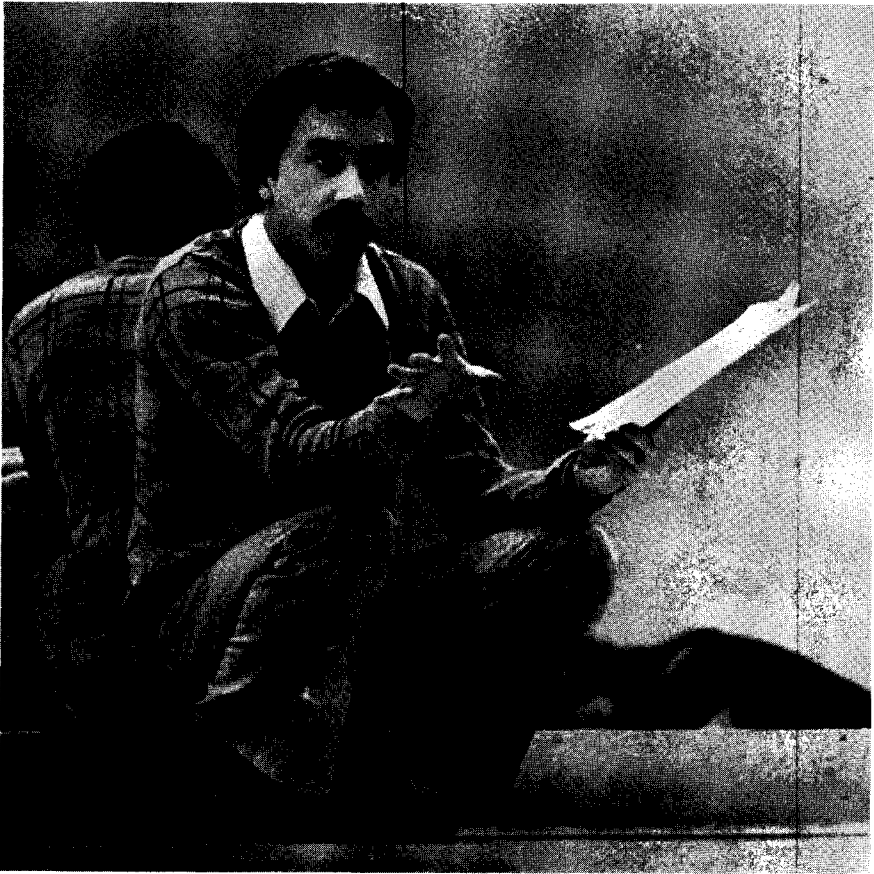
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I The University of Dayton

Founded in 1850

The University of Dayton is a private, coeducational school founded and directed by the Society of Mary (the Marianists), a Roman Catholic teaching order.¹ It is among the nation's largest Catholic institutions of higher learning. Aware of the cultural richness of diversity, the University numbers among its students and faculty representatives of many faiths. For the same reason, the University has consciously drawn its students and faculty not only from the immediate community and the middle-western neighborhood but from across the country and from numerous foreign countries.

The main campus is seventy-six landscaped acres on a hill overlooking the city of Dayton, Ohio. The buildings are a pleasantly eclectic architectural mixture of old and new, all well equipped. The faculty, both lay and religious, are well qualified and competent to provide their students with superb instruction and prudent counseling. The University's policy of tempered discipline encourages students to responsible judgment and conduct in their pursuit of academic and professional excellence.

A lively, friendly atmosphere; reasonable tuition rates; financial aid plans; numerous and varied religious, cultural, and social opportunities; an early-semester calendar allowing a number of study-recess options; intercollegiate and intramural athletic programs for both men and women; academic options such as honors programs, independent study, and study abroad; academic, professional, and personal counseling; cooperative work-study plans; a placement service for students and graduates—these exemplify the myriad aspects of the character of the University of Dayton.

BRIEF HISTORY

In March, 1850, Marianist Father Leo Meyer, recently arrived from France, purchased Dewberry Farm in Dayton from John Stuart, a descendant of the old royal family of Scotland. Mr. Stuart, a man of great faith, accepted a medal of St. Joseph and a promise of \$12,000 for 125 acres, including vineyards, a mansion, and other buildings. Father Meyer renamed the farm Nazareth. This became the first permanent foundation of the Society of Mary in the western hemisphere.

The University of Dayton had its earliest beginnings here on July 1, 1850, when St. Mary's School for Boys, a frame building that not long before had housed farm hands, opened its door to fourteen primary students from Dayton. In September, the classes moved to the mansion, and the first boarding students arrived.

¹The Society of Mary, founded in France in 1817 by Father William Joseph Chaminade, presently conducts schools throughout the United States and in Africa, Australia, Canada, Japan, Europe, and South America. The Society operates Chaminade College in Hawaii and St. Mary's University in San Antonio, Texas.

Five years later the school burned to the ground; but within a year classes resumed. By 1860, when Brother Maximin Zehler became president, enrollment approached one hundred. The Civil War had little direct effect; most of the students were too young to serve in it. St. Mary's grew; an old history refers to the period of 1860-1875 as "the brick-and-mortar years." A novitiate was added, and then a normal school. The Chapel of the Immaculate Conception was completed in 1868. In 1870, visitors marveled at new St. Mary Hall, the largest building in the city of Dayton, and called it Zehler's Folly. But when the "college department" moved into it in 1871, it proved not too big at all. Construction went on.

In 1883, another devastating fire visited the campus, but this time some of the buildings were saved. The statue of Our Lady of the Pines was erected in gratitude. In a more famous emergency, the Great Flood of 1913, the school, untouched because of its hillside location, sheltered numbers of refugees.

Known at various times as St. Mary's School, St. Mary's Institute, and St. Mary's College, the school established its present identity in 1920, when it incorporated as the University of Dayton. The same year, the elementary division closed, and the University started its tradition of evening and Saturday classes, to serve the adult members of the surrounding community. In 1922, a school of law opened, also with evening classes. Other graduate programs followed. In 1923, the first summer session took place, its classes open to women as well as men. This decade of academic growth and innovation was as well a time of increased emphasis on sports here and across the country. Sports, however, were no novelty here: in 1874, for example, St. Mary's Institute's new Play House (gymnasium) was the only one of its kind in Ohio, and tradition holds that the first organized basketball game in the state took place there.

The 1930's and the early 1940's, for obvious reasons, were in many ways a time of retrenchment for the University of Dayton as for most other schools. But the Marianists, their faculty, and their students had survived cholera and smallpox, fire and flood, and (in 1924) a Ku-Klux-Klan cross burning on the campus. In 1935, even as it closed its preparatory school and graduated its last class from the old law school, the University inaugurated a college for women, with sisters of Notre Dame in charge of 27 entering students. Two years later, the college for women closed; the deans opened all divisions to women, and the University of Dayton became co-educational.

After World War II, with the return of the veterans, the University entered a long period of unprecedented growth and improvement. Today, enrollment has steadied at about 8,000 students, full- and part-time.

STATEMENT OF PURPOSES

Approved by the Board of Trustees, May 14, 1969.

The University of Dayton, by tradition, by legal charter, and by resolute intent, is a church-related institution of higher learning. As such, it seeks, in an environment of academic freedom, to foster principles and values consonant with Catholicism and with the living traditions of the Society of Mary. Operating in a pluralistic environment, it deliberately chooses the Christian world-view as its distinctive orientation in carrying out what it regards as four essential tasks: teaching, research, serving as a critic of society, and rendering public service.

The University of Dayton has as its primary task to teach—that is, to transmit the heritage of the past, to direct attention to the achievements of the present, and to alert students to the changes and challenges of the future. It regards teaching, however, as more than the mere imparting of knowledge; it attempts to develop in its students the ability to integrate knowledge gained from a variety of disciplines into a meaningful and viable synthesis.

The University of Dayton holds that there is harmony and unity between rationally discovered and divinely revealed truths. Accordingly, it commits its entire academic community to the pursuit of such truths. It provides a milieu favorable to scholarly research in all academic disciplines, while giving priority to studies which deal with problems of a fundamentally human and Christian concern. It upholds the principle of responsible freedom of inquiry, offers appropriate assistance to its scholars, and endeavors to provide the proper media for the dissemination of their discoveries.

The University of Dayton exercises its role as critic of society by creating an environment in which faculty and students are free to evaluate, in a scholarly manner, the strengths and weaknesses found in the institutions developed by man. While, as an organization, it remains politically neutral, objective and dispassionate, it encourages its members to judge for themselves how these institutions are performing their proper tasks; to expose deficiencies in their structure and operation; to propose and to actively promote improvements when these are deemed necessary.

The University of Dayton recognizes its responsibility to support, with means appropriate to its purposes, the legitimate goals and aspirations of the civic community and to cooperate with other agencies in striving to attain them. It assists in promoting the intellectual and cultural enrichment of the community; it makes available not only the resources of knowledge that it possesses, but also the skills and techniques used in the accumulation and dissemination of knowledge; and, above all, it strives to inspire persons with a sense of community and to encourage men and women of vision who can and will participate effectively in the quest for a more perfect human society.

BASIC ACADEMIC STRUCTURE OF THE UNIVERSITY

The University of Dayton now includes the College of Arts and Sciences and four professional schools, each with a dean: the School of Business Administration, the School of Education, the School of Engineering (including Engineering Technology), and the School of Law. The deans, through their departmental chairpersons, administer the undergraduate programs. Graduate programs are responsible to the Dean for Graduate Studies and Research. At the head of the academic structure of the University is the Vice President for Academic Affairs and Provost.

The University of Dayton awards the following associate, baccalaureate, professional, and graduate degrees:

Associate in Business Administration
Associate in Technology
Bachelor of Arts
Bachelor of Chemical Engineering
Bachelor of Civil Engineering
Bachelor of Electrical Engineering
Bachelor of Engineering
Bachelor of Fine Arts
Bachelor of General Studies
Bachelor of Mechanical Engineering
Bachelor of Music
Bachelor of Science
Bachelor of Science in Art Education
Bachelor of Science in Business
Administration

Bachelor of Science in Education
Bachelor of Science in Home
Economics Education
Bachelor of Science in Music Education
Bachelor of Technology
Master of Arts
Master of Business Administration
Master of Clinical Laboratory
Technology
Master of Computer Science
Master of Humanities in Philosophy
Master of Public Administration
Master of Science
Master of Science in Aerospace Engineering
Master of Science in Chemical Engineering
Master of Science in Civil Engineering

Master of Science in Education
Master of Science in Electrical Engineering
Master of Science in Engineering
Master of Science in Engineering Management
Master of Science in Management Science
Master of Science in Materials Engineering
Master of Science in Mechanical Engineering

Master of Science in Teaching
Educational Specialist in Educational
Leadership
Juris Doctor
Doctor of Engineering
Doctor of Philosophy in Biology
Doctor of Philosophy in Engineering

College of Arts and Sciences

The College of Arts and Sciences includes the following departments and programs: American Studies, Biology, Chemistry, Communication Arts, Computer Science, Criminal Justice, Data Processing, Economics, English, General Studies, Geology, History, Home Economics, Languages, Mathematics, Medical Technology, Military Science, Performing and Visual Arts (Fine Arts, Music, Theatre, Photography), Philosophy, Physical Science, Physics, Political Science, Psychology, Religious Studies, Social Work and Sociology.

Preprofessional courses are offered in medicine, dentistry, dietetics, optometry, veterinary medicine, music therapy, pharmacy, law, foreign service, social work, and radio and television broadcasting. The program leading to a Bachelor of Science with a major in Medical Technology and certification by the national Registry of Medical Technologists is operated in cooperation with nearby hospitals approved by the American Medical Association.

Programs leading to the Master of Arts or the Master of Science are offered in American Studies, Biology, Chemistry, Communication Arts, English, History, Humanities, Mathematics, Philosophy, Physics, Political Science, Psychology, and Theological Studies. The Department of Chemistry offers the Master of Clinical Chemistry. The Department of Computer Science offers the Master of Computer Science. The Department of Philosophy offers the Master of Humanities in Philosophy. The professional degree Master of Public Administration is also offered. The Department of Biology offers the Doctor of Philosophy.

School of Business Administration

The School of Business Administration offers undergraduate majors in Accounting, Economics, Finance, Management, and Marketing. On the graduate level, the School awards a Master of Business Administration. Also offered are two-year programs leading to the associate degree.

School of Education

The School of Education prepares teachers for the elementary and secondary levels and for such specialized fields as art, music, speech, business, health and physical education, and home economics. It conducts retraining and post-graduate programs and offers graduate programs leading to the Master of Science in Education and the Master of Science in Teaching. These programs are designed to prepare school administrators, school counselors, school psychologists, master elementary teachers, master high school teachers, and educational research specialists.

School of Engineering

The School of Engineering includes the Departments of Chemical Engineering, Civil Engineering and Engineering Mechanics, Electrical Engineering, and Mechanical Engineering; it also offers a Bachelor of Engineering degree through its "Late Entry" program. The School offers graduate programs leading to the degrees of Master of Science in Engineering, Master of Science in Aerospace

Engineering, Master of Science in Chemical Engineering, Master of Science in Civil Engineering, Master of Science in Electrical Engineering, Master of Science in Engineering Management, Master of Science in Materials Engineering, Master of Mechanical Engineering, Doctor of Engineering, and Doctor of Philosophy in Engineering.

The Engineering Technology area of the School of Engineering includes the Departments of Chemical Technology, Electronic Engineering Technology, and Mechanical Engineering Technology. Engineering Technology programs offer a five-term associate degree curricula and a four year bachelor degree curricula in Bio-Engineering Technology, Chemical Technology, Electronic Engineering Technology, Environmental Engineering Technology, Industrial Engineering Technology, Mechanical Engineering Technology, and Metallurgical Engineering Technology.

Engineering Service Courses within the School offer course work and programs for certain areas of concentrated study for both Engineering and non-Engineering majors.

School of Law

The University of Dayton School of Law offers the Juris Doctor, as well as three joint degree programs: Juris Doctor/Master of Business Administration, Juris Doctor/Master of Science in Education, and Juris Doctor/Master of Arts.

The plan and design of the law program is predicated on a careful consideration of what law as a profession demands of the student choosing it: a high level of competence in the knowledge, theory, and practice of law; and responsibility in the roles it imposes—counselor, advocate, member of a profession, and public servant. The School of Law regards as its prime responsibility, to both the student and society, to provide a program of studies that is thorough and exacting, so that such competence and responsibility are achieved.

LIBRARIES

The University of Dayton Raymond A. Roesch, S.M., Library contains book, journal, and microform collections for both graduate and undergraduate students. Its book holdings are over 530,000 volumes, and its journal titles number over 4,000. The Roesch Library is a partial Government Document Depository. It houses (in addition to the internationally famous Marian Library, which has auxiliary collections of its own) other special resources such as a rare book collection and an archives. The Roesch Library provides continuous reference service, has an on-line bibliographic retrieval terminal, and operates almost entirely under the open stack system. On each floor, comfortable reading areas are convenient to the stacks. Typewriters and photocopiers available for use, seminar rooms, and faculty carrels are among the Roesch Library's other facilities.

The Marian Library, on the seventh floor of the Roesch Library building, holds the world's largest collection of works on the Virgin Mary, which includes 54,000 books and pamphlets in over fifty languages, runs of 125 periodicals, a clipping file of over 40,000 items, growing microfilm offerings, and numerous medals and photographs. The Marian Library supplements its resources for Mariology with national and regional bibliographies; a significant depository of early printing, with 4,000 works dated before 1800; and reference works on the Bible, ecclesiastical and dogmatic history, church art (especially of the Eastern Churches and Medieval Europe), and the history of printing.

The Law Library, opened in 1974 with the reopening of the Law School, occupies the ground floor of the Roesch Library building. It has over 130,000 volumes, in addition to many resources on microforms.

The Curriculum Materials Center, housing specialized collections of the School of Education, is on the first floor of Chaminade Hall.

The University's active membership in the Dayton-Miami Valley Consortium has significantly augmented the library resources available to her students. Some libraries in the Consortium will lend materials directly to students from other schools; others require interlibrary loan forms, which may be secured from one of the reference librarians.

ACCREDITATION

The University of Dayton is officially accredited by the following agencies:
The North Central Association of Colleges and Secondary Schools
The State of Ohio Department of Education
The National Council for Accreditation of Teacher Education for preparation of elementary and secondary school teachers
The Council on Social Work Education for the social work program
The Engineers' Council for Professional Development for chemical, civil, electrical, and mechanical engineering curricula; for programs of electrical, industrial, and mechanical technology; and for the Bachelor of Technology.

The University has the approval of the American Medical Association for its premedical program and of the American Chemical Society for its program in chemistry.

The School of Law is accredited by the American Bar Association and the Ohio League of Law Schools.

INSTITUTIONAL MEMBERSHIP

The University holds institutional membership in the following:

- The American Association for Higher Education
- The American Association of Colleges for Teacher Education
- The American Association of Collegiate Registrars and Admissions Officers
- The American Association of Collegiate Schools of Business Assembly
- The American Association of University Women
- The American College Testing Program
- The American Collegiate Retailing Association
- The American Council on Education
- The American Political Science Association (Departmental Services)
- The American Society for Engineering Education
- The Association for American Law Schools
- The Association of American Colleges
- The Association of College and University Housing Officers
- The Association of Governing Boards of Universities and Colleges
- The Association of Independent Colleges and Universities of Ohio
- The Association of Urban Universities
- The Catholic College Coordinating Council
- The College Entrance Examination Board
- The College and University Personnel Association
- The Cooperative Education Association
- The Council for Advancement and Support of Education
- The Council of Graduate Schools
- The Institute of International Education
- The International Council on Education for Teaching
- The National Association for Foreign Student Affairs
- The National Association for Music Therapy (tentative approval)
- The National Association of College Admissions Counselors
- The National Association of College and University Business Officers
- The National Association of Independent Colleges and Universities
- The National Association of Schools of Music
- The National Association of Schools of Public Affairs and Administration

University of Dayton

The National Association of Student Personnel Administrators
The National Catholic Education Association
The National Scholarship Service and Fund for Negro Students
The North Central Association of Colleges and Secondary Schools
The Ohio Academy of Science
The Ohio College Association

INSTITUTIONAL CONSORTIA

Dayton-Miami Valley Consortium

Thirteen institutions of higher learning in the Miami Valley, including the University of Dayton, have organized the Dayton-Miami Valley Consortium (DMVC). The participating institutions seek to increase inter-institutional cooperation, improve curricula, develop new courses and programs, share library resources, minimize cost, and centralize selected functions, by using computers, modern educational technology, and communication media.

Among the benefits of the Consortium is that regularly enrolled full-time students at one institution, under certain conditions, may register for credit at no additional charge in courses offered by other Consortium institutions in which no instruction is available at their own institution.

Consortium for Higher Education Religion Studies

The University is an active member of the Consortium for Higher Education Religion Studies (CHERS). This consortium makes possible cross registration, sharing library resources, dialogue with students of other institutions, interchange of facilities, and cooperative innovative planning. Area members include Earlham School of Religion, Hama School of Theology, Mount St. Mary's Seminary, Payne Theological Seminary, St. Leonard College, University of Dayton, and United Theological Seminary.

United Theological Seminary, Antioch College, the University of Dayton, and Wright State University jointly employ and share a Professor of Judaic Studies under a grant from the Harriet Sanders Trust of Dayton, Ohio.

RELATED UNIVERSITY SERVICES

Besides the regular day sessions, the University conducts special as well as regular evening and summer sessions and offers short-term workshops, institutes, and conferences. Many of the programs presented during the regular day sessions are offered also in the evening and summer sessions, enabling students to work toward degrees on a part-time basis. All credited courses, whenever offered or in whatever form, conform to the same standards and are governed by the same policies and regulations prevailing during the regular day sessions.

The Metro Center especially serves the part-time students of the Dayton community, to make the University and its course offerings, both credit and noncredit, more easily available to them. Similarly, the Office of International Education serves students from other countries who are enrolled at the University as well as those students who are interested in traveling or studying in other countries.

To foster interdisciplinary efforts, the Office of the Provost administers courses designated UDI (University of Dayton Interdisciplinary) to accommodate interschool offerings and experimental programs. Similar to these courses are those designated AAS—Afro-American Studies—originated by the Center for Afro-American Affairs. (Both UDI and AAS courses are listed and described in Chapter X, as are other interdisciplinary, experimental, and special offerings.)

The Research Institute, an integral, not a separate, component of the University of Dayton, provides important resources and reinforcement for all levels of academic endeavor, as does the Office for Computing Activities (see Chapter X). WVUD-FM, a radio station covering the Miami Valley area, located on campus, is available to all University departments and programs. A unit of the Reserve Officers Training Corps, also based on the campus, offers its academic program through the Department of Military Science (see MIL, Chapter VI).

ACADEMIC CALENDAR YEAR

The University of Dayton operates under an early semester, split third-term calendar. The academic year begins with the fifteen-week fall term, which ends before Christmas. The winter term, also fifteen weeks, begins in January and ends late in April. The third, or spring-summer term, is split into two complete sessions of six weeks each.

The advantages of such a calendar are many. Students may enroll for the traditional fall and winter semesters and have a four-month summer vacation; or they may add half terms or full terms to enrich their programs or speed the completion of their graduation requirements. (The University holds graduation ceremonies at the end of each term.) Students who must earn their own money can have extra time for employment in spring and summer; or they may enroll for the third term and work during the fall or the winter term, when the employment market is not crowded with other college students.



II Student Life and Services

The Vice President for Student Development and Dean of Students and her staff are responsible for assisting in developing and maintaining an environment which will support the educational goals and the Christian values of the University of Dayton. While students are encouraged to accept responsibility to make decisions, it is understood that decision making involves risks. The Student Development staff provide individual and group counseling and supportive reinforcement, treating all students as individuals. All members of the Student Development staff are professional counselors.

OFFICE OF RESIDENCE LIFE HOUSING OFFICE

One of the most challenging experiences a student can have at the University is to live in a residence hall. Respect for the rights of other people and a willingness to contribute to an atmosphere of cooperation and mutual respect will make the residence hall experience successful.

Professional and graduate student staffs coordinate with the Office of Residence Life and the Housing Office in administering University residence halls and apartments. An elected hall council represents students' opinions and initiates programs in each hall, and a judicial board facilitates the due process system in disciplinary matters. Counseling and consultation as well as the celebration of Mass are provided in the residence halls by the Campus Ministry.

While junior and senior students may arrange their own housing either on or off campus, freshmen and sophomores are required to live in the University residence system unless they are married, are twenty-one years of age or over, or are local residents living with their families.

All new students, upon their official acceptance to the University of Dayton, receive from the Office of Admissions application/contracts and instructions for residence hall accommodations. However, any questions about housing should be directed to the Housing Office of the University of Dayton.

FOOD SERVICE

The University of Dayton's Food Service maintains two chief dining facilities: the Brass Lantern in Marycrest complex and El Granada, the main cafeteria (in Kennedy Memorial Union). A large snack bar in the Union offers light meals as well as snacks. In addition, all of the residence halls have snack bars, which are open evenings and weekends.

Freshman students living on campus are required to purchase either five-day or seven-day meal tickets. Other students may purchase meal tickets or make their own daily arrangements. Five-day lunch tickets are available to commuters. On weekends, students may eat in the cafeterias on a cash basis if they wish.

OFFICE OF UNIVERSITY ACTIVITIES

The Office of University Activities sponsors and coordinates extra-curricular and co-curricular activities for University organizations, departments, groups, and students in general. These not only enrich and enhance educational, cultural, and social development but foster a spirit of community in accord with the objectives of the University of Dayton.

Numerous and varied cultural, social, and recreational activities take place on campus, many of them in the Kennedy Memorial Union. Among the continuing programs are the University Arts Series, with renowned guests, chiefly in music, the dance, and literature; the Distinguished Speakers Series; the Religion in Life Series; the Music Division series of recitals and concerts by students and faculty; regular productions by the University Players of the Theatre Division; Noon Forums, a weekly series on subjects of current interest; a classic film series; and shows and exhibitions in the Kennedy Art Gallery.

In addition, the outstanding musical, dramatic, and artistic programs and events in the Dayton area are well publicized on campus. Most offer special student rates.

STUDENT HEALTH SERVICES AND INSURANCE

The University Health Service in the Gosiger Health Center, well staffed and well equipped, assists in safeguarding the health of students. The University physician, on call at all hours, is on duty here six hours daily for advice and treatment. Nurses are available twenty-four hours a day.

Students may come to the Health Center for out-patient treatment by the staff on duty. No restriction is made on the number of visits. Students whose permanent residence is not within commuting distance may avail themselves of the in-patient services of the infirmary at a nominal cost. When the case warrants, the patient is transferred to one of the local hospitals by the University ambulance.

Infirmary or hospital costs are covered for the most part by the highly recommended student insurance program available to all full-time students. Complete information on it will be sent to each student prior to the start of the school year.

THE CAMPUS MINISTRY

In this Catholic institution the Campus Ministry seeks to provide the rich sacramental life of Christ and His Church, to offer opportunities for Christian service, and especially to foster a campus atmosphere conformable to the message of Christ and conducive to serving Him in daily life individually and in society.

Mass is celebrated in the main chapel several times each morning during the week and numerous times on Sunday. There are also some scheduled Masses in each of the residence halls. The sacrament of Reconciliation is available at scheduled times and upon request. Chaplains regularly provide needed counseling in the residence halls and in the Campus Ministry offices.

All religions are respected by the Campus Ministry, and every encouragement and cooperation is extended to students and ministers of religion to foster and practice the virtue of prayer and worship among all the students on campus or elsewhere.

Numerous group activities and organizations having humanitarian and religious goals and purposes are encouraged and facilitated by the chaplains.

Finally, with other competent and interested members of the University community, the Campus Ministry strives to cooperate in special projects such as formal and informal theological discussions, study groups, appropriate social action efforts, and lecture programs particularly related to Christ's message and work of redemption.

ATHLETICS AND INTRAMURAL SPORTS

Many people throughout the country have come to know the University of Dayton through the accomplishments of its intercollegiate athletic teams. Participation in athletics is part of the educational development the University offers all students. There are eight men's intercollegiate sports: football and soccer in the fall; ice hockey, wrestling, and both varsity and junior varsity basketball in the winter; and baseball, golf, and tennis in the spring. There are five women's intercollegiate sports: volleyball, tennis, and field hockey in the fall; varsity basketball in the winter; and softball in the spring. Cheerleading and yell-leading tryouts, held each year, are open to all students.

Any athlete—male or female—who anticipates trying out for any varsity sport—must submit a complete physical and medical history, signed by a doctor, before he or she can participate in any tryouts.

Welcome Stadium and the U. D. Arena are the focal points of intercollegiate activity. Welcome Stadium, carpeted with AstroTurf, seats 12,000 for football games, and the U. D. Arena seats 13,500 for basketball.

The Intramural Sports Department offers twenty activities for both men and women: badminton, basketball, bowling, cage ball, cross country, darts, flag football, frisbee, golf, handball, horseshoes, paddleball, pass/punt/kick, softball, table tennis, tennis, volley ball, weight lifting, wrestling, and wrist wrestling. A new Physical Activities Center is allowing for further expansion of the intramural program.

PSYCHOLOGICAL SERVICES

In keeping with the University's dedication to educating the whole person, the Psychological Services Center offers a complete testing and counseling program, to provide aid and guidance in personal, social, emotional, intellectual, and career development. (The work of the center goes beyond the campus, including testing and other psychological services to schools, business, and industry.)

Testing services for students help them identify their talents and aptitudes as well as, when warranted, their problems. The highly trained professional staff of the center are competent to deal not only with problems of personal, social, academic, and career adjustment but also with those of more serious concern. Since often counseling involves rather sensitive personal matters, all discussions between counselors and students are completely confidential.

Day-to-day academic counseling in all disciplines is provided by and through the various deans, departmental chairpersons, and faculty advisors. A tutoring program is also administered by the guidance center.

CAMPUS SECURITY

Campus Security is the recognized, lawful, professional police agency on all University property. It is the objective of this department to make the University a comfortable, efficient, and safe place. The University of Dayton Campus Security is dedicated to the preservation of freedom of movement and communication with a minimum of fear of property loss or personal injury.

On-campus parking facilities are limited. Commuting students should go to the traffic office (Gosiger Center) for on-campus parking permits. Campus residents may apply at the traffic office for on-campus parking permits, which will be issued on a space-available, first-come, first-served basis to those who can validate special need. Drivers with unusual problems will be given special consideration.

Freshman students who live on campus may be issued permits if they can validate a special need.

GRADUATE AND ALUMNI PLACEMENT

The services of the Placement Office, St. Mary's Hall, which are available to seniors, graduate students, and alumni seeking career positions in business, industry, and government, include the following:

1. Personal employment counseling.
2. Literature describing opportunities with over 500 employers.
3. A listing of current job openings.
4. Direct referral of alumni to employers.
5. Campus interviews by representatives of business, industry, and government. These are conducted from October through March; they are announced in a monthly calendar which can be obtained in the Placement Office.

Part-time and summer employment are the responsibility of the Student Employment Coordinator, Office of Personnel Services. Teacher placement is handled by the Teacher Placement Office, School of Education.

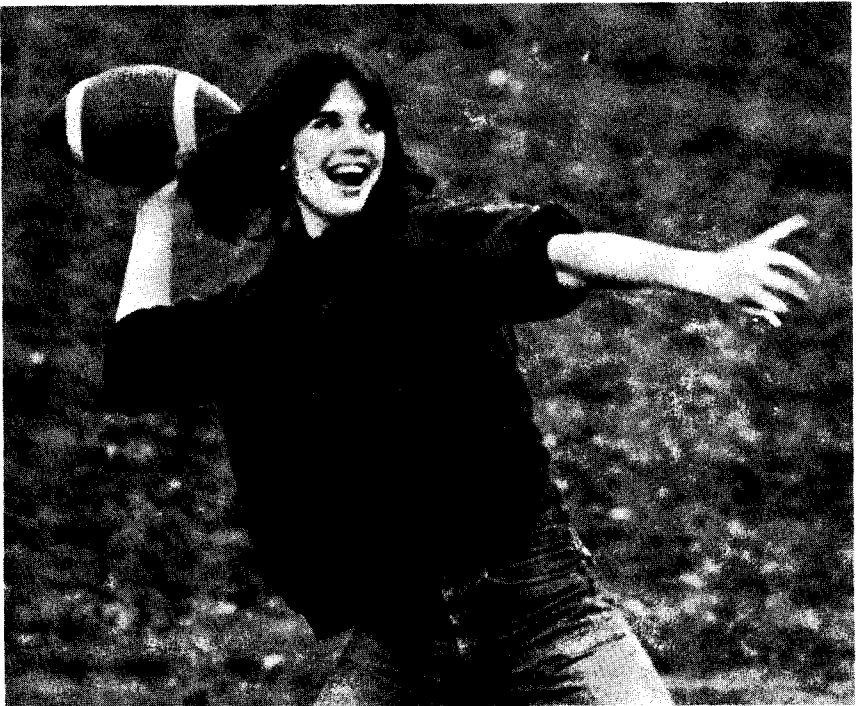
STUDENT IDENTIFICATION CARDS

At the beginning of the school year, all full-time students must secure student identification (ID) cards which they are to carry at all times. Provision for obtaining the card, complete with photograph, is made at the time of registration. Not only is the ID card obligatory, it is necessary in order to obtain numerous University services.

THE STUDENT HANDBOOK

Each student at the University of Dayton is responsible for knowing and observing the policies, regulations, and procedures contained in the official student handbook. This publication provides much other useful information on such subjects as University services, student organizations, student publications, and intercollegiate and intramural sports schedules.

Student handbooks are available at the opening of the fall term in the residence halls and the Information Center in the Kennedy Union.



III Admissions

Each application for admission to the University of Dayton is considered individually. The Admissions Committee reviews the academic achievement, aptitude, and interest of every applicant with the goal of admitting students who possess the intellectual ability and the motivation to profit best from their attendance at the University of Dayton.

APPLICATION FOR ADMISSION

All applications for admission must be submitted to the Director of Admissions on forms supplied by the University of Dayton. Applicants are encouraged to submit application early in the senior year of high school.

The applicant must also present an official transcript of courses and grades in secondary school and the results of either the Scholastic Aptitude Test (SAT) of the College Entrance Examination Board (CEEB) or the American College Test (ACT).

Admission is based on the total information submitted by the applicant and in his or her behalf. It is the applicant's responsibility to see that complete information has been provided to the Director of Admissions.

When submitting the completed application to the high school counselor or principal for the inclusion of the transcript, the applicant should attach a check or money order for \$15.00 payable to the University of Dayton. This application fee is nonrefundable.

CONSIDERATIONS FOR ADMISSION

The applicant must have graduated from a high school accredited by a regional accrediting agency or by a state department of education and have a total record indicating a likelihood of success at the University of Dayton. The General Education Development (GED) certificate is also recognized for consideration by the Admissions Committee.

The quality of the academic record is shown by the applicant's grades, standing in class, and selection of courses. Although no set pattern of courses is required for admission, a well prepared candidate will have had from 15 to 18 units in English, social sciences, mathematics, foreign language, and laboratory science. Those who plan to major in one of the natural sciences, mathematics, computer science, business administration, or engineering will find a strong mathematics background most helpful.

The results of the Scholastic Aptitude Test (SAT) or the American College Test (ACT) serve as an additional indicator of academic aptitude.

The Admissions Committee is very interested in the applicant's personal traits and record as a school citizen. The recommendation of the high school concerning ability, motivation, and character is carefully reviewed by the Admissions Committee.

Each applicant is encouraged to visit the campus for an interview with an admissions counselor. A visit will provide the applicant with an opportunity to see the campus and ask questions of the students and faculty.

TRANSFER STUDENTS

Students from accredited institutions may be considered for transfer to the University of Dayton provided they are in good standing socially and academically (at least a C average—2.0).

Transfer students will be considered for admission after they have followed the regular admissions procedure. They must also submit official transcripts from all institutions previously attended. It is not necessary for a transfer applicant to receive a guidance counselor's recommendation.

A transfer student is considered for a degree only after the last 30 semester hours have been taken on the University of Dayton campus and other requirements for graduation have been met. A student who transfers directly from a two-year institution will be required to earn at least 54 semester hours at the University of Dayton for any baccalaureate degree.

SAT or ACT test results are required only of transfer applicants under 21 years of age.

VETERANS

All departments of the University have been approved by the Veterans Administration for training under the G. I. Bill. Veterans' affairs are handled by the Veterans' Office, Room 222, St. Mary's Hall. All veterans attending the University must contact this office. Counseling by the Veterans Administration is available. Academic advisors to veterans are available in the College of Arts and Sciences, School of Business Administration, School of Education, and School of Engineering and Engineering Technology Division.

INTERNATIONAL STUDENTS

Undergraduate students whose native language is not English are expected to follow the general admissions procedure outlined above and the specific procedures as outlined in the Guide to Admissions for International Students. In addition, unless there is positive and conclusive evidence that the student has competence in both speaking and writing English, the applicant must demonstrate a score of 550 or above on the Test of English as a Foreign Language (TOEFL).

A student unable to demonstrate a 550 TOEFL score at the time of application may wish to apply for admission conditionally. Such a student will normally be expected to attend one of the special intensive English programs offered in the United States and demonstrate an adequate TOEFL score upon completion. One such program is the Summer English Language Institute of the University of Dayton.

International student applicants must present their academic credentials in official English translation. The applicant must also submit a complete record of a medical examination on the University Health Form and present certification of financial resources available to support an education at the University of Dayton.

Arrangements to see the International Student Advisor should be made within 24 hours of the student's arrival on campus. Other pertinent information may be obtained from the Assistant to the Director of Admissions for International Students.

ADVANCED STANDING BY EXAMINATION

Achievement Tests

Applicants who are seeking advanced standing in English, a foreign language, and/or mathematics are encouraged to take the appropriate College Entrance Examination Board (CEEB) Achievement Tests prior to June 1.

Advanced Placement

The University accepts the advanced placement program offered to secondary schools under the auspices of the Advanced Placement Committee of the College Entrance Examination Board.

The University will give not only advanced placement but also credit to students enrolled in the program, if such students have taken the tests provided and scheduled by the College Entrance Examination Board and have received favorable interpretation grades from the Educational Testing Service.

Students wishing to receive advanced placement under this program are to arrange that test scores be sent to the University Office of Admissions, which will grant advanced standing with or without credit in the appropriate subject areas:

For a score of 5, two terms of advanced standing with credit.

For a score of 4, one term of advanced standing with credit.

For a score of 3, one term of advanced standing without credit.

Scores below 3 do not entitle the applicant to either credit or advanced standing.

High school students in the junior and senior years may, under certain conditions, take courses at the University of Dayton for advanced standing with credit through Project Advancement. Interested students should seek further details from the Office of Admissions.

College-Level Examination Program (CLEP)

The University of Dayton cooperates with the College Level Examination Program (CLEP) of the College Entrance Examination Board (CEEB). Academic credit will be granted to students who achieve scores at or above the 50th percentile on any of the five areas of the General Examination. Academic credit may also be granted to students who achieve scores at or above the 50th percentile on certain subject matter examinations. The credit for the subject matter examinations will be determined by the appropriate academic departmental chairperson.

It is possible to be awarded up to 28 semester hours of credit through the General Examination of the CLEP program. Credit based on the General Examination may be awarded according to the following guidelines:

English	— a maximum of 4 semester hours credit
Mathematics	— a maximum of 4 semester hours credit
Natural sciences	— a maximum of 8 semester hours credit
Social sciences	— a maximum of 6 semester hours credit
Humanities	— a maximum of 6 semester hours credit

PROJECT ADVANCEMENT

Through Project Advancement, certain high school juniors and seniors from the Dayton area may attend classes at the University. The project has the threefold purpose of introducing these students to the college atmosphere, allowing them to pursue subjects of their special interest beyond the levels available in high school, and providing them a means of earning college credit that can later be applied to degree programs.

Applicants are evaluated individually, and those found eligible are referred to departmental chairpersons for final approval and assignment to courses (usually at the freshman level). Interested students should call or write the Director of Admissions. Tuition costs are reduced for students enrolled in Project Advancement.

IV Financial Information

GENERAL POLICY

The tuition and fee charges of the University are set at the minimum permissible for financially responsible operation, and in general these charges are less than the actual costs incurred. Gifts and grants received through the generosity of industry, friends, and alumni help to bridge the difference between income and costs. The trustees of the University reserve the right to change the regulations concerning the adjustment of tuition and fees at any time the need arises and to make whatever changes in the curricula they may deem advisable.

Fees and tuition must be paid at the time of final registration for the term. All checks should be made payable to the UNIVERSITY OF DAYTON. The student's name and social security number should be shown on the face of check to insure proper credit.

An assessment of \$20.00 will be made for payment of tuition and fees by a bad check and cancellation of the student's registration will result until proper payment is made of tuition, fees, and special assessment.

An assessment of \$5.00 will be made for passing other bad checks in any area at the University. This assessment is made each time the check is dishonored.

Registration for a new term, transcript of credit, and honors of graduation will be permitted only for students whose University records are clear.

Under certain conditions, tuition reductions are granted to some unmarried children from the same family attending classes full-time, simultaneously, and not on scholarship. Inquiries about such reductions should be made through the Office of Financial Aid in advance of each registration.

UNDERGRADUATE TUITION AND FEES AUGUST, 1979 THROUGH JULY, 1980

Fees—Payable One Time

Application fee, payable once, upon application	\$15.00
Matriculation fee, payable once by full-time students, at entrance	10.00
Testing and counseling fee, payable once, at entrance	45.00
Orientation fee, payable once, freshmen only	45.00
Orientation fee, payable once, freshman commuter students only	35.00

Tuition Charges in Terms I and II

Full-time undergraduate student (12-17 semester hours), per term ..	\$1,300.00
Each semester hour over limitations stated above	70.00
Three-fourths time undergraduate student (8-11 semester hours), per term	975.00
Full-time student teacher (13 or more semester hours of student teaching and courses), including the supervising teacher fee	1,300.00
Three-fourths time student teacher (8-12 semester hours of student teaching), including the supervising teacher fee	975.00
Part-time undergraduate student (1-7 semester hours), per semester hour	70.00
Audit course, per semester hour	35.00

Financial Information

Basic University Fee, Terms I and II

Full-time and $\frac{3}{4}$ -time student (8 or more semester hours), per term ..	\$80.00
Part-time students (1-7 semester hours), per term	15.00

Laboratory Fees, Terms I and II

Laboratory fee, per laboratory clock hour as listed in composite (not to exceed \$100.00 per term)	\$20.00
Engineering surcharge fee, per term (incorporating laboratory charges), full-time and three-fourths-time engineering and engineering technology students	100.00
Laboratory breakage deposit, each term	5.00-10.00

Course Fees, Terms I and II

Studio fee for certain courses in fine arts	\$10.00-20.00
Special course fees (scuba diving, skiing, etc.)	Various
Music fees	15.00-95.00
Fees for certain courses in photography	20.00-50.00
Computer science fee for certain courses, per semester hour	5.00
Fees for certain courses in Theatre	20.00

Tuition and Fees, Term III

Tuition, per semester hour	\$70.00
Basic University fee, each session of Term III (only one fee payable if registration and payment for both sessions are completed at one time)	15.00
Laboratory and course fees—Same as in Terms I and II	

Other Charges

R.O.T.C. Uniform deposit, payable once each year, refundable	\$20.00
Service charge for change of schedule—minimum	2.00
Late registration service charge:	
Full-time students	\$15.00
Part-time and summer students	5.00
Credit by examination, per semester hour	15.00
Make-up final examinations	5.00
Graduation fee, undergraduate and graduate students	35.00
Books and supplies	Variable
Transcript of credits, first copy of order	2.00
\$.50 per each additional copy of same order	

FULL-TIME AND $\frac{3}{4}$ -TIME STUDENTS

A student with an academic schedule of at least twelve semester hours is considered a full-time student. A student with an academic schedule of eight to eleven semester hours (8-12 for student teachers) is considered a $\frac{3}{4}$ -time student. With this status and upon payment of the tuition and applicable fees the student is entitled to the benefits of the various activities and student services as available.

PART-TIME STUDENTS

A student with an academic schedule of fewer than eight semester hours is considered a part-time student and is not entitled to all the benefits of the various activities and student services.

SPECIAL STUDENTS

Special students and nonmatriculated students are subject to the various expenses outlined above for full-time, $\frac{3}{4}$ -time, or part-time students.

CANCELLATION AND REFUNDS

If registration is cancelled prior to the first day of classes, full refunds will be made, with the exception of housing and admission deposits.

Cancellation will be allowed only after the completion of the proper withdrawal forms. Students who discontinue class attendance without officially completing the withdrawal procedures during the cancellation period will be responsible for the full amount of the applicable tuition and fees.

During the four-week cancellation period for the first and second terms, the tuition and housing charges will be made according to the following schedule:

During first week of classes	20%
During second week of classes	40%
During third week of classes	60%
During fourth week of classes	80%
During or after fifth week of classes	100%

During the two-week cancellation period for each session of the split third term, the tuition and housing charges will be made according to the following schedule:

During first week of classes	35%
During second week of classes	70%
During or after third week of classes	100%

Financial adjustments for tuition are based on the date the drop form is finalized in registration.

Financial adjustments for housing are based on the date of check out from housing, if applicable.

After classes have begun, the special course fees are not refundable, nor is the University fee for student activities.

RESIDENCE FACILITIES POLICY

In accordance with University policy, all freshmen are required to live in University residence halls unless they are married, are 21 years of age or over, or are local residents living with their family.

Each student applying for a residence hall room must complete a housing contract card and send it along with a \$50.00 reservation deposit to the Bursar's Office. The housing contract covers both the fall and the winter terms of the academic year.

The applicant may cancel the contract prior to June 15 without penalty. From June 15 until August 1, the contract may be cancelled, but the applicant forfeits the \$50.00 reservation deposit. After August 1, the contract may not be cancelled by an applicant who attends the University during the fall term.

A student applying for January (winter term) admission may cancel the contract prior to December 1 without penalty. From December 1 until December 15 the contract may be cancelled, but the applicant forfeits the \$50.00 reservation deposit. After December 15 the contract may not be cancelled by an applicant who attends the University during the winter term.

Those students dropping all courses and checking out from housing during the first four weeks of school will be authorized refunds as stated above under "Cancellation and Refunds."

All students living in residence halls are required to observe University regulations in general as well as the specific regulations of each hall, and they will be held responsible for any damage done through their own negligence to the structure in which they are housed. The same conditions shall also hold for any loss or damage to the University grounds, fixtures, furnishings, or other property provided by the University for use by the students.

Students may reside in their rooms without additional charge during Thanksgiving and Easter vacations. All University residences are closed during the Christmas vacation period.

ROOM AND BOARD, PER TERM, TERMS I AND II AUGUST, 1979, THROUGH APRIL, 1980

Housing Facilities:

	Single Occupancy	Double Occupancy	Triple Occupancy
Residence Halls ¹			
Marycrest Complex ²	\$470.00	\$371.00	\$343.00
Stuart Hall	470.00	354.00	
Founders Hall	470.00	354.00	327.00
Campus South apartments ¹			\$432.00 per occupant
Garden apartments			476.00 per occupant
Off-Campus housing (U.D.-owned) ¹		\$338.00 to	\$476.00 per occupant

¹An additional \$30.00 refundable damage deposit is charged annually.

²Women north and south wings; men middle wing.

Food Service:

5-Day meal service (Monday-Friday—15 meals) \$379.00

7-Day meal service (Monday-Sunday—20 meals) 451.00

Luncheon ticket (Monday-Friday) 127.00

Freshman students living on campus are required to purchase either five-day or seven-day meal tickets. Other students may purchase meal tickets or make their own daily arrangements. (Meals are also available on weekends.)

SPECIAL PAYMENT PLANS

For those who prefer to budget annual school costs out of monthly income, the following methods of payment are authorized. These methods will still allow full payment at the time of final registration.

BankAmericard: Application and specific information about the BankAmericard may be obtained at your local bank. The card may be used to meet all University collectable expenses within the credit limits for that card.

Master Charge: Application and specific information about the Master Charge may be obtained at your local bank. The card may be used to meet all University collectable expenses within the credit limits for that card.

The Tuition Plan, Incorporated: The family may borrow that part of the college expenses they feel necessary and distribute the payments over a period of months. This loan program has conventional interest rates. Correspondence related to this plan should be directed to the Assistant to the Bursar, University of Dayton.

Monthly Prepayment: The family may elect to make monthly payments, interest free, sufficiently in advance of registration to cover full costs by the time the forthcoming term begins. Correspondence related to this plan should be directed to the Assistant to the Bursar, University of Dayton.

EXPENSES

The University of Dayton operates on a "Split Third-Term Calendar." Tuition and fees for full-time students during the 1979-80 academic year (fall and winter terms) will total about \$2,760. Room and board on campus for this period would be

approximately \$1,600. Books and supplies will cost approximately \$85 per term. In addition, the student will need funds to satisfy personal expenses and extra meals on the weekends.

Expenses for commuting students will include tuition, supplies and miscellaneous living costs. Transportation to and from the University as well as lunches should be considered in the budget.

FINANCIAL AID POLICY

The University of Dayton desires to assist all qualified students who seek financial assistance in order to continue their education. Thus the University has established a complete and sound financial aid program which includes scholarships, loans, grants, tuition reductions, and part-time employment.

The allocation of financial assistance is closely related to the student's need. Financial need is the difference between the expense of attending college and the financial resources available to the student to meet expenses. It is the basic policy of every college to expect that the parents will make a reasonable effort to assist with the student's college expenses from the family's resources. The student is also expected to make a contribution from savings and employment.

To assure the most equitable distribution of financial assistance, the University of Dayton uses the financial need analysis information provided by the family on the Financial Aid Form. The Financial Aid Form may be obtained from the high school counselor or from the Financial Aid Office at the University of Dayton and is to be sent, by the family, to the College Scholarship Service. The family's expected contribution to the educational expense is determined by considering their resources and factors influencing the use of these resources—number of dependents, current educational expenses of other family members, unusual medical expenses, retirement needs, and other special problems which deserve consideration.

Financial assistance from the University of Dayton must be viewed as supplemental to all other resources (parents' expected contribution, percentage of student's savings, student's summer earnings, state scholarships, state guaranteed loans, private scholarships, etc.) to meet the expenses of attending the University of Dayton. Financial aid awards are tailored to meet the particular needs of assistance. Eligibility and interest of the applicant determine the type of assistance offered. If possible, applicants and their parents should arrange to meet with a representative of the Financial Aid Office to discuss their particular situation so that the most appropriate assistance may be arranged.

All financial assistance, other than academic scholarships, is awarded for the academic year. A new application and a Financial Aid Form must be submitted each year for a student to be considered for loans, grants, or employment.

ACADEMIC SCHOLARSHIPS FOR ENTERING FRESHMEN

The President's Scholarship, the Dayton Area Scholarship, and the Marianist Scholarship were established to recognize excellent high school achievement by incoming freshman students. Applicants receive consideration for these scholarships on the basis of (1) high school academic performance; (2) SAT or ACT scores; (3) demonstrated service to school, community, and church; (4) evidenced leadership ability; and (5) citizenship. Each scholarship is renewable for eight consecutive undergraduate terms provided the recipient maintains at least a 3.0 (B) cumulative grade-point average and participates in University-sponsored extracurricular activities (other than social).

Application Procedure

This procedure is to be followed in applying for the President's Scholarship, the Dayton Area Scholarship, and the Marianist Scholarship.

1. Between September 15 and December 30 of your senior year in high school, request an application form from the Office of Scholarships and Financial Aid, University of Dayton, Dayton, Ohio 45469. Complete the application and return it to the Office of Scholarships and Financial Aid prior to January 15.
2. Arrange to take the Scholastic Aptitude Test (Math and Verbal sections) or the American College Test no later than December. Indicate that your scores are to be sent to the University of Dayton. Scores made in earlier tests are also acceptable if your high school sends the results.
3. Obtain a Financial Aid Form from your high school principal or counselor, have your parents complete this form and send it to the College Scholarship Service after January 1. Designate the University of Dayton as the recipient of the financial analysis. The Financial Aid Form is not a required part of the scholarship application. Academic scholarships are awarded on the basis of academic achievement; however, the submission of the Financial Aid Form will enable the Office of Scholarships and Financial Aid to identify financial aid opportunities available to you in addition to the academic scholarship.

All forms: the application, the recommendation section, and the Financial Aid Form, should be completed as early as possible, but must be available to the University of Dayton Scholarship Committee by January 15. Applications for academic scholarships received after that date will not receive consideration.

Each scholarship applicant will be notified by March 15 of the decisions of the Scholarship Committee.

The President's Scholarships reward the academic excellence of high school seniors. Students in all curricula may apply for these scholarships, which range in monetary value from partial to full tuition per year.

Dayton Area Scholarships are offered to top-ranking students in the greater Dayton area. To be eligible, the student must rank in the top 10% of the high school class. Students in all curricula may apply for these scholarships, which range in monetary value from partial to full tuition per year.

Marianist Scholarships are offered to top-ranking students attending Marianist high school in Cincinnati. To be eligible, the student must rank in the top 10% of the high school class. Students in all curricula may apply for these scholarships, which range in monetary value from partial to full tuition per year.

ACADEMIC SCHOLARSHIPS FOR RETURNING STUDENTS

Students in full-time attendance who have completed at least 12 semester hours on campus at the University of Dayton are eligible to apply for one of these Upperclass Scholarships. The Upperclass Scholarship Program at the University of Dayton was established to reward upperclass students for outstanding academic achievement and to recognize service to the University. Recipients are selected on the basis of academic accomplishments, leadership, demonstrated service to University of Dayton and the strength of the recommendations. Each year approximately forty students are chosen to receive these scholarships, which are awarded for a period of one academic year and range from \$400 to \$1,000.

Application Procedure

Upperclass scholarship applications are available in the Financial Aid Office, Room 221, St. Mary's Hall, during the period of February 15 through March 15 each year.

All forms: the application, two recommendation sheets, and the Financial Aid Form must be in the Financial Aid Office by March 15.

Each scholarship applicant will be notified by May 15 of the result of the Upperclass Scholarship application.

The Keith Boyer Memorial Scholarship: The Alpha Kappa Psi Professional Business Fraternity established this scholarship in memory of a former student in the School of Business Administration. The applicant must be enrolled in the School of Business Administration and have completed at least 68 semester hours. Preference is given to members of the Alpha Kappa Psi Fraternity.

The Reverend Martin Luther King Memorial Scholarship was established in the spring of 1968. Each year upperclass students who have made a contribution to the University in the area of inter-group relationships and who exemplify the principles of human rights for which Martin Luther King stood are invited to apply for the scholarship. It is a one year award of \$500 for each of two students or a \$1,000 award to one student.

Kohmescher Scholarship: The Theresa Enneking Kohmescher Scholarship was established in 1969 in memory of Mrs. Kohmescher, the mother of Father Matthew F. Kohmescher. Each year one student is selected as the recipient of this award. The selection is based upon academic achievement, character, campus leadership, service to the University community, and financial need. Special preference is given to students majoring or minoring in religious studies.

Paul R. Gruhler K of C Scholarship: The Greater Dayton Chapter, Knights of Columbus, provides two scholarships annually. These are awarded to students from the Greater Dayton Area who demonstrate need for this award. Amount of scholarship may vary.

The Armco Scholarship: Armco has provided \$15,000 to the University of Dayton to be utilized over a five-year period for student assistance. In selecting recipients, preference is given to applicants from Middletown and to prospective students interested in engineering.

The Mother's Club Scholarship: Each year the University of Dayton Mother's Club awards two scholarships to University of Dayton students who started their higher education at the University of Dayton and have completed at least one academic year. Each of these one-year scholarships has a stipend of \$750.

R. Kathleen Whetro Scholarship: The Central Women's Organization at the University of Dayton awards scholarships annually recognizing academic excellence and service to the University. Scholarship stipend is \$500.

The Tom Prinz Memorial Scholarship was established in 1968 to honor the memory of this 1967 graduate of the University of Dayton. The recipient must be a Dayton high school graduate and major in physical education. The scholarship, which has a stipend of \$1,000, is co-sponsored by the Dayton Coaches Association, the University of Dayton Physical Education Major and Minors Club, and the U. D. Alumni Association. The selection committee is composed of representatives of the Dayton Coaches Association and a staff member from the University of Dayton Physical Education Department.

The Sigma Alpha Iota Dayton Alumnae Scholarship: Sigma Alpha Iota, national music fraternity for women, grants an annual award to a music major with at least two terms' membership in SAI, for outstanding scholarship and achievement.

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The Faculty Scholarship: The faculty at the University of Dayton have contributed to a scholarship fund intended for graduates of Dayton area high schools who rank below the top five percent of their graduating class but possess sound academic potential and can demonstrate financial need. Stipend varies to full tuition.

The Merle Smith Scholarship is made available by the Greater Dayton Area Chapter of the Alumni Association to a deserving incoming freshman from Montgomery County who is a son or daughter of a University of Dayton alumnus. This scholarship has a stipend of \$400.

OTHER SCHOLARSHIP OPPORTUNITIES

The Dr. Maurice R. Reichard Music Scholarship, \$500 per academic year, is usually awarded to a music student for the junior year and may be renewed for the senior year. Recipients are nominated by the director of the Music Division.

The Dayton Philharmonic Women's Association Scholarship was established to support outstanding performance in orchestral instruments, for residents of Montgomery County (Ohio) or any county adjacent to it. The recipient will be a music student chosen by audition. The stipend is \$250.

ROTC Scholarships: U.S. Army ROTC financial assistance scholarships are awarded to outstanding ROTC cadets in all four academic years. They include all costs for tuition, fees, books, and supplies. Interested students should contact the Military Science Department for further information.

Athletic Scholarships: The Athletic Department offers scholarships in men's and women's intercollegiate sports to students who have demonstrated special athletic and academic promise. Recommendations for scholarship awards are made to the scholarship committee by the coach who has the responsibility for administering the particular sport. Correspondence should be directed to the head coach of the sport in which the applicant is interested.

Additional Scholarships Administered by the University of Dayton: The University is authorized to select students as nominees for scholarships offered by certain corporations, business firms, service groups, and friends of the University. These include Alcoa Foundation, George Igel Company, Monsanto Chemical Company, and the Association of General Contractors. The amount of the scholarship award will vary with the financial need of the student, the terms under which the scholarship funds were established, and total amount of funds available for distribution. Recipients are usually selected by a special committee which is formed to review nominees by deans and department chairpersons.

APPLYING FOR GRANTS AND OTHER FINANCIAL AID

Application forms for grants, tuition reductions, loans, and employment may be obtained from the Office of Scholarships and Financial Aid, University of Dayton, Dayton, Ohio 45469. The following procedure must be completed each academic year:

1. Submit an application to the Office of Scholarships and Financial Aid. Priority is given to those applications received before April 30 for the following year.
2. File a Financial Aid Form with the College Scholarship Service. (Forms may be obtained from the high school counselor or from the U.D. Financial Aid Office upon request.) Be sure to designate the University of Dayton as the recipient of the financial analysis.

GRANTS

Basic Educational Opportunity Grant (Federal): The Basic Educational Opportunity Grant Program (Basic Grants) makes funds available to eligible students attending post-high school institutions. The applicant must complete a Financial Aid Form or Basic Grant Application. You may get these forms from post-secondary educational institutions, high schools, post offices, colleges, Talent Search, and Upward Bound projects or by writing to Box G., Iowa City, Iowa 52240. Send the completed form to Box B, Iowa City, Iowa 52240. Within four weeks, you will receive a Student Eligibility Report. Submit the report to the Financial Aid Office at the University of Dayton, which will calculate the amount of the Basic Grant you are eligible to receive. The amount will be based on the expected family contribution, the cost of attendance at the school, and a payment schedule issued to all approved educational institutions by the U.S. Office of Education.

Supplemental Educational Opportunity Grants (Federal): These federally supported, University-administered grants are provided to undergraduate students who have exceptional financial need. Eligibility for the grant and the stipend is governed by the rules and regulations of the United States Office of Education. The student must also receive assistance from certain other sources, in an amount at least as great as the amount of the grant. The value of this grant ranges from \$200 to \$1,000 per year. The following may be included as matching funds: institutionally administered loans; institutional, state, corporate, or other privately financed scholarships, tuition reductions, or grants; and institutionally administered employment programs. The completion of an application for student aid assures the applicant of consideration for this type of assistance.

Tuition Remission Grants (University): The University of Dayton offers nonrepayable grants to students with demonstrated financial need who are not receiving nonrepayable assistance from another source. The University assumes that the student will provide self-help in the form of loans and school-year employment for 75% of the need, or \$1,800, whichever is less. The Remission Grant or nonrepayable assistance from other sources will cover the remainder of the demonstrated need. The maximum Remission Grant is \$900.

Ohio Instructional Grants (State): are intended to assist Ohio residents to attend institutions of higher education within the state of Ohio. Awards are made on the basis of gross family income and not on the basis of academic performance. They presently range from \$300 to \$2,010 for students at private colleges and universities (such as the University of Dayton). Each recipient of the Ohio Instructional Grant must (1) be a resident of Ohio, (2) be enrolled or accepted for enrollment as a full-time undergraduate student in an Ohio institution of higher education, (3) be making "appropriate progress" toward an associate or bachelor's degree, and (4) meet the financial guidelines established by the Ohio Board of Regents. Students enrolled in courses of study leading to degrees in theology, religion, or other fields of preparation for a religious profession are not eligible. An application packet may be obtained from the high school counselor or the Financial Aid Office at the University of Dayton. It is strongly recommended that the student arrange an interview with the Financial Aid Office so that the application can be discussed and tentative eligibility be determined.

President's Grant: The University has funds which are reserved for students in extreme or exceptional financial need. Grants of this nature are usually included in the package of assistance arranged by the Financial Aid Office. No special application is necessary. Although recipients are not required to repay these

Financial Information

grants, they should, when they achieve sufficient financial status, accept the obligation of reimbursing the University so that other deserving students may stay in school.

Dayton Area Grant: Graduates of local high schools who are not eligible for other forms of nonrepayable grants may be eligible for the Dayton Area Grant. The funds for this program have been made available by local benefactors. The grant stipend is \$700 per academic year.

Music Grants/Performance Awards are administered by the Music Division of the Performing and Visual Arts Department. Additional information may be obtained from the Chairperson, Performing and Visual Arts Department, University of Dayton.

Law Enforcement Grants: Currently employed law enforcement officers may receive grants not to exceed \$400 per semester for part-time study of degree-creditible courses related to and useful in enforcement.

The John Westendorf Educational Fund was established to assist deserving students who have graduated from Dayton high schools. The Director of Financial Aid will use funds from this source to supplement financial assistance offered to a student. Each graduate of a Dayton high school who applies for financial assistance will be considered. The parents' and the student's responsibility to finance an education will be considered, and when unusual circumstances prevail, the Director of Financial Aid may utilize funds from the John Westendorf Educational Fund to assist those deemed worthy. A student receiving assistance from this fund is expected to achieve a 2.0 cumulative grade point average and participate in at least one extracurricular activity. Renewal of this grant will be at the discretion of the Director of Financial Aid.

LOANS

National Direct Student Loans are available to those applicants who have demonstrated need for assistance to pay the actual costs of attending school. A student is eligible to borrow only that amount which is needed to supplement other resources to meet expenses. The maximum loan for undergraduates is \$2,500 for the first two years of undergraduate work and \$5,000 total. The recipient enters the repayment cycle nine months after ceasing to carry at least half the normal full-time academic load. When the recipient enters the repayment cycle, a three percent simple interest charge is included. Recipients who teach economically, emotionally, mentally, or physically handicapped children may receive cancellations of the loan. Other cancellation privileges are available.

Guaranteed Loans: The Federal Government, in cooperation with state agencies, private nonprofit agencies, and participating lenders, has designed a loan program to enable students to borrow from commercial sources such as banks, savings and loan associations, and credit unions at a low interest rate. The guaranteed loans are particularly useful to students from middle- and upper-middle-income families who may not qualify on the basis of need for assistance from other sources. Banks and other lending institutions make these loans directly to the students, and they are repaid directly. The size of the loan depends on the state policies. Anyone who has difficulty in locating a cooperative lending institution may contact the Financial Aid Office, which will assist in locating a source for the loan.

United Student Aid Funds Loan: These loans have provisions and terms similar to those of the guaranteed loans. Students who have been accepted for enrollment or are

currently enrolled in good standing are eligible. A student interested in this program should secure an application from the Financial Aid Office.

Emergency Loans are available to students who encounter unexpected financial problems during the year. The student has a one-year repayment period. No interest is charged on these loans, which are, however, contingent upon sufficient funds.

Law Enforcement Loans are available to full-time students studying toward degrees in law enforcement. The amount of the loan may vary according to the availability of funds but may not exceed \$1,100 per semester or \$2,400 per school year.

TUITION REDUCTIONS

The University of Dayton awards tuition reductions to qualified, full-time undergraduate students in good standing. No student or family is eligible to benefit from more than one of these reductions at the same time. The reductions are not automatic. A student must complete an application each academic year in the Office of Financial Aid. It is preferred that the student make application by April 30 for the following academic year. Applications will be accepted not later than three weeks after the first day of classes for the term for which the tuition reduction is requested.

Sibling Reduction: A reduction of \$200 per term is available to families who are supporting two unmarried dependents simultaneously at the University of Dayton. The recipient and the sibling must be attending as full-time undergraduate students. The third member of the same family and each additional member in attendance shall be eligible for a 50% reduction in tuition.

Marianist Reduction: A 50% tuition reduction is granted for relatives, including only brothers and sisters and first-generation nephews and nieces of members of the Society of Mary (nonscholastic) and the Institute of the Daughters of Mary who are currently serving or have served previously as a member of the faculty or staff at the University of Dayton.

Employee Reductions: Unmarried dependent children and the spouses of full-time employees, as well as the employees themselves, are eligible for tuition reductions for both undergraduate and graduate courses.

Guests Over 60: Students over 60 years of age are eligible to apply to the Metro Center Office at the University of Dayton for remission of tuition.

EMPLOYMENT

The College Work-Study Program, federally supported, provides on-campus and off-campus work opportunities for full-time to half-time students who request employment and demonstrate financial need for employment to meet educational expenses. Such a student may work up to 20 hours per week during the school term and will receive payroll checks semi-monthly for these services. When possible, a student will be employed by the University in a job related to his or her educational objectives.

Institutional Employment opportunities for students who do not qualify for the College Work-Study Program are available through the Student Employment Coordinator, Room 215, St. Mary's Hall. Application should be made to that

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office as soon as the student knows what his or her class schedule will be for the period of employment.

Cooperative Education, "the co-op system," allows students to alternate terms of on-campus study and terms of off-campus work at jobs related to their academic concentrations. Several departments at the University of Dayton participate. See Chapter X, Cooperative Education.

ADDITIONAL OPPORTUNITIES

G.I. Bill: To be eligible for benefits under the G.I. Bill, any veteran of the Army, Navy, Marine Corps, Air Force, or Coast Guard must have served continuously on active duty for at least 181 days ending after January 31, 1955, and have received an honorable discharge. A veteran whose active duty was ended by a service-connected disability need not meet the 181-day requirement. Persons still in the service are eligible if they have had at least two years of active duty. Applications may be obtained from the Office of Financial Aid or from any Veterans Administration Office.

Junior G.I. Bill: Educational opportunities are available to children of veterans who died or were permanently and totally disabled in or as the result of service in the Armed Forces of the United States during specified time periods. Application must be filed with the Veterans Administration by a parent or guardian.

The U.S. Army Education Program (Project Ahead) is an opportunity for a young man or woman to accumulate academic credit from the University of Dayton while serving in the U. S. Army. When the tour of duty is over, degree requirements are completed at the University. Anyone who meets the entrance requirements of the University of Dayton and who is enlisting in or is enlisted in the U.S. Army is eligible. Application blanks are available in the Admissions Office.

Vocational Rehabilitation: State vocational rehabilitation agencies arrange the training of handicapped persons for gainful employment. Requests for information on rehabilitation services should be directed to the State Director, Vocational Rehabilitation Agency, the State Capitol.

Social Security: Sons and daughters of retired, disabled, or deceased workers may be eligible for Social Security benefits up to the age of 22 if they are unmarried, full-time students. Information pertaining to eligibility and procedure may be obtained from the Social Security Office serving the student's own community.

The U.S. Army Reserve Officers Training Corps (ROTC) program is offered on campus by the Department of Military Science. All students who complete the basic course (freshman and sophomore years) may enroll in the advanced course (junior and senior years), leading to a reserve commission in the Army at the time of graduation. During the advanced course, the student who has agreed to accept the commission and serve two years' active duty receives \$100 a month subsistence. For further information, see MIL, Chapter VI.

Ohio National Guard Tuition Grant: The Ohio National Guard offers a tuition grant to eligible members. This grant pays partial tuition for those members enrolled as full-time students. The grant is limited to undergraduate studies only. For further information and application forms contact your local Ohio National Guard Armory.

V Academic Regulations

REQUIREMENTS FOR DEGREES

All bachelor's degrees granted by the University of Dayton require a minimum of one hundred and twenty semester hours credit.

Requirements for the various degrees are listed under the schools granting the degrees.

One year (thirty semester hour credits) of residence is a minimum requirement for any bachelor's degree.

A semester hour denotes a credit course taken for one term (semester) one hour a week as a class period, or two or three hours a week as a laboratory period.

Students enrolled in the University as candidates for degrees should not take courses at other colleges or universities without first obtaining written permission from their respective deans. If the permission is granted, the dean will request "transient status" for such students at the institutions that they designate. The University reserves the right not to accept such credits when this procedure has not been followed.

The Bachelor of Science in Education may be awarded to holders of non-professional degrees from the University of Dayton with the completion of a minimum of thirty semester hours prescribed by the School of Education beyond the requirements of the nonprofessional degree. Students who in addition to a professional degree from the University of Dayton complete all the requirements for the Bachelor of Arts or Bachelor of Science may be awarded that degree also. Any student wishing to obtain any second bachelor's degree may do so only after completing all the requirements decided by the faculty of the college or school in which this degree is offered. For a second associate degree, a minimum of twenty-four semester hours (plus prerequisites) is required in the area of specialization.

Moreover, any student seeking a second degree, whether baccalaureate or associate, must complete, either as part of or in addition to the above minima, the prescribed philosophy and/or religious studies courses of the general curriculum requirements, if these have not been completed as part of the program leading to the first acquired degree.

Every student, unless listed as a special student, is required to pursue a program that leads to a degree.

GENERAL CURRICULUM REQUIREMENTS

The University desires that every student develop a thorough knowledge in at least one field of study and that, in addition, each student be introduced to the humanistic, cultural, scientific, and aesthetic areas, at least one of which, outside the field of specialization, should be studied in some depth. Above all, the University endeavors to give all areas of student development a philosophical and theological dimension. Although courses play the crucial part in the accomplishments of these aims, out-of-class contact with the faculty and fellow students, various activities, and the general University atmosphere likewise make important contributions.

Academic Regulations

All students following four-year programs are required to complete successfully certain general University requirements, in communication skills, English, philosophy, and religious studies.

INDEPENDENT STUDY AND HONORS COURSES

To facilitate development of each student to the fullest capacity, the University offers a variety of honors courses and the opportunity to follow an independent study program. Interested students should seek further information in the office of the appropriate department chairperson.

GRADES AND SCHOLARSHIP

Final grades are submitted at the end of the term, and these are made part of a student's permanent record in accord with the option chosen by the student. Copies of these reports are given to the students and deans. A progress report of every freshman in each of the classes is submitted to the Registrar by every instructor at the middle of each term.

Undergraduate students are permitted a selection from two alternative grading options. The course grading options are as follows:

Option 1—A, B, C, D, F

Option 2—S/NC—Satisfactory (A, B, C)/No credit (D, F)

A student must take at least seventy-five per cent (75%) of the semester hours in the degree program under option 1, subject to further restrictions set by the college, the professional school, or the department in which he or she is a major, and excepting special programs at the discretion of the deans. NOTE: Studies have shown that Satisfactory/No Credit grades (Option 2) on one's academic record may be a negative factor in the evaluation of applications for transfer to some undergraduate schools, for admission to most professional schools (law, medicine, etc.) and many graduate schools, and for employment in some fields.

The official marks with their meanings and quality point value are as follows:

- A — Excellent; for each semester hour, four quality points are allowed.
- B — Good; for each semester hour, three quality points are allowed.
- C — Fair; for each semester hour, two quality points are allowed.
- D — Poor but passing; for each semester hour, one quality point is allowed.
- F — Failed. This mark indicates poor scholastic work, or failure to report withdrawal from a course. In such cases, required courses must be repeated, preferably at the next opportunity. A student may not take the course a third time unless at the time of the second failure he or she has a cumulative point average of 2.5 or higher. Under no circumstances will any student be permitted to take a course a fourth time.
- S — Satisfactory. This mark indicates credit given for a course taken under grading option 2, C or above. The S credit shall be counted as hours only and shall not be considered in determining a student's cumulative point average.
- NC—No Credit. This mark indicates no credit given for a course taken under grading option 2, below C. In such cases, required courses must be retaken, preferably at the next opportunity. The student may not take the course a third time unless at the time of the second failure he or she has a cumulative point average of 2.5 or higher. Under no circumstances will any student be permitted to take a course a fourth time.
- I — Incomplete. This grade indicates that the student has obtained the instructor's recommendation, subject to the chairperson's approval, to complete some portion of the work of the term that for reasons beyond the student's control was not completed before the end of the term, provided that the rest of the work has been of satisfactory grade. An I must be removed within thirty days from the date listed on the Grade Report, or it will be changed

to an F or NC (option 2) on the student's permanent record. The time limit may be extended under exceptional circumstances, with the approval of the dean, if application for the extension is made within the thirty-day period noted.

- W — Withdrawn. During the first three weeks of a full term (or the first eight class days of a split term) a student may withdraw from a class without record by obtaining a DROP form from the Registration Office, having it signed by the academic advisor, and processing it. Beginning with the fourth week of the term and continuing through the fourth week after mid-term (or ninth class day of a split term and continuing through the fourth week of the split term) a student may withdraw with a W by the same process, except that the DROP form must have the approval signature of the instructor as well as that of the advisor. For the remainder of the term, until the last day of classes, a student may withdraw with a W only by making a formal request to the dean, who consults with the student's instructor before granting such a request. When a student finds it necessary to withdraw from the University, for any reason whatsoever, it is important that the dean be notified immediately. Financial adjustments, if allowed, will be made only from the date on the withdrawal form. Total withdrawal from all classes requires the processing of the DROP form. This requires two signatures—the Dean and the Vice President for Student Development, or the designated authority for that signature. It is the student's responsibility to initiate and process all withdrawals; the faculty do not initiate withdrawals for students except for auditors. See X below. In addition, students are urged to process their withdrawals as soon as possible after they decide to drop a course. Students cannot assume that a withdrawal is granted automatically if they stop attending class. Any failure to process the withdrawal form will incur a grade of F for the course or the courses involved. The F's so accumulated are always included in the cumulative point average.
- P — In Progress. This symbol is used in lieu of a grade for courses which have not terminated at the end of a term or summer session. A grade with corresponding credit and quality points (see grading options 1 and 2) will be assigned when the course has been completed.
- N — No grade was reported by the instructor.
- K — Credit. This mark is used only for credits accepted as transfer credit from other institutions. No quality points are allowed.
- X — Audit. This mark indicates that the student has registered to audit the course. No credit hours or quality points are awarded for this mark. Any course taken for audit may not be retaken for credit. If, in the opinion of the instructor, a student has not attended and participated in a sufficient number of classes, the instructor will assign a W.
- Em—Examination. This mark indicates University of Dayton credit given to students either on the basis of the Advanced Placement Program of the CEEB or of examinations taken prior to or after admission to the University. The required level of achievement on these examinations is determined by the department in which the course is taught. This credit shall be assigned only on authorization of the dean of the school or college in which the student is registered. No quality points are allowed. A student must be registered at the University of Dayton to obtain credit. Em credit is limited to 24 semester hours (exclusive of CLEP General Examination credits).

NO GRADE CHANGE OF ANY KIND IS PERMITTED AFTER THIRTY DAYS FROM THE DATE LISTED ON THE GRADE REPORT.

The University reserves the right to change the grading system.

GRADE POINT AVERAGES

The SEMESTER GRADE POINT AVERAGE is the total number of quality points divided by the number of semester credit hours carried by the student under option 1.

The CUMULATIVE GRADE POINT AVERAGE is computed from the semester grade point averages. If a course is repeated, the grade points for both the original grade and the new grade are computed. Marks of I, K, N, P, S, W, X, NC, and Em are disregarded in the computation of the CGPA, but a course for which an F is received is included in the usual manner.

ACADEMIC STANDING

The student's academic standing is determined by the cumulative grade point average at the end of each term.

1. To be in good academic standing, a student must have a cumulative grade point average of (a) at least 1.7 at the end of the first and second terms, (b) at least 1.8 at the end of the third term, (c) at least 1.9 at the end of the fourth term, and (d) at least 2.0 at the end of the fifth and succeeding terms. A block of twelve semester hours of credit is considered one term for students who attend on a part-time basis. A cumulative grade point average of at least 2.0 is required for graduation.

2. Any student who has a term point average of less than 1.0 regardless of cumulative grade point average, will be dismissed. The Registrar's Office will post the statement "Academic Dismissal" on the student's permanent record.

3. A cumulative grade point average below the one required will place the student on academic probation. The student's academic dean will notify the student of his/her probationary status. A student on probation must follow a restricted program as follows:

a. Courses shall be limited to a maximum of fifteen semester hours.

b. Although membership in extracurricular organizations may be retained, the student shall not take part as a performer, an officer, or an active participant in any extracurricular activity or any intercollegiate meeting, conference, or athletic event.

4. If a student on probation fails to attain the required cumulative grade point average at the end of his/her next full-time term, academic dismissal occurs. The student may continue on extended probation only with the express permission of his/her dean.

5. A student dismissed because of unsatisfactory academic standing may submit a petition to the dean of a school or the college for reinstatement, and be readmitted on probation if the dean is convinced of his/her ability and desire to do satisfactory work.

HONORS

1. To be eligible for consideration for honors graduation, students must have completed seventy-five per cent (75%) of the semester hours taken at U.D. under the standard grading option (A, B, C, D, F).

2. To be graduated with honors, a student must have a cumulative point average at the end of the seventh term, and/or eighth, at the University of 3.5 or higher, based on 4.0.

3. If a student qualifies for honors or moves into a higher category of honors on the basis of his/her graduating cumulative grade point average, mention will be made at the commencement exercises, notation will be made on the transcript and permanent record, and an appropriate honors key will be awarded belatedly.

4. Transfer students who have fulfilled the University's minimum residence requirements are eligible for honors, provided that all grades received at previous institutions and grades received at U.D. result in a cumulative grade point average of

3.5 or higher based on 4.0 and the student has met all the other requirements stated in this policy. The category of honors will be determined by:

a. the combined cumulative grade point average, if the average for U.D. courses is higher than the combined average, or

b. the U.D. cumulative grade point average, if the combined cumulative grade point average is higher than the U.D. average. That is, transfer students will not be given honors at a level higher than the U.D. grade average.

5. The notation of honors is made in the commencement program, on the diploma, on the student's permanent record, and on the transcript, as follows:

Cum Laude—if the cumulative point average is between 3.5 and 3.69;

Magna Cum Laude—if the cumulative point average is between 3.7 and 3.89;

Summa Cum Laude—if the cumulative point average is between 3.9 and 4.0.

6. Any exceptions to this procedure will be handled by the Provost.

CLASS ATTENDANCE

It is desirable for students to attend all classes. Listening to the lectures of instructors and being involved in classroom discussions should (1) provide guidelines and goals in the course of study, thus lending direction to the study activities of the student; (2) provide instances of the way of thinking and methodology employed by an academic discipline in formulating and solving problems; (3) stimulate an awareness of and interest in the course topics beyond the levels acquired by textbook reading. Because textbook material is generally beneath the level of the current state of knowledge, instructors acquaint the student with new ideas and integrate this material into the course topics.

Policy

For the above reasons, students are expected to attend all classes. It is felt that upperclassmen, i.e., sophomores, juniors, and seniors, can be relied upon to display sufficient maturity to assume this responsibility. Let it be noted, however, that to insure the accuracy of records, every student must be present at classes during the first week of each term.

Students are responsible for being aware of the proceedings and material covered in each class period. Students must attend all announced tests and submit assigned written work on the date set by the instructor; it is recommended that the instructor announce such tests and assignments at least a week in advance. The action taken as a consequence of missing a test or an assignment will be determined by the instructor and will be based on a consideration of the individual circumstances involved.

To assist freshmen in their transition to college responsibilities, it is felt that a policy of compulsory attendance is necessary. Therefore, freshmen will be permitted only a limited number of absences. For freshmen, the allowable number of absences in the first term or in the second term will be equal to twice the number of class meetings per week, i.e., six absences for a class meeting three times a week (or four class days in any third-term session). A student exceeding this number will not be permitted to continue in the class unless presenting justifiable reasons for the absences to the Attendance Appeals Committee. Any student who has not accrued 30 semester hours of credit is considered a freshman.

The handling of tardiness is left to the discretion of the instructor.

TRANSCRIPTS

A transcript of the permanent academic record is a confidential document to be released in compliance with the regulations of the Family Educational Rights and Privacy Act of 1974 as amended. A transcript of record will be issued by the registrar upon receipt of a request in writing. Students may request their

transcripts be mailed to themselves, other institutions, or organizations. The first copy of a transcript requested after graduation is a complimentary copy. All transcripts except the complimentary copy will require advanced payment.

PRIVACY RIGHTS OF PARENTS AND STUDENTS

In compliance with Section 438 of the General Education Provisions Act the University of Dayton has published regulations designed to protect the privacy of parents and students as to the access to and the release of records maintained by this institution. (See University of Dayton Student Handbook.)



AWARDS

Special awards for exceptional scholastic achievement are given annually through the generosity of donors. To be eligible for any of these awards a student must have a cumulative point average of at least 3.0. The awards:

- ☒ *Accounting*—The Award of Excellence to the Outstanding Senior in Accounting—donated by Jerome E. Westendorf, '43, and Warren A. Kappeler, '41.
- ☒ *Anthropology*—The Margaret Mary Edmonds Huth Memorial Award of Excellence to the Outstanding Senior in Anthropology—donated by Dr. Edward A. Huth.
- ☒ *Arts and Sciences*—The Dean Leonard A. Mann, S.M., Award of Excellence to the Outstanding Senior in the College of Arts and Sciences—donated by Joseph Zusman, '65.
- ☒ *Athletics Citizenship Award*—The Reverend Charles L. Collins, S.M., Award of Excellence to an athlete for outstanding citizenship—donated by Joseph Zusman, '65.
- ☒ *Biology*—The John E. Dlugos, Jr., Memorial Award of Excellence to the Outstanding Senior majoring in Biology—donated by Mr. and Mrs. John E. Dlugos.
- ☒ *Biology*—The Brother Russell A. Joly, S.M., Award of Excellence to the student who best combines excellence in Biology and genuine appreciation of nature.
- ☒ ~~*Business Administration*—The Alpha Kappa Psi Scholarship Key, awarded by the Delta Nu Chapter to the senior with the highest cumulative point average.~~
- ☒ *Business Education*—The National Business Education Association Award of Merit in recognition for outstanding achievement.
- ☒ *Campus Ministry*—The Brother Wottle Campus Ministry Award: "An award of appreciation for service to Campus Ministry."
- ☒ *Chemical Engineering*—The Victor Emanuel, '15, Award of Excellence to the Outstanding Senior in Chemical Engineering—sponsored by the University of Dayton Alumni Association since 1962.
- ☒ *Chemical Engineering*—The Robert G. Schenck Memorial Award of Excellence to the Outstanding Junior in Chemical Engineering—donated by Stanley L. Lopata.
- ☒ *Chemistry*—The Brother George J. Geisler, S.M., Award of Excellence to the Outstanding Student in Chemistry—donated by Joseph Poelking, '32.
- ☒ *Chemistry*—American Institute of Chemists' Award.
- ☒ *Chemistry*—American Chemical Society Award.
- ☒ *Civil Engineering*—The Harry F. Finke, '02, Award of Excellence to the Outstanding Senior in Civil Engineering—sponsored by the University of Dayton Alumni Association since 1962.
- ☒ *Civil Engineering*—The George A. Barret, '28, Award of Excellence to the Outstanding Junior in Civil Engineering—donated by family and friends in his memory.
- ☒ *Communication Arts*—The Si Burick Award of Excellence for Outstanding Academic and Cocurricular Achievement in Mass Media Arts—donated by the University of Dayton.
- ☒ *Computer Science*—Alumni Award of Excellence in the Senior Class.
- ☒ *Debating*—The Mary Elizabeth Jones Memorial Award of Excellence to the Outstanding Debater—donated by Dr. D. G. Reilly.
- ☒ *Economics*—The Dr. E. B. O'Leary Award of Excellence to the Outstanding Senior majoring in Economics—donated by Winters National Bank and Trust Company.
- ☒ *Electrical Engineering*—The Thomas R. Armstrong, '38, Award of Excellence for the Outstanding Electrical Engineering Achievement in memory of Brother Ulrich Rappel, S.M., and W. Frank Armstrong—donated by Thomas R. Armstrong, '38.
- ☒ *Electrical Engineering*—The Anthony Horvath, '22, and Elmer Steger, '22, Award of Excellence to the Outstanding Senior in Electrical Engineering—donated by Anthony Horvath, '22, and Elmer Steger, '22.
- ☒ *Electrical Engineering*—The Brother Louis H. Rose, S.M., '33 Award of Excellence to the Outstanding Junior in Electrical Engineering.
- ☒ *Elementary Education*—The George A. Pflaum, '25, Award of Excellence to the Outstanding Student in Elementary School Teacher Education—donated by George A. Pflaum, Jr.
- ☒ *Industrial Engineering Technology*—The American Institute of Industrial Engineers Award to the Outstanding Junior in the Bachelor of Technology program who has an Associate Degree in Industrial Engineering Technology—donated by the Dayton Chapter of the American Institute of Industrial Engineers.

from Bro. George Kohles

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- ✓ *Engineering Technology*—The L. Duke Golden Award of Excellence to the Outstanding Senior in the Bachelor of Technology Program—donated by the Gamma Beta Chapter of Tau Alpha Pi Honor Society.
- ✓ *English*—The Brother Thomas P. Price, S.M., Award of Excellence to the Outstanding Senior in English—donated by the U.D. Mothers' Club.
- ✓ *English*—The Faculty Wives Club Award for excellence in composition.
- ✓ *English Education*—The Dr. Harry E. Hand Memorial Award of Excellence—donated by the faculty of the Department of English and of the School of Education.
- ✓ *Finance*—The Financial Executives Institute Award of Excellence to the Outstanding Senior majoring in Finance—donated by the Dayton Chapter of the Financial Executives Institute.
- ✓ *General Excellence*—The Mary M. Shay Award of Excellence in both academic and extracurricular activities.
- ✓ *History*—The Dr. Samuel E. Flook Award of Excellence to the Outstanding Senior majoring in History—donated by Dr. Samuel E. Flook.
- ✓ *History*—The Phi Alpha Theta Scholarship Key (Senior members of Delta Eta Chapter only).
- ✓ *Home Economics*—Award of Excellence to an Outstanding Senior for academic, departmental and professional performance in the Department of Home Economics.
- ✱ *Industrial Engineering Technology*—The American Institute of Industrial Engineers Award to the Outstanding Graduate of the Industrial Engineering Technology program—donated by the Dayton Chapter of the American Institute of Industrial Engineers.
- ✓ *Journalism*—The Ritter Collett Award of Excellence to the Outstanding Senior in Journalism. This is awarded annually to the student who best demonstrates personally and in his or her writings the qualities of Mr. Collett that the University hopes will serve as an inspiration to Journalism students.
- ✓ *Languages*—The Brother John R. Perz, S.M., Award of Excellence to the Outstanding Senior in Modern Languages.
- ✓ *Library*—The Brother Frank Ruhlman, S.M., Award of Excellence for Literary Achievement.
- ✓ *Management*—The Charles Huston Brown, '20, Award of Excellence to the Outstanding Senior in Business Administration in memory of Brother William Haebe, S.M.—donated by C. Huston Brown, '20.
- ✓ *Management*—The Wall Street Journal Student Achievement Award to an Outstanding Senior Majoring in Management—sponsored by Dow Jones & Company, Inc.
- ✓ *Master of Business Administration*—The Rev. Raymond A. Roesch, S.M. Award of Excellence for outstanding academic achievement in the Master of Business Administration Program—donated by Winters National Bank and Trust Company.
- ✓ *Marketing*—Award for Outstanding Achievement by a Junior Marketing Major.
- ✓ *Marketing*—Award for Outstanding Achievement by a Senior Marketing Major.
- ✓ *Mathematics*—The Faculty Award of Excellence in Mathematics.
- ✓ *Mathematics*—The Pi Mu Epsilon Award of Excellence in the Sophomore Class.
- ✓ *Mechanical Engineering*—The Bernard F. Hollenkamp, '39, Memorial Award of Excellence to the Outstanding Senior in Mechanical Engineering—donated by Louise A. and Mrs. Lucille Hollenkamp.
- ✓ *Mechanical Engineering*—The Martin C. Kuntz, '12, Award of Excellence to the Outstanding Junior in Mechanical Engineering—sponsored by the University of Dayton Alumni Association since 1962.
- ✓ *Mechanical Engineering*—The Class of '02, Award of Excellence for Outstanding Mechanical Engineering Achievement in memory of Warner H. Kiefaber, '05—donated by Michael J. Gibbons, '02.
- ✓ *Mechanical Engineering*—The Brother Andrew R. Weber, S.M., Award of Excellence for outstanding service and achievement in Mechanical Engineering.
- ✓ *Mechanical Engineering Technology*—The Dayton Chapter, Society of Manufacturing Engineers Award of Excellence to the Outstanding Freshman in Mechanical Engineering Technology.
- ✓ *Mechanical Engineering Technology*—The Dayton Chapter, Society of Manufacturing Engineers Award of Excellence to the Outstanding Senior in Mechanical Engineering Technology.
- ✓ *Medical Technology*—Alumni Award of Excellence to the Outstanding Senior in Medical Technology.

International Education - Rev. Gabriel Rues.

- ✗ *Military Science*—Department of the Army Award. The Superior Cadet Award, provided by the Department of the Army, is presented to the outstanding cadet of each academic year.
- ✓ ✗ *Military Science*—The Lieutenant Robert M. Wallace, '65, Memorial Award to the Outstanding Junior ROTC Scholarship Cadet—donated by his family and friends.
- ✗ ✗ *Performing and Visual Arts*—Music Division Senior Award for Outstanding Contribution to the University Bands.
- ✗ ✗ *Performing and Visual Arts*—Music Division—The Brother Joseph J. Mervar, S.M. Award of Excellence to an outstanding student majoring in music.
- ✗ ✗ *Performing and Visual Arts*—Sigma Alpha Iota Professional Music Society Award for Scholastic Achievement (seniors only).
- ✗ ✗ *Performing and Visual Arts*—Sigma Alpha Iota National Music Society Dean's Award for Outstanding Achievement.
- ✗ ✗ *Performing and Visual Arts*—Sigma Alpha Iota—College Honor Award, for musicianship, scholarship, and general contributions.
- ✗ ✗ *Performing and Visual Arts*—Fine Arts Division—The Professor Bela Horvath Award for Excellence in Representational Art.
- ✗ ✗ *Performing and Visual Arts*—Fine Arts Division—The Mary Ann Dunskey Award to an Outstanding Senior in studio art.
- ✗ ✗ *Philosophy*—The Award of Excellence to the First and Second Outstanding Seniors in Philosophy—donated by Rev. Charles Polichek.
- ✗ ✗ *Physical and Health Education*—The John L. Macbeth Memorial Award of Excellence to the Outstanding Student in Physical and Health Education—donated by Mrs. John L. Macbeth.
- ✗ ✗ *Physical and Health Education*—The James M. Landis Memorial Award of Excellence for the Outstanding Physical and Health Education Senior in Science Core Courses.
- ✗ ✗ *Physics*—The Sigma Pi Sigma Award of Excellence, to a student majoring in Physics, in memory of Caesar Castro—donated by Sigma Pi Sigma and Mrs. C. C. Castro.
- ✗ ✗ *Physics*—Award of Excellence to a senior Physics major who has displayed "remarkable talent, exemplary industry, intense motivation, and mature comprehension of undergraduate Physics"—donated by the Department of Physics.
- ✗ ✗ *Political Science*—The Brother Albert H. Rose, S.M., Award of Excellence to the Outstanding Senior in Political Science—donated by Joseph Zusman, '65.
- ✗ ✗ *Political Science*—The Eugene W. Stenger, '30, Memorial Award of Excellence to the Outstanding Junior in Political Science—donated by Mrs. Eugene W. Stenger.
- ✗ ✗ *Premedical*—The Brother Francis John Molz memorial award to the Outstanding Senior in Premedicine. This is awarded annually to the student who best demonstrates the qualities of unselfishness, community service, and academic achievement. Sponsored by Alpha Epsilon Delta.
- ✗ ✗ *Premedical*—Montgomery County Medical Award to the Outstanding Senior in the Premedical Curriculum.
- ✗ ✗ *Psychology*—The Rev. Raymond A. Roesch, S.M., Award of Excellence to the Outstanding Student in Psychology—donated by Rev. Raymond A. Roesch, S.M., '36.
- ✗ ✗ *Public Relations*—PRSA Maureen M. Pater Award of Distinction to the Outstanding Senior in Public Relations—donated by Dayton-Miami Valley Chapter of the Public Relations Society of America.
- ? ✗ *Religious Studies*—The William Joseph Chaminade Award of Excellence in memory of Mr. and Mrs. George W. Dickson, to the Outstanding Student in Theology—donated by Rev. John Dickson, S.M., '36.
- ? ✗ *Religious Studies*—The Msgr. J. Dean McFarland Award of Excellence to the Outstanding Junior majoring in Theological Studies.
- ✓ ✗ *Scholar-Athlete*—The John L. Macbeth Memorial Award to the Outstanding scholar-athlete in football and basketball. The recipient must have completed five or more terms and must have won a varsity letter.
- ✗ ✗ *School of Education*—The William A. Beitzel Award for the outstanding student in Special Education.
- ✗ ✗ *School of Education*—The Daniel L. Leary Award for the outstanding research and development activity by a student seeking teacher certification in the School of Education.
- ✗ ✗ *School of Education*—The Reverend George J. Renneker, S.M., Award of Excellence for outstanding achievement in Teacher Education.

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~~X~~ *Secondary Education*—The Brother Louis J. Faerber, S.M., Award of Excellence to the Outstanding Student in Secondary School Teacher Education—donated by the University of Dayton Mothers' Club.

~~X~~ *Social Work*—The Joseph Zusman, '65, Award of Excellence to the Outstanding Senior in Social Work Studies—donated by Joseph Zusman, '65.

~~X~~ *Sociology*—The Dr. Edward A. Huth Silver Anniversary Award of Excellence to the Outstanding Student in Sociology—donated by Joseph Zusman, '65.

~~X~~ *Sociology*—The Dr. Martin Luther King Memorial Award in Human Relations for excellence in scholarship, Christian leadership, and the advancement of brotherhood—donated by Dr. Edward A. Huth.

~~X~~ *Sociology*—The Reverend Andrew L. Seebold Award of Excellence to the Outstanding Senior in Sociology.

~~X~~ *Student-Athlete (Special)*—The Charles R. Kendall, '29, Memorial Award of Excellence for achievement in academic and athletic effort—donated by Mrs. Charles R. Kendall and Friends.

~~X~~ *University Relations*—Award of Excellence for contribution of service to the Community.

