

UNIVERSITY OF DAYTON
UNDERGRADUATE CATALOG ISSUE

1964-1965

DAYTON 9, OHIO

THE UNIVERSITY OF DAYTON BULLETIN

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The University of Dayton Bulletin includes the admissions catalog issue, the undergraduate catalog issue, the graduate catalog issue, the evening session announcements, and the summer session announcements.

The provisions of the various issues of this Bulletin are to be considered directive in character and not as an irrevocable contract between the student and the University. The University reserves the right to make any changes that seem necessary or desirable.

The current number of any of these publications may be obtained by applying to the Dean of the University.



UNIVERSITY OF DAYTON
UNDERGRADUATE CATALOG ISSUE

1964-1965

Academic Calendar

<i>1964-1965</i>	<i>First Term</i>	<i>1965-1966</i>
Aug. 29 Sat.	Registration: Part-time and graduate students (8:30 a.m. to 11:30 a.m.)	Aug. 28 Sat.
Sept. 1 Tues.	Registration: Part-time and graduate students (6:00 p.m. to 9:30 p.m.)	31 Tues.
2 Wed.	Registration: Registration adjustments for full-time students (8:30 a.m. to 11:30 a.m.) Part-time and graduate students (6:00 p.m. to 9:30 p.m.)	Sept. 1 Wed.
3 Thurs.	Registration: Full-time transfer students and readmissions (8:30 a.m. to 11:30 a.m.) Part-time and graduate students (6:00 p.m. to 9:30 p.m.)	2 Thurs.
4 Fri.	Registration: New freshmen from the Dayton area. Early arrivals from outside the Dayton area may also register: 8:30 A,B,C 10:30 H,I,J,K,L 1:30 Q,R,S 9:30 D,E,F,G 12:30 M,N,O,P 2:30 T thru Z	3 Fri.
5 Sat.	Registration: New freshmen from outside the Dayton area: 9:30 A,B,C 11:30 H,I,J,K,L 2:30 Q,R,S 10:30 D,E,F,G 1:30 M,N,O,P 3:30 T thru Z	4 Sat.
6 Sun.	Orientation	5 Sun.
7 Mon.	Orientation (Labor Day)	6 Mon.
8 Tues.	Classes begin	7 Tues.
12 Sat.	Last day for late registration	11 Sat.
13 Sun.	Mass in honor of the Holy Spirit (11:00 a.m.)	12 Sun.
14 Mon.	Last day for change in schedules	13 Mon.
28 Mon.	Last day to withdraw without record	27 Mon.
29 Tues.	From this date all withdrawals from class for academic difficulty are recorded as F	28 Tues.
Oct. 17 Sat.	Homecoming (no regular undergraduate classes; graduate and Saturday only classes held)	Oct. 16 Sat.
26 Mon.	Mid-term progress grades due in Registrar's office	25 Mon.
Nov. 1 Sun.	Feast of All Saints (no classes)	Nov. 1 Mon.
25 Wed.	Thanksgiving recess begins after last evening class	24 Wed.
30 Mon.	All classes resume	29 Mon.
Dec. 8 Tues.	Feast of the Immaculate Conception (no classes)	Dec. 8 Wed.
19 Sat.	Term ends after last class	18 Sat.

Second Term

Jan. 5 Tues.	Registration: Registration adjustments for full-time students (8:30 a.m. to 11:30 a.m.) Part-time and graduate students (6:00 p.m. to 9:30 p.m.)	Jan. 5 Wed.
Jan. 6 Wed.	Registration: New and Transfer students (8:30 a.m. to 11:30 a.m.) Part-time and graduate students (6:00 p.m. to 9:30 p.m.)	Jan. 6 Thurs.
7 Thurs.	Classes begin	7 Fri.
12 Tues.	Last day for late registration	12 Wed.
13 Wed.	Last day for change in schedules	13 Thurs.
26 Tues.	Last day to withdraw without record	26 Wed.
27 Wed.	From this date all withdrawals from class for academic difficulty are recorded as F	27 Thurs.
Feb. 23 Tues.	Mid-term progress grades due in Registrar's office	Feb. 25 Fri.
Mar. 3 Wed.	Student mission (no classes) Ash Wednesday	23 Wed.
3 Thurs.	Student mission (no classes)	22 Tues.
Apr. 13 Tues.	Easter recess begins after last evening class	Apr. 5 Tues.
20 Tues.	All classes resume	12 Tues.
24 Sat.	Term ends after last class	23 Sat.
25 Sun.	Commencement exercises	24 Sun.

Third Term (First Session)

Apr. 30 Fri.	Registration	Apr. 29 Fri.
May 1 Sat.	Classes begin	30 Sat.
4 Tues.	Last day for late registration	May 3 Tues.
5 Wed.	Last day for change in schedules	4 Wed.
10 Mon.	Last day to withdraw without record	9 Mon.
11 Tues.	From this date all withdrawals from class for academic difficulty are recorded as F	10 Tues.
27 Thurs.	Feast of the Ascension (no classes)	19 Thurs.
June 19 Sat.	Term ends after last class	June 18 Sat.

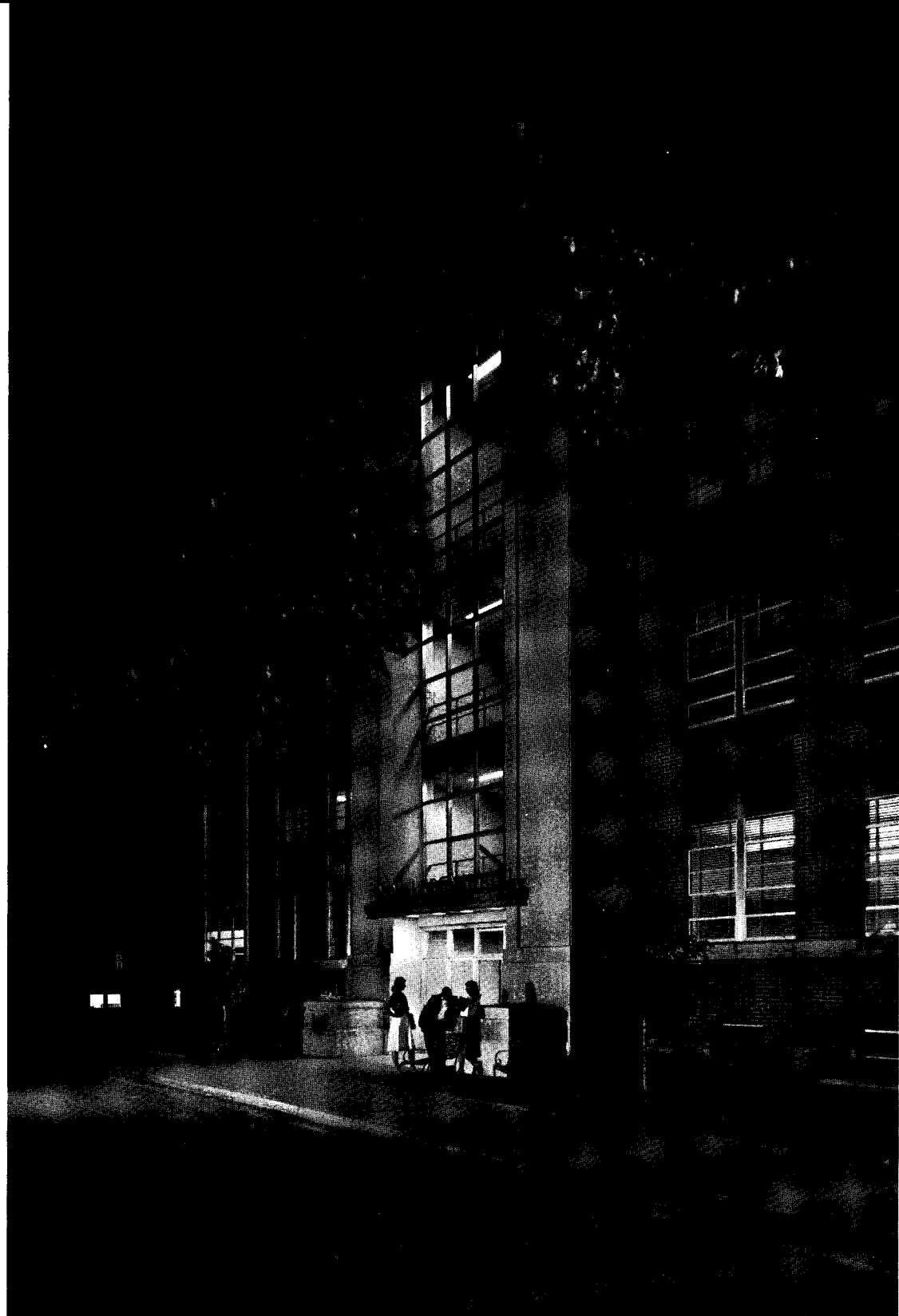
Third Term (Summer Session)

June 19 Sat.	Registration	June 18 Sat.
21 Mon.	Classes begin	20 Mon.
23 Wed.	Last day for late registration	22 Wed.
24 Thurs.	Last day for change in schedules	23 Thurs.
30 Wed.	Last day to withdraw without record	29 Wed.
July 1 Thurs.	From this date all withdrawals from class for academic difficulty are recorded as F	30 Thurs.
4 Sun.	Independence Day (no classes)	July 4 Mon.
Aug. 7 Sat.	Term ends after last class	Aug. 9 Tues.



Table of Contents

I	General Information	7
II	Student Life and Services	25
III	Admissions	35
IV	Financial Information	41
V	Academic Regulations	49
VI	College of Arts and Sciences	59
VII	School of Business Administration	97
VIII	School of Education	109
IX	School of Engineering	129
	Technical Institute	139
X	Courses of Instruction	147
XI	Directories	265
	Index	298



I

General Information

THE UNIVERSITY OF DAYTON

The University of Dayton is a medium-size, private, coeducational school with a growing reputation for academic achievement. Located in the heart of the midwest, it attracts its student body from the local community, the state of Ohio and other midwest and eastern states, and a number of foreign lands. With a full-time student body of more than five thousand, the University of Dayton is the second largest private institution of higher learning in the state and is ranked tenth in size among the nation's Catholic colleges. It includes four schools and colleges offering a large selection of study ranging from art and philosophy to geology and computer science.

Founded more than a century ago by the Catholic teaching order of the Society of Mary (Marianists), the University numbers among its students representatives of many faiths. All students, however, partake of the friendly, family spirit for which the campus is known.

The campus itself is located on a seventy-six acre hilltop at the southern edge of the city of Dayton where older and newer buildings are blended into a pleasant setting. A West campus, just several minutes distant from the Main campus, also is of seventy-six acres: it is used primarily for housing of freshman men.

A well-qualified faculty of priests, Brothers, Sisters, and laymen provides the student the "competent instruction, tempered discipline, and prudent counseling" which the University sees as one of its principal aims.

A placement service for students and graduates; very reasonable tuition rates and financial aid plans; varied religious, social, and cultural opportunities; a trimester-type academic calendar providing a number of different study-recess possibilities; and high-caliber intercollegiate and intra-mural athletic programs are but a few of the "features" which contribute to the character of the University of Dayton.



UNIVERSITY GOALS

Education, which has as its ultimate aim to prepare man for what he must be and what he must do here below in order to attain the sublime end for which he was created, is necessarily a lifelong process in which many agencies participate. As one of these agencies, concentrating its efforts in the area of higher education, the University of Dayton professes to provide an academic atmosphere in which Christian principles of thought and action are the essential integrating and dynamic forces impelling the student to pursue, to cherish, and to disseminate what is true, good, and beautiful.

In promoting this formation the University envisions the harmonious development of the student's natural and supernatural capacities and contributes to this objective by helping him to acquire and develop sound religious and moral convictions, broad knowledge and basic intellectual habits, physical vigor and emotional stability, keen awareness of social responsibility, specialized professional attitudes and competencies.

To assure the achievement of these objectives the University endeavors to provide for all its students competent instruction, tempered discipline, and prudent counseling, together with appropriate physical surroundings and opportunities for participation in a variety of curricular and extracurricular activities.

The University is convinced that by imparting such a well-rounded education to as many students as possible, it is preparing worthy members for both the Church and the State. Moreover, by offering to these institutions its physical and human resources for the discovery and dissemination of truth and for the rendering of those specialized educational services that fall within the area of its competence, the University seeks to fulfill as fully as possible the mission to which it is committed by its official motto—*Pro Deo et Patria*, For God and Country.



HISTORICAL SKETCH

The University of Dayton traces its history to the year 1850 when a modest primary school for boys, known as St. Mary's Institute, was opened in Dayton. Operating the little school was a group of Catholic missionaries who had left their native France just a year earlier to bring their educational work to America. These priests and Brothers were members of the Society of Mary, a religious order founded in 1817 by Father William Joseph Chaminade.

These pioneer Marianists (as Society of Mary men were called) were fortunate, while conducting their ministry in Dayton, to become acquainted with a certain Mr. John Stuart, scion of the royal family of Scotland. Mr. Stuart sold the Marianists his one-hundred-and-twenty-acre "Dewberry Farm" just south of the city—an ideal, hill-top property for a school. The following summer, in 1850, fourteen pupils began classes in the homestead of Dewberry Farm.

From that humble beginning St. Mary's Institute grew. Some years later, it became St. Mary's College, and then in 1920, at age seventy, the school became the University of Dayton.

Its growth and progress continued. When the school adopted its present name, enrollment was one hundred and seventy-one. In 1937, two years after coeducation was introduced, it passed the thousand mark. Following World War II, enrollment at the University of Dayton—as at most other colleges and universities around the country—expanded rapidly. In 1946, almost three thousand students registered, and in 1963, a record total enrollment of more than seven thousand was attained.

Growth in numbers does not necessarily represent progress, of course. While enrollments grew, new programs on both undergraduate and graduate levels were initiated, curriculums and methods of presenting them were streamlined. New buildings to house various departments and activities were built at a rapid pace. Professional and educational groups recognized the University's work with accreditations and approvals.

Today, in its one-hundred-and-fifteenth academic year, the University of Dayton includes the College of Arts and Sciences, Graduate School of Arts and Sciences, School of Business Administration, School of Education, School of Engineering, and Technical Institute. In all, thirty-seven departments of instruction function on the campus, awarding twenty-four different degrees on the associate, baccalaureate, and graduate levels. These degrees are:

Bachelor of Arts	Bachelor of Chemical Engineering
Bachelor of Science	Bachelor of Civil Engineering
Bachelor of Fine Arts	Bachelor of Electrical Engineering
Bachelor of Music	Bachelor of Industrial Engineering
Bachelor of Science in Home Economics	Bachelor of Mechanical Engineering
Bachelor of Science in Medical Technology	Associate in Technology
Bachelor of Science in Nursing	Master of Arts
Bachelor of Science in Business Administration	Master of Business Administration
Associate in Business Administration	Master of Science
Bachelor of Science in Education	Master of Science in Education
Bachelor of Science in Art Education	Master of Science in Engineering
Bachelor of Science in Home Economics Education	
Bachelor of Science in Music Education	

ACCREDITATION

The University of Dayton is officially accredited by the North Central Association of Colleges and Secondary Schools. Other official accreditations include those of the State of Ohio Department of Education, the National Council for Accreditation of Teacher Education (for preparation of elementary and secondary school teachers), the Engineers' Council for Professional Development (for civil, electrical, and mechanical engineering curricula, and for electronic, industrial, and mechanical engineering technology programs), and the Council on Social Work Education (for sociology). The University has the approval of the American Medical Association (for its pre-medical program) and of the American Chemical Society (for its programs in chemistry).

In addition to these accreditations and approvals, the University holds institutional memberships in the Association of American Colleges, the American Association of Colleges for Teacher Education, the American Council on Education, the American Society for Engineering Education, the National Catholic Educational Association, the National League for Nursing, the Ohio College Association, the International Council on Education for Teaching, the Association of Urban Universities, and the American Association of University Women.

UNIVERSITY ORGANIZATION AND PROGRAMS

The University comprises the College of Arts and Sciences, Graduate School of Arts and Sciences, School of Business Administration, School of Education, School of Engineering, and Technical Institute. In addition to the regular day session, the University also conducts evening and summer sessions and offers short-term non-credit courses, conferences, and institutes through a Special Sessions program.

COLLEGE OF ARTS AND SCIENCES

The College of Arts and Sciences, largest of the University's six academic units and traditionally the basic unit, includes twenty departments: Biology, Chemistry, Communication Arts, Computer Science, English, Fine Arts, Geology, History, Home Economics, Languages, Mathematics, Music, Nursing, Philosophy, Physics, Political Science, Psychology, Sociology, and Theological Studies.

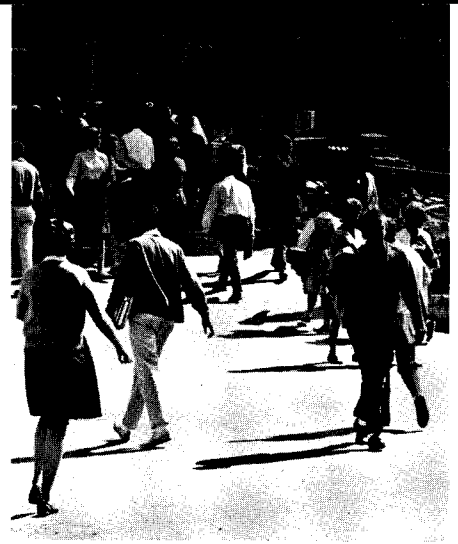
Pre-professional courses are offered in dentistry, dietetics, foreign service, journalism, law, medicine, optometry, pharmacy, radio and television broadcasting, social service, and veterinary medicine. In cooperation with St. Elizabeth, Good Samaritan, and Miami Valley hospitals, courses are given in medical technology. Affiliation with the Dayton Art Institute makes it possible for students to work for the Bachelor of Fine Arts degree. Affiliation of the Dayton Junior Philharmonic Orchestra with the University provides music students an opportunity for valuable musical practice and experience.

GRADUATE SCHOOL OF ARTS AND SCIENCES

Programs leading to the degrees of Master of Arts or Master of Science are offered in biology, physics, mathematics, chemistry, history, philosophy, theological studies, and English. Programs in other fields in the arts and sciences are being prepared.

SCHOOL OF BUSINESS ADMINISTRATION

The School of Business Administration offers undergraduate majors in accounting, business management, industrial management, marketing, personnel management, and economics. On the graduate level, the School awards a Master of Business Administration degree. Also offered is a two-year course in secretarial studies leading to an associate degree.



SCHOOL OF EDUCATION

The School of Education prepares teachers for the elementary and secondary levels and for such specialized fields as art, music, speech, business, health and physical education, and home economics. It conducts retraining and post-graduate programs, and offers four graduate programs leading to the degree of Master of Science in Education. These four programs are designed to prepare school administrators, guidance counselors, school counselors, master elementary teachers, and master high school teachers.

SCHOOL OF ENGINEERING

The School of Engineering includes the departments of Chemical Engineering, Civil Engineering and Engineering Mechanics, Electrical Engineering, Industrial Engineering, and Mechanical Engineering. The School offers a graduate program leading to the degree of Master of Science in Engineering.

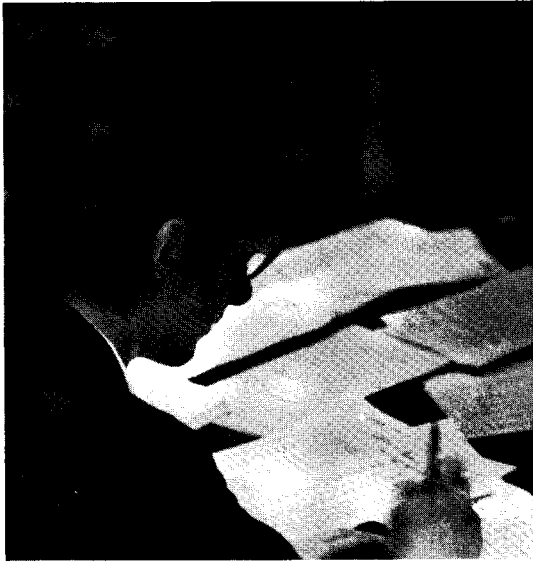
TECHNICAL INSTITUTE

Five-term programs leading to the Associate Degree in Technology are offered by the Technical Institute, which includes the departments of Chemical Technology, Electronic Engineering Technology, Industrial Engineering Technology, and Mechanical Engineering Technology.

SPECIAL SESSIONS

Most of the programs presented during the regular day sessions are offered also in the Evening and Summer Sessions, enabling students to work toward degrees on a part-time basis. These sessions are governed by the same policies and regulations prevailing during the Day Session.

In addition, specialized non-credit, adult education courses are offered through Special Sessions. Management development and continuing education programs are conducted for business, industry, government, schools, the professions, and the general public.

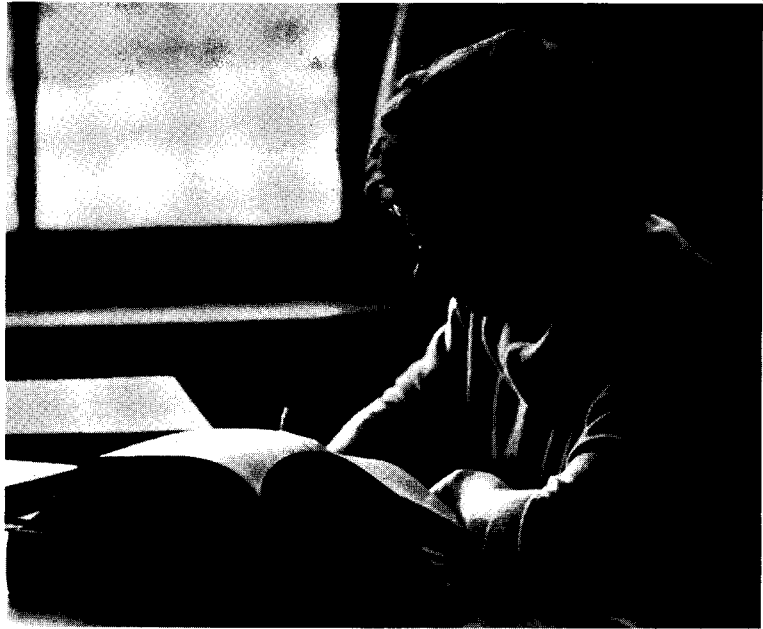


RESEARCH INSTITUTE

As an integral unit of the University, the Research Institute administers sponsored research that the University agrees to perform for commercial organizations and governmental agencies. Research projects concerned with a single discipline are normally performed by the appropriate department of instruction, whereas the larger projects that are primarily multi-disciplinary in character are performed within research laboratories under the jurisdiction of the Research Institute. A strong emphasis is placed on the integration of all research with the instructional activities of the University and a concerted effort is made to provide opportunities for undergraduate as well as graduate students to acquire experience and training in the methods of research.

MARIANIST COLLEGE

Marianist College is located five miles to the east of the Main campus. It is the house of studies for religious members of the Society of Mary, the Marianists. These students pursue their collegiate studies at Marianist College and at the University of Dayton. The freshman year is taken exclusively at Marianist College; thereafter, they attend regular classes at the University, but may continue to take some courses at Marianist College.



CALENDAR

The University of Dayton operates on a "Split Third-Term" calendar. This modern calendar, detailed on page 4, comprises a fall and a winter term, each of fifteen weeks, and a spring-summer term which is split into two seven and a half-week units. The advantages of such a calendar, for varying the vacation periods or for accelerating the study program, are many. A student may enroll for the traditional fall and winter terms and take the normal summer vacation; or he may add each summer a half term or full term in order to complete graduation requirements sooner. The student who must work to put himself through school will have additional time in the spring and summer for employment; or he may enroll for the spring-summer term and use either the fall or winter term as a vacation period when the employment market is not crowded with other college students. Each student is free, within the broad limits of the calendar, to construct his own study-vacation plan.

LOCATION

The University of Dayton Main Campus is located near Patterson Boulevard (Interstate Route 75) toward the southern city limits of Dayton. Directional signs posted throughout the area facilitate travel to the campus.

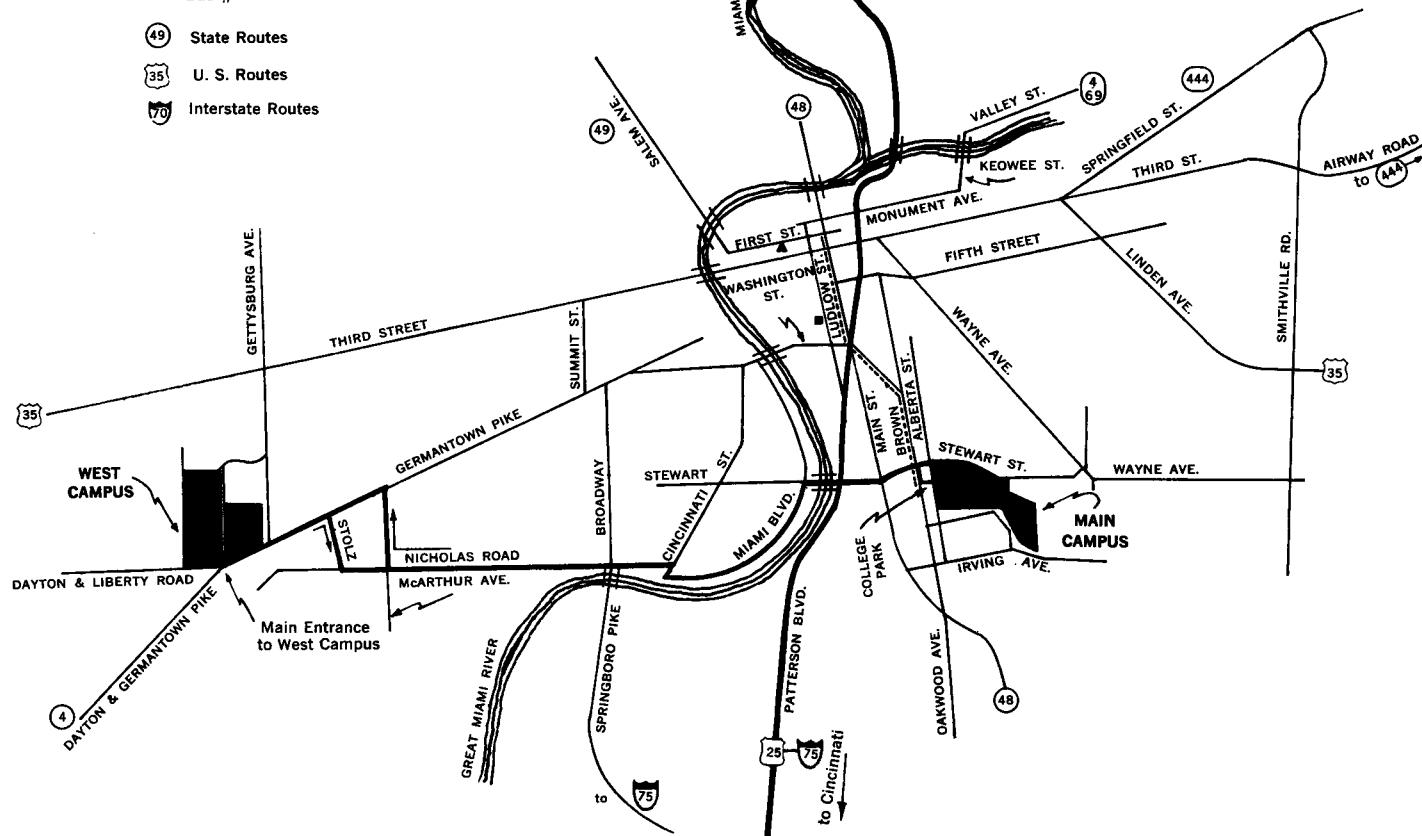
The West Campus is located on Germantown Pike (State Route 4 West) near the intersection of Gettysburg Avenue. City bus routes serve both campuses.

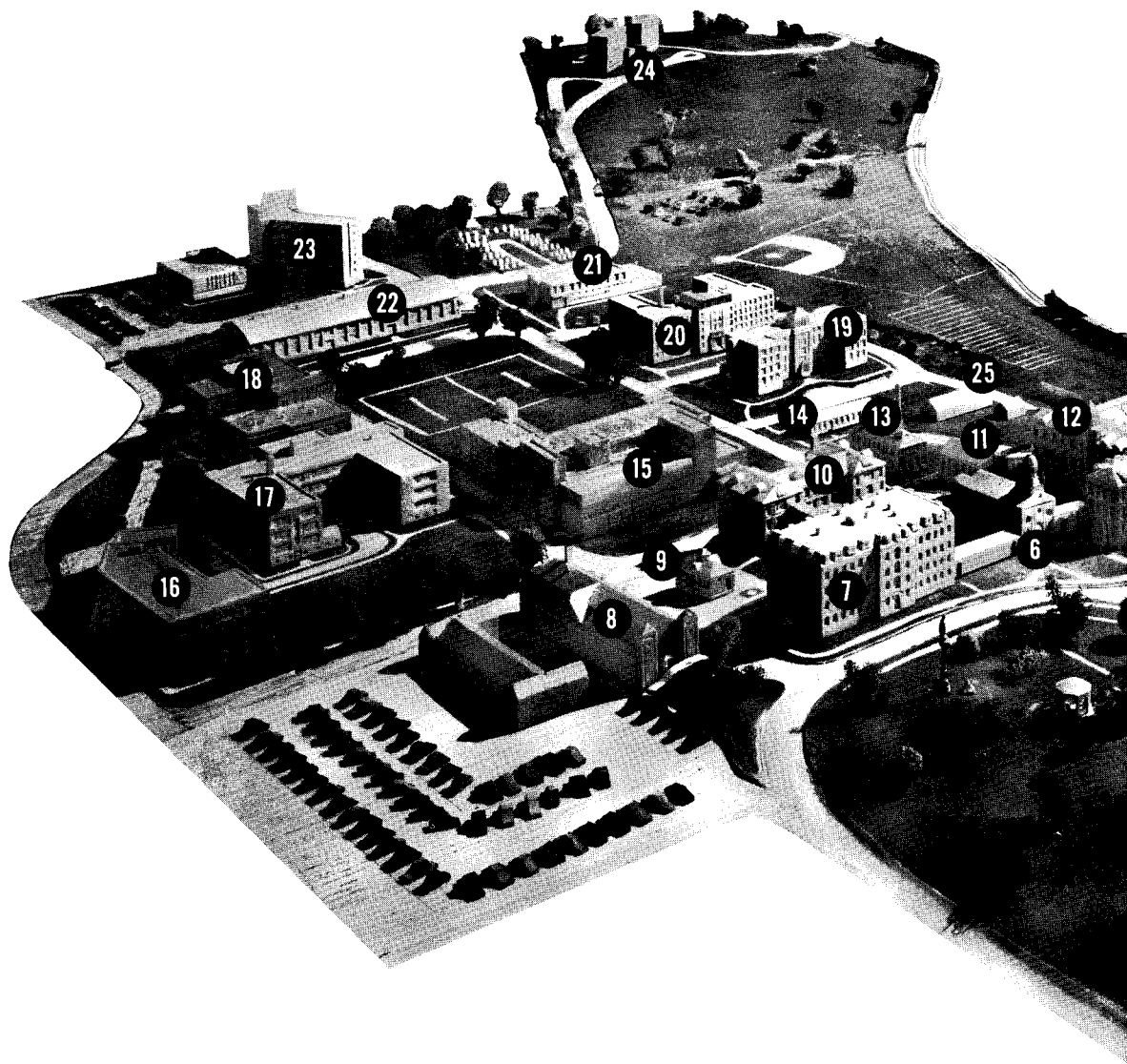
TRAVEL DIRECTIONS TO UNIVERSITY OF DAYTON

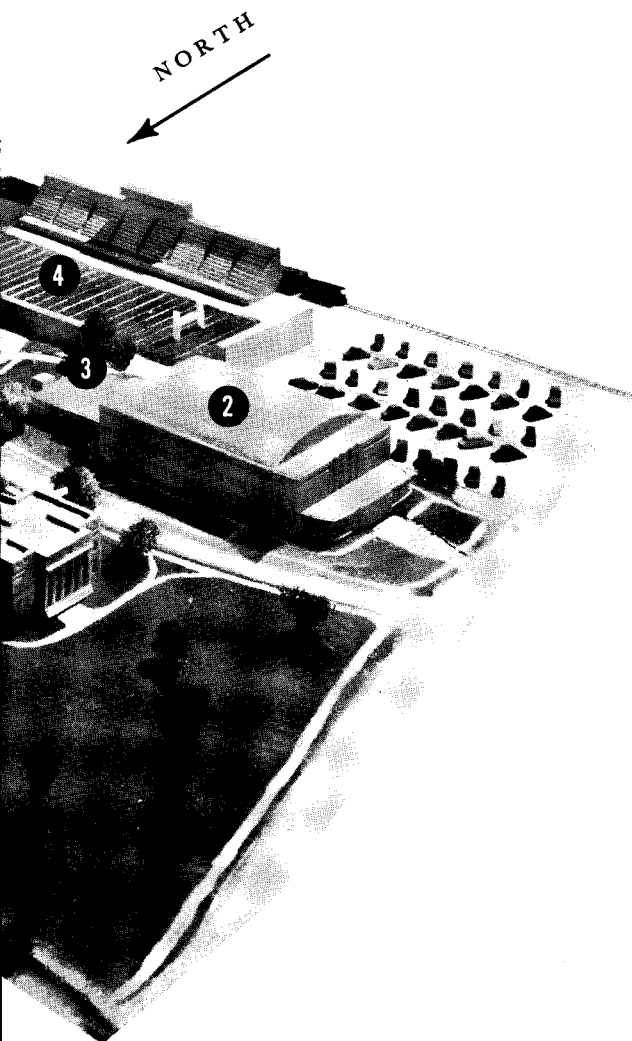
LEGEND

- Railroad Depot
- ▲ Greyhound Terminal
- Dayton Municipal Airport
- City Bus Route to U.D. via Bus #5—Oakwood

- ④⑨ State Routes
- ③⑤ U. S. Routes
- ⑦⑤ Interstate Routes







MAIN CAMPUS

LEGEND

1. Albert Emanuel Library
2. Fieldhouse
3. Flyers Hangar
4. Baujan Field
5. St. Joseph Hall
6. Chapel of the Immaculate Conception
7. St. Mary Hall
8. Women's Gymnasium, Music Building
9. Post Office
10. Chaminade Hall
11. Liberty Hall
12. Zehler Hall
13. Power House
14. Religion Building
15. John F. Kennedy Memorial Union
16. School of Business Administration
17. Sherman Hall of Science
18. Wohlleben Hall
19. Alumni Hall
20. Founders Hall
21. ROTC Building
22. Mechanical Engineering Laboratory
23. Marycrest Residence Hall
24. Stuart Hall
25. Maintenance and utility buildings

CAMPUS AND BUILDINGS

Principal buildings on the Main Campus, with the date of construction of each in parentheses, are as follows:

ALBERT EMANUEL LIBRARY (1928)

This is the University's main library, housing more than one hundred and sixty thousand books and bound journals. Branch operations of the library are located in other buildings on the campus. The building, now being enlarged by the addition of two sizable wings, was erected by the late Victor C. Emanuel, an alumnus, in memory of his father. Occupying one wing of the building is the internationally famed Marian Library, containing the largest collection of Mariana in the western hemisphere.

UNIVERSITY FIELDHOUSE (1950)

Home base of the Dayton Flyers, nationally prominent University basketball team, the Fieldhouse also houses the offices of the Department of Athletics and the Department of Health and Physical Education. University convocations and commencement exercises are conducted in this six-thousand-seat arena.

FLYERS HANGAR (1962)

A smart snack shop and cafeteria, the "Hangar" is a popular between-classes gathering place for students.

BAUJAN FIELD (1925)

The University football stadium, with a seating capacity of fourteen thousand, is named for Harry C. Baujan, long-time athletic director at the University.

ST. JOSEPH HALL (1884)

One of the oldest buildings on the campus, St. Joseph Hall has seen many uses. It now houses classrooms and laboratories, faculty offices, and the administration of the Technical Institute.



CHAPEL OF THE IMMACULATE CONCEPTION (1868)

Dedicated to the patroness of the University, the main chapel is the focal point of religious life on the campus.

ST. MARY HALL (1870)

When it was built, St. Mary Hall was the largest building in the city of Dayton. For many years, practically the entire school was centered in its five floors. Today it houses the University's principal administrative offices, the Deans of the Schools of Engineering and Business Administration, and the Psychological Services Center as well as a number of classrooms.

WOMEN'S GYMNASIUM AND MUSIC BUILDING (1874)

Headquarters of the women's physical education program (first floor) and the Department of Music (second floor), this building was originally a "Play House" and chemistry laboratory.

POST OFFICE (1903)

The University's postal service includes a federal Post Office contract station, assuring efficient service features for the campus.

CHAMINADE HALL AND ARCADE (1904)

Named for the founder of the Society of Mary, Father William Joseph Chaminade, this building provides the quarters of the School of Education. The Arcade joins Chaminade Hall to St. Mary Hall.



LIBERTY HALL (1866)

This small, two-story structure is used as a service building.

ZEHLEH HALL (1865)

The oldest of the present campus buildings, Zehler Hall houses faculty offices and the University Bookstore.

POWER HOUSE (1898)

Heat and power for older campus buildings is supplied through this facility. The University laundry also operates in the Power House.

RELIGION BUILDING (1921)

The Department of Theological Studies has its offices and classrooms in this building.

JOHN F. KENNEDY MEMORIAL UNION (1964)

The "University Living Room" includes a little theater, cafeteria and snack shop, ballroom, art galleries, lounges, bowling alleys, and other "student-union"-type facilities. It is named for the late President of the United States.

SCHOOL OF BUSINESS ADMINISTRATION (1965)

Construction of this modern classroom and office building is now under way for the School of Business Administration.

SHERMAN HALL OF SCIENCE (1960)

Honoring the late John Q. Sherman, distinguished Dayton industrialist and philanthropist, Sherman Hall includes the administrative offices of the College of Arts and Sciences, classrooms and laboratories of departments of Biology, Physics, Nursing, Home Economics, Psychology, and Mathematics, and the Computation Laboratory.

WOHLLEBEN HALL (1958)

The departments of Chemistry, Chemical Engineering, and Geology, and administrative offices of the Research Institute are located in Wohlleben Hall, named for Brother William J. Wohlleben, Marianist Brother who introduced chemistry and chemical engineering studies to the campus.

ALUMNI HALL (1924)

This faculty residence for members of the Society of Mary is also the location of the University Health Center.

FOUNDERS HALL (1954)

Honoring the founders of the University, this men's residence hall is conveniently located in the center of the campus.

ROTC BUILDING (1952)

Regarded as the finest ROTC facility in the Army's Twentieth Corps area, which includes Ohio, Kentucky, and West Virginia, the building is the headquarters of the Department of Military Science. Among its outstanding features is a large indoor rifle range.

MECHANICAL ENGINEERING LABORATORY (1948)

Laboratories of several engineering departments are located in this building which was originally a drill hall at Camp Perry, Va. It was dismantled and brought to Dayton, rebuilt and bricked.

MARYCREST (1962)

Newly enlarged, Marycrest is the University's first and only residence hall for women. It is home for more than nine hundred women students, and has its own cafeteria, lounge, and chapel.

STUART HALL (1963)

This new men's residence hall provides modern accommodations for some seven hundred students. Its name honors John Stuart from whom the pioneer Marianists obtained the original University property.

WEST CAMPUS, UNIVERSITY HALL

In 1960, the University acquired through the federal government surplus program a large property in the western section of Dayton which had been a part of the vast Veterans Administration Center. The property included a large hospital building. This building was converted into University Hall and the entire property, including housing facilities, cafeteria, classrooms, and indoor and outdoor recreational areas, is known as the West Campus. Residents of this campus are primarily freshman men. Regularly scheduled busses bring students back and forth from the Main Campus throughout the day and evening hours.



RESERVE OFFICERS TRAINING CORPS (ROTC)

The Department of Military Science conducts the Reserve Officers Training Corps (ROTC) program on the campus, providing instruction in general military subjects applicable to all branches of the Army.

Objective of the program is to produce junior officers who by their education, training, and inherent qualities of leadership are suited to continued development as officers in the Army of the United States.

The ROTC program is divided into a basic and an advanced course. All male students (unless registered in the Technical Institute) who are physically qualified and have not completed the basic course or its equivalent are required to enroll in the basic course during the freshman and sophomore years. For eligible students, satisfactory completion of the basic military course is a prerequisite for graduation from the University. Students in the basic course are excused from the physical education requirement.

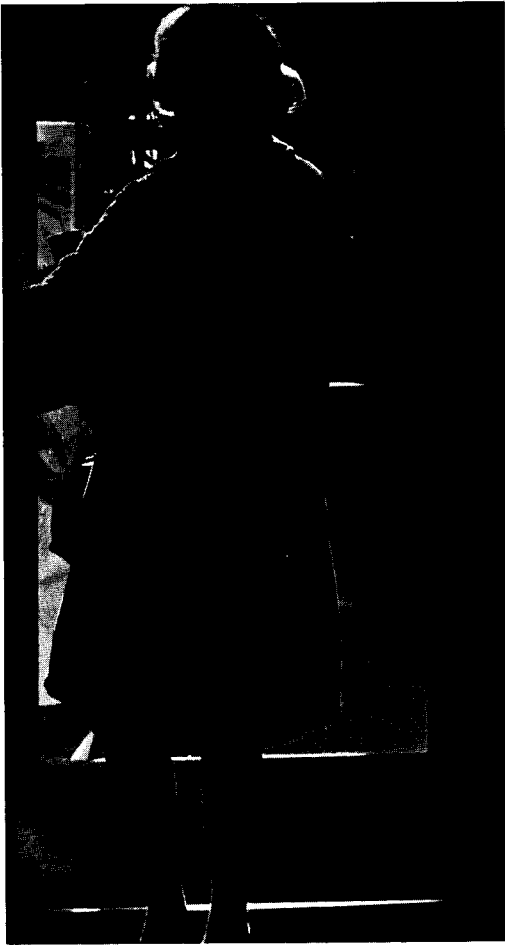
Admission to the advanced course, which is also a two-year program, is on an optional-selective basis, requiring approval of the President of the University and the Professor of Military Science. Once begun, the advanced course automatically becomes a prerequisite for graduation from the University.

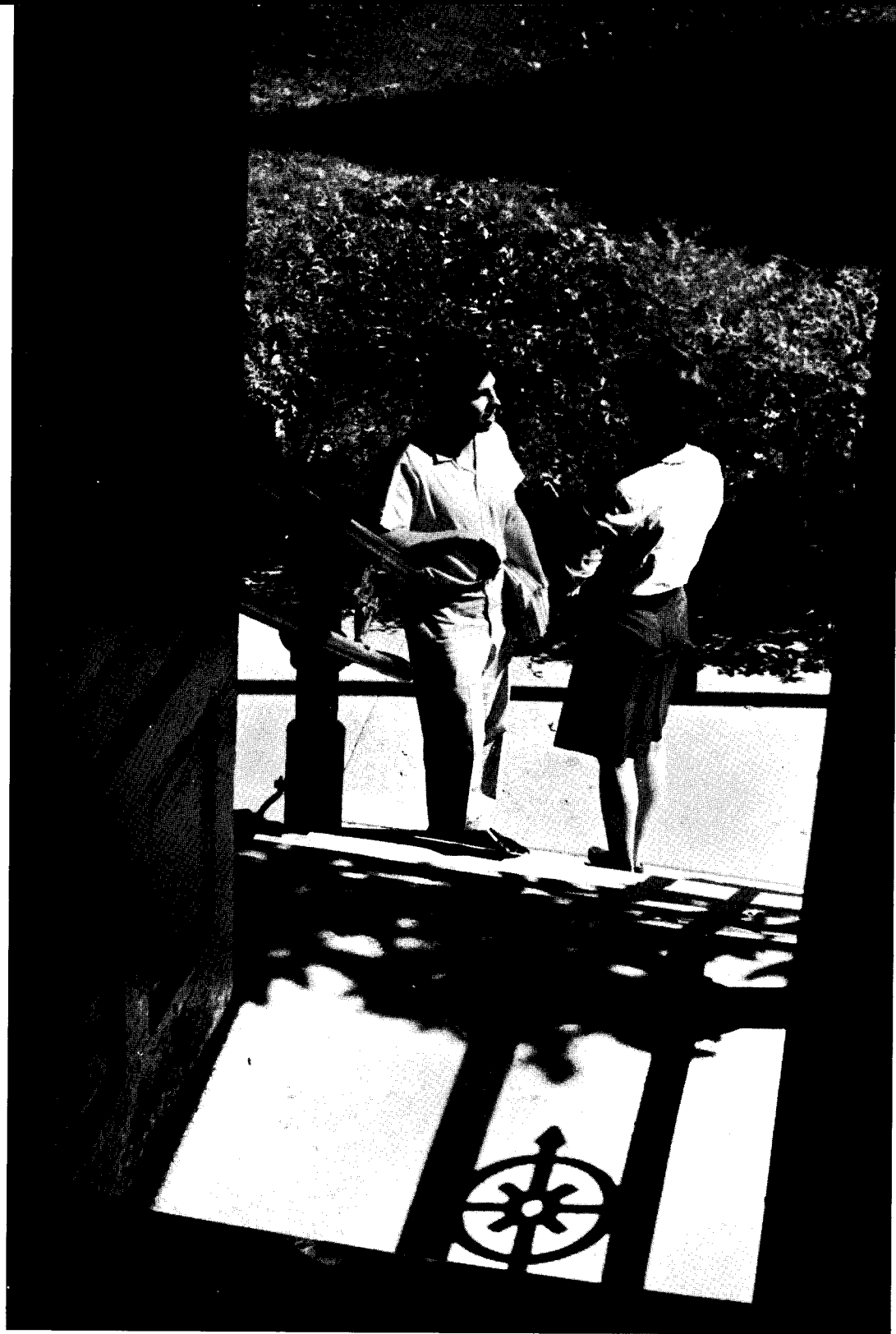
Satisfactory completion of the advanced course qualifies the student for consideration for commission as a second lieutenant in the Army Reserve. In addition, selected outstanding students may become eligible for commission in the Regular Army.

Students enrolled in military courses are issued appropriate uniforms, insignia, books, and other equipment. Those in the advanced course receive approximately twenty-seven dollars a month; but while in attendance at summer camp, which is required of all advanced students between their junior and senior years, they receive seventy-eight dollars a month plus travel expenses from home to camp and return.

Flight training, which leads to a pilot's license, is an optional feature of the ROTC program.

Subject to deferment quota limitations which are prescribed by the Selective Service Act, selected ROTC students are deferred from induction into the Armed Forces as long as they remain in good standing in their academic and military courses.





II

Student Life and Services

RESIDENCE FACILITIES

Living together with fellow students from many parts of the world is, the University of Dayton feels, a vital part of a college education. Thus, it is the University's policy that all freshmen, men and women, live in one of several campus residence halls, unless their home is within commuting distance.

Campus residence halls are designed and maintained to provide as pleasant accommodations as possible.

There are four such residence halls for men at the University. Most freshmen live in University Hall on the West Campus; others in the new Stuart Hall on the Main Campus. Upperclassmen, for the most part, live in Founders Hall.

Women students reside in the new Marycrest Residence Hall.

Accommodations in all the residence halls are mostly semiprivate. Rooms contain twin- or double-deck beds, desks, and ample closet space for clothes. Bed linens are supplied. Students are required to furnish only their own towels and blankets and study lamps.

Each residence hall has a head resident, who gives general direction to the affairs of the hall. In addition, each floor has an upperclassman as advisor. Each hall has available the counseling and religious direction of a chaplain, whose offices are usually located adjacent to the hall's chapel.

At the University of Dayton, residents of the individual halls engage in many cooperative efforts. Some have their own small newspaper; many take part in intramural athletics as representatives of their residence halls. A spirit of cooperation is encouraged in all the halls, with students in similar fields living in nearby rooms.

Recreational areas and quiet study areas are within easy reach of all rooms.

Overall supervision of residence halls is in the hands of the Dean of Men and the Dean of Women. Requests for information concerning accommodations in the halls should be addressed to them.



DINING FACILITIES

The University's food service is operated in four principal facilities. The main cafeteria is located in the University Center and contains a dining area seating four hundred students. Adjacent to this facility in the Center is a snack bar where light lunches may be obtained.

Marycrest cafeteria is located in the women's residence hall and is a smartly decorated modern dining room.

The University Hall cafeteria, located on the West Campus, serves the students residing in this residence hall.

The Flyers Hangar serves light lunches consisting of sandwiches, salads, soups, pastries, and beverages. It is a popular meeting place for the student body during the day and the early evening hours.

All food service on both campuses is operated under the direction of a professional manager, with qualified assistants managing each of the separate facilities.

Well-rounded, appetizing meals are served attractively in quantities appropriate to the needs of still growing young men and women. Food service is of such proportions at the University that more than a million meals a year are served in the four cafeterias.



STUDENT ORGANIZATIONS

The University of Dayton campus abounds in student organizations. Any student from any part of the world, no matter what his interest, will find at least one group on the campus from which he will derive benefits and in turn benefit the group.

Included are student government units such as the student council and the central women's organization; religious clubs such as Christian Careers Unlimited and the Sodality; social groups such as the International Club, and the many area organizations such as the Cleveland and Cincinnati and Knickerbocker and Illini clubs; co-curricular or academic organizations from the Art Club and Debate Team to the honor societies in the various colleges and schools; and there are musical, military, and athletic clubs—all designed to help the student further his educational, religious, or social well-being while at the University. Students also publish a weekly newspaper, a quarterly literary magazine, an annual pictorial review, and other special interest publications.

Each of the campus clubs elects its own officers and has a member of the faculty as adviser.

At the beginning of each academic year, students are issued a handbook in which every organization is described in detail. And during the regular orientation week early each year, new students are invited to become members of the various clubs.

RELIGIOUS LIFE

As a Catholic college, the University of Dayton places a great emphasis on the religious life of the student. All Catholic day students are required to attend a weekly chapel service on campus at which Mass is offered and opportunities for the reception of the sacraments are provided. Regular attendance, it is felt, insures the integration of thought and action, of belief and practice, which is envisioned by the University in its professed purposes. At the same time, by enabling the students to pray and worship together, a spirit of unity and solidarity is fostered among them creating a genuine Christian atmosphere on the campus.

Mass is celebrated in the Chapel of the Immaculate Conception (the main chapel) six times each morning during the week and five times on Sunday. At least one early morning Mass is offered daily in the chapels of the residence halls. Confessions are heard before, during, and after all Masses in the main chapel.

Special devotions on certain feasts are regularly offered, such as the annual Rosary Rally, and the annual May Day for Mary ceremonies. An annual one-day retreat is expected of each University student and such exercises are regularly scheduled. Two nearby Retreat Houses make it convenient for a student, if he so desires, to engage in a week-end retreat.

The chaplain of the University supervises all spiritual group activities of the student body and of all religious organizations. The many priests on the faculty, under the direction of the chaplain, are available at all times for counseling on moral, religious, or social matters.

TESTING

The University Psychological Services Center provides a complete testing program for the students of the University, and for industry and the community at large. Besides this local service, the Testing Center conducts testing programs for Catholic elementary and high school students in fifteen States and is under contract to the U. S. Government to administer the National Defense Education Act (N.D.E.A.) tests in secondary schools in thirty-eight States.

COUNSELING AND GUIDANCE

In addition to the testing services for University students which are used to help the student identify his talents and aptitudes and thus guide him into proper fields of study, the Psychological Services Center offers the student the opportunity to seek advice in personal, social, and academic problems which he may encounter.

Well-qualified psychologists direct and participate in the work of the Center—work which goes beyond the campus to provide counseling, guidance, and other psychological services to schools, business, and industry.

Specific counseling in all study areas is provided by the deans of the schools and colleges, by the departmental chairmen, and by individual faculty members who are available throughout the day, subject to their administrative and teaching schedules.

PLACEMENT

The University maintains a placement office which energetically assists students in securing part-time work to help them financially while attending school. Details of this operation are treated under "Financial Aids" below.

In addition to the efforts in behalf of students, the placement office also maintains an exceptional liaison with business and industry throughout the nation, and arranges interview sessions between recruiters and senior students, assisting the graduating student in his choice of prospective employment or association. This same service is also provided the University's alumni without charge.

STUDENT HEALTH SERVICES

Centrally located in Alumni Hall, the University Health Service provides a well-staffed and well-equipped operation to safeguard the health of the student. The University physician, on call at all hours, is on duty during morning hours daily for advice and treatment. A staff of ten professional nurses works around the clock.

Full-time students may come to the Health Service for out-patient treatment by the staff on duty at the time, and no restriction is made on the number of visits. Ordinary medications are provided without charge when ordered by the attending physician.

Students whose permanent residence is not within commuting distance may avail

themselves of the in-patient service of the infirmary at a nominal cost. When the case warrants, students are transferred to local hospitals.

Infirmary or hospital costs are covered for the most part by the highly recommended student insurance program which is available to all full-time students. Blue Cross and Blue Shield family coverage expires when the student reaches age nineteen, and this student insurance plan continues much of this coverage at a nominal rate. (Full information on this program may be obtained by writing to the Office of Student Accounts.)

STUDENT IDENTIFICATION CARDS

At the beginning of the school year, each student secures a student identification card (I.D. card) which he carries with him at all times. Provision for obtaining the card, complete with the student's photograph, is made during registration procedures. The I.D. card is vital to the student, since it is necessary for participating in student elections or other activities for which official identification is necessary. It must be shown in order to obtain tickets to certain athletic events.



PARKING

Parking facilities are extremely limited on the Main Campus. Those that are available are restricted to commuting students who live some distance from the campus, and all such parking is by permit only. Ordinarily only full-time students may apply for permits. Students residing on the West Campus are permitted to have cars and to park them on campus.

CULTURAL ACTIVITIES

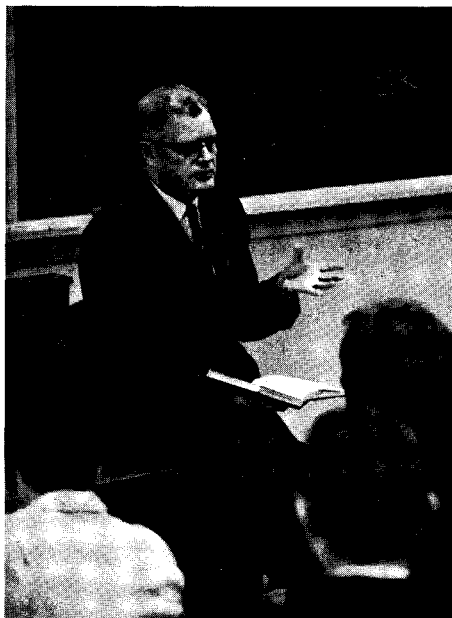
Principally through its very successful University Arts Series, but as well through various other programs throughout the year, the University of Dayton provides for the student well-planned and coordinated opportunities for association with high-level intellectual and cultural ideas and personalities.

Among renowned guests to appear on the University Arts Series have been Contralto Marian Anderson, Poets Louis Untermeyer, John Ciardi, and W. H. Auden, Philosopher Mortimer Adler, Publisher Frank Sheed, Illinois Senator Paul Douglas, the Roger Wagner Chorale, the Dayton Civic Ballet, Journalists Drew Pearson, Marquis Childs, Ralph McGill, and Harry Golden. The Dayton Philharmonic Orchestra, the University Concert Band and the University Choir appear each year.

Arts Series programs are given on the campus in mid-day, making attendance convenient for the student. Since the series, which has been extremely well-received, is supported through the student activities fee, there is no admission charge for the individual programs.

In addition to this series, many other continuing programs are offered for the student each year. Among these are the regular productions of the talented University Players; the University Lecture Series, presenting members of the faculty in an eight-week program of intellectual discussions; the Evening Religion Series, bringing to the campus outstanding theological scholars; annual lectures sponsored by the Department of History in which known historians are brought to the University; and lectures by outstanding men and women in many other fields of interest.

Many outstanding musical, dramatic, and artistic programs are given throughout the year in the Dayton community. Most offer student rates and are well advertised on the campus.



SOCIAL LIFE

Realizing that "all work and no play" will indeed dull the young student, the University of Dayton provides and encourages participation in a wide variety of social functions.

Small informal social events are given on the campus almost every week end. Bigger, more formal occasions, such as the Homecoming Dance, or the Junior Prom, are usually held off the campus. All social functions are attended by members of the faculty, acting as chaperones.

RECREATION

Both campuses of the University are equipped with recreational areas where, over and above intramural programs on an organized basis, the student may take part in recreation. Each residence hall has its own recreational areas; the Fieldhouse on the Main Campus and the gymnasium on the West Campus have facilities for individual calisthenics and similar programs. The new Kennedy Union includes bowling alleys, browsing rooms, music and art rooms. Tennis courts, outdoor and indoor basketball courts, baseball diamonds, and playfields are available on both campuses. During the winter months, skiing, tobogganing, and ice skating in nearby parks are popular with students. Downtown Dayton has a number of fine theaters and several campus organizations frequently present recent motion pictures in campus auditoriums as fund-raising ventures; these are well attended.



ATHLETICS

Participation in athletics is an integral part of the educational development that the University strives to achieve for all its students. This applies both to intercollegiate and intramural athletics.

All students are encouraged to engage in some form of athletic competition according to their ability. This is particularly emphasized for students majoring in physical education, for whom the various athletic activities have special importance in view of the career for which they are preparing.

The University feels that athletics, intercollegiate and others, cultivate a sense of unity which is one of the important factors in student morale.

Many persons throughout the country have come to know the University of Dayton through the accomplishments of its basketball team, the Dayton Flyers. Highly ranked among the nation's independents, the Flyers in 1962 won the coveted championship of the National Invitation Tournament. The University also engages in intercollegiate competition in football, baseball, tennis, golf, soccer, ice hockey, and field hockey.

There are highly competitive intramurals in all sports, in which many students take an active part.



III

Admissions

REQUIREMENTS FOR ADMISSION

For admission to a freshman class, the applicant must submit a written application, a satisfactory high school record, and results of the Scholastic Aptitude Test (mathematics and verbal) of the College Entrance Examination Board. The application must be on a form which the prospective student may obtain by writing the Director of Admissions.

A student is allowed to register only after all credentials have been received and evaluated and a registration permit has been issued.

The applicant for the freshman class must present sixteen units from a high school accredited by some regional accrediting association or by a State Department of Education, and have a total record indicating likelihood of success in college.

Certain courses of study require specific entrance units, as follows:

COLLEGE OF ARTS AND SCIENCES

For the Bachelor of Arts Degree:

English 3-4; Language 2; Algebra 1, Geometry 1; Laboratory Science 1.

For the Bachelor of Science Degree:

English 3-4; Language 2; Algebra 2; Geometry 1; Chemistry or Physics 1.

SCHOOL OF BUSINESS ADMINISTRATION

For the Bachelor Degree:

Algebra $1\frac{1}{2}$; Geometry 1.

SCHOOL OF EDUCATION

English 3-4; History 2; Science 1. (Laboratory)

Additional for Elementary Education:

Algebra 1; Geometry 1; Foreign Language 2.

Additional for Secondary, Music, Art, Speech Education:

Either Algebra 1 and Geometry 1 or Foreign Language 2.

Additional for Physical and Home Economics Education:

Mathematics 1, a second science.

SCHOOL OF ENGINEERING

Algebra 2; Geometry 1; Trigonometry $\frac{1}{2}$; Physics 1; Chemistry 1.

TECHNICAL INSTITUTE

Mathematics 2, at least one of which must be Algebra.

All exceptions to the above admission rules must be approved by the Academic Council.

Students who are obliged or elect to follow courses in mathematics will be assigned to courses only after submitting to a qualifying test. Placement in mathematics is on the basis of this test. This applies to both freshman and transfer students.

The University bases its acceptance of a prospective student on the satisfactory high school record; recommendation of the high school principal; and the results of the College Entrance Examination Board tests.



ADVANCED PLACEMENT

The University accepts the advanced placement program offered to secondary schools under the auspices of the Advanced Placement Committee of the College Entrance Examination Board.

The University will give not only advanced placement but also credit to students enrolled in the program, provided that such students have taken the tests provided and scheduled by the College Entrance Examination Board and have received a favorable interpretation grade from the Educational Testing Service.

Students desirous of receiving advanced placement under this program are to arrange that test scores be sent to the University Office of Admissions, which will grant advanced standing with or without credit in the appropriate subject areas. Credit, when given, will be recorded as Em credit and will be determined by the interpretation grade:

For a score of "5", two terms of advanced standing with credit ;

For a score of "4", one term of advanced standing with credit ;

For a score of "3", one term of advanced standing with credit ;

Scores below "3" do not entitle the applicant to either credit or advanced standing.

High school students in the senior year may under certain conditions take courses at the University of Dayton for advanced standing with credit. Interested students should seek further details from the Registrar.

TRANSFER STUDENTS

The admission of transfer students is controlled by a special Committee on Admissions comprising the Dean of the University, the Director of Admissions, and the Dean of the school concerned.

In addition to the credentials required of all applicants, a transfer student must present an official transcript of credits and a statement from the school last attended confirming that he was honorably dismissed and that the school would be willing to enroll him again.

The University, through the executive officer of the Admissions Committee, will accept transfer students in the following categories:

- (1) students who have established credit in less than thirty-two semester hours work (or the equivalent) with a grade point average of 2.00 or higher out of a possible 4.00;
- (2) students who have established credit in not less than thirty-two semester hours work nor more than sixty-three semester hours work (or the equivalent) with a grade point average of 2.25 or higher out of a possible 4.00;
- (3) students who have established credit in sixty-four semester hours work (or the equivalent) with a grade point average of 2.50 or higher out of a possible 4.00. (Grade point averages will be calculated on the basis of *all* work taken and in University of Dayton equivalents.)

Transfer students who cannot meet the above requirements but who feel that, by reason of extraneous circumstances, their cases merit additional consideration, may have their applications referred to the Committee on Admissions for final decision. Such referrals must be made to the Committee no later than two weeks prior to the first day of registration for the term in which enrollment is desired.



APPLICATION AND ADMISSIONS PROCEDURES

The prospective student should write to the Director of Admissions requesting application forms. This request should be made at the beginning of the applicant's senior year in high school.

After completing the forms, the applicant must affix a check or money order in the amount of ten dollars, made payable to University of Dayton, and present the application to his high school principal.

The principal completes those portions of the forms so designated (recommendation of the applicant, and official records of high school performance) and mails them to the University.

If the applicant is in the upper half of the class his application is given immediate attention by the Committee on Admissions. If he is not within the upper half of the class, his application is held until he has completed seven semesters of high school and grades are received.

After the Committee on Admissions studies the application, the applicant is notified if he has been found "acceptable" or not. Those "acceptable" must, within thirty days of such notice, forward a twenty-five dollar deposit—the applicant's assurance to the University that he intends to register.

Prospective students who have designated on their applications that they wish to live in campus housing will receive a contract for such accommodations. This must be properly filled in, and a fifty dollar deposit made.

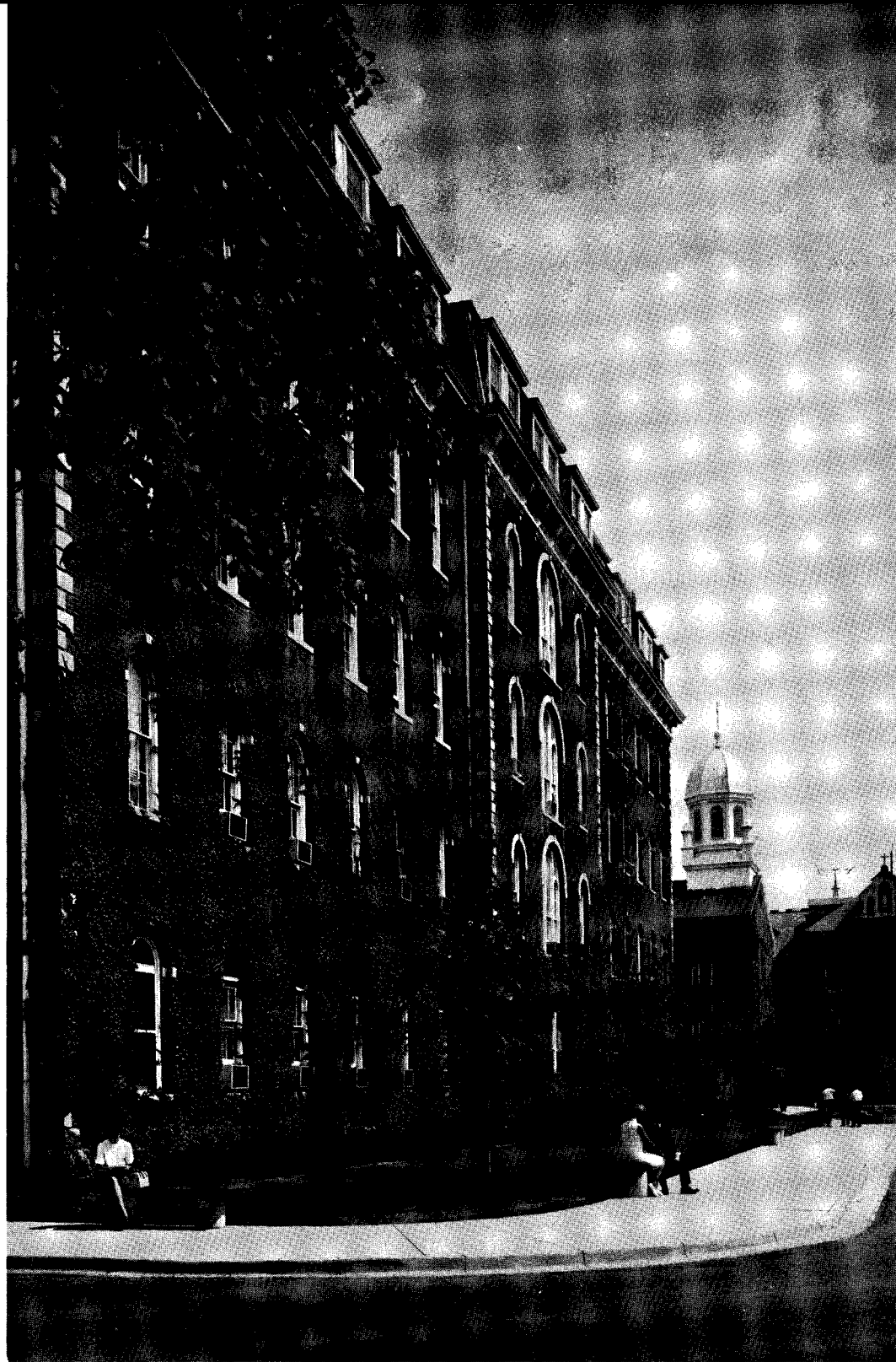
These two deposits are applicable to the student's bill at the first registration, except for ten dollars of the housing deposit which is retained to cover possible damage to his room during occupancy.

EDUCATION OF VETERANS

All departments of the University have been approved by the Veterans Administration for training under United States Code, Title 38, Chapters 31, 33, and 35. Credits earned during military service are accepted after an evaluation in terms of the University's standards and the course of study for which the veteran applies. An adequate counseling service is available under the direction of the Veterans' Adviser whose office is located in Room 114, St. Mary Hall.

PHYSICAL EXAMINATIONS

Physical examinations are required of all new students. These examinations are to be performed by a private physician of the student's choice and the results submitted on the special form supplied by the Office of Admissions. The form must be returned, completed, to the admissions office for transmittal to the University Health Service to fulfill admission requirements. This must be done prior to registration.



IV

Financial Information

GENERAL POLICY

The tuition and fee charges of the University are set at the minimum permissible for financially responsible operation, and in general, these charges are less than the actual costs incurred. Gifts and grants received through the generosity of industry, friends, and the alumni of the University help to bridge the difference between income and costs. When need arises, the trustees of the University reserve the right to change the regulations concerning the adjustment of tuition and fees at any time, and to make whatever changes in the curricula they may deem advisable.

All fees and tuition are payable in full at the time of registration. When required by circumstances, arrangements can be made through the Office of Student Accounts for a deferred payment program. Programs of student preference are permissible so long as they conform to University requirements. However, the student is still responsible at all times for meeting the dates of payment. Failure to do so will place the student in default; he may not register for a new term, a transcript of credits will not be issued, and the honors of graduation will not be conferred until all accounts have been satisfactorily settled with the University.

Tuition reductions are granted to some children from the same family attending classes, full-time, simultaneously, and not on scholarship, if certain conditions are fulfilled. Inquiries regarding such reductions should be made through the Office of Student Aid at the time of registration.

TUITION AND GENERAL FEES

Application fee, payable once, upon application.....	\$ 10.00
Matriculation fee, payable once, at entrance.....	10.00
Counseling fees, payable once, at entrance.....	15.00
University Fee, for student services	
First and second terms, full-time student, each term.....	25.00
First and second terms, part-time day student, each term.....	10.00
Split terms, each term	10.00
Tuition, per lecture credit hour.....	21.00
(The number of credit hours varies according to the program.)	
Tuition, per weekly laboratory clock hour.....	14.00
Laboratory fee, for each laboratory.....	5.00-20.00
(Variations depend upon the course.)	
Laboratory breakage deposit	5.00-10.00
(Variations depend upon the course.)	
Deposit on Uniform (refundable)	20.00
(for military science students)	
Summer surveying course for civil engineering students.....	100.00
Teacher training fee for student teachers, in addition to tuition fees; payable upon approval for student teaching.....	36.00
Proficiency and other special examinations, average fee.....	5.00
Graduation fee, payable in senior year only.....	26.00
Books and stationery, at University Book Store, depending on courses, minimum expenses approx.	40.00
Room deposit to cover possible damage (refundable)	10.00
Late registration:	
Any deviation from the registration schedule as outlined in the calendar, and not approved by the student's dean, will carry a clerical fee of	5.00
Any student who has not completed his registration during the scheduled registration period will be assessed a late registration fee of	15.00

FULL-TIME STUDENTS

A student with an academic schedule of twelve lecture credit hours is considered a full-time student. With this status and upon payment of the tuition and applicable fees he is entitled to the benefits of the various activities.

PART-TIME DAY STUDENTS

A day student with an academic schedule of six to eleven lecture credit hours is considered a part-time day student. Tuition and other fees apply to him the same as for the full-time student except for the University Fee which is pro-rated.

SPECIAL STUDENTS

Special students, non-matriculated students, and auditors are subject to the various expenses as outlined above. Such students are not subject to the University Fee unless they wish to participate in the activities which it covers.

PAYMENT OF CHARGES

All charges must be paid in advance unless arrangements for payment by some deferred payment program are made with the Office of Student Accounts prior to the completion of registration. No student will be permitted to register or receive credit for work completed until all obligations to the University have been paid in full.

All checks should be made payable to the University of Dayton.

DEFERRED PAYMENTS

Plans for deferred payments which allow for the payment of tuition and other fees on a monthly payment method are acceptable as long as they fulfill University payment requirements. These plans are flexible, offering a varied group of programs which can be spread over many months, and may include all approved expenses incurred (excluding text materials and books). The student is advised to write to the Office of Student Accounts for an estimate of costs for whichever program he may have under consideration.

CANCELLATION AND REFUNDS

Cancellation will be allowed only after the completion of the proper withdrawal forms. Students who discontinue class attendance without officially completing the withdrawal procedures during the cancellation period will be responsible for the full amount of the applicable tuition and fees. Those called to military service before the end of a given term should consult with the Dean of the University concerning possible credits and financial adjustments.

During the four-week cancellation period for the first and second terms, the tuition charges will be made according to the following schedule:

During first week of classes.....	20%
During second week of classes.....	40%
During third week of classes.....	60%
During fourth week of classes.....	80%
During or after fifth week of classes.....	100%

During the two-week cancellation period for the first split term the tuition charges will be made according to the following schedule:

During first week of classes	35%
During second week of classes	70%
During or after third week of classes	100%

The special course and laboratory fees are not refundable nor is the University Fee for student activities.

RESIDENCE FACILITIES FEES

Students from outside the Dayton area, particularly freshmen, reside on the campus unless the residence halls are fully occupied. Meals are provided in the cafeteria assigned to service the particular residence hall. The student may choose either the five-day or seven-day meal service. The following rates include room rental, meal service, and bed linens.

Double room occupancy, excluding vacations, during first and second terms:

WOMEN

*Marycrest—five-day meal service **	\$330.00
—seven-day meal service ***	385.00

MEN

University Hall, Founders Hall, and Stuart Hall	
—five-day meal service **	310.00
—seven-day meal service ***	365.00

Double room occupancy for each half of the split term:

WOMEN

*Marycrest—five-day meal service **	155.00
—seven-day meal service ***	180.00

MEN

Founders Hall and Stuart Hall	
—five-day meal service **	145.00
—seven-day meal service ***	170.00

** three meals a day, Monday through Friday.

*** three meals a day, Monday through Saturday;

Sunday breakfast and noon dinner.

* A limited number of rooms are available in Marycrest for single occupancy at a higher rate. Write the Dean of Women for details.

Students who cannot secure accommodations in the residence halls because of limited space may make arrangements to reside in approved housing in the vicinity of the University through the Housing Office. These students may also secure their meals in University cafeterias by purchasing meal tickets for the term (first and second terms only) as follows:

Five-day meal service (same as ** above)	\$165.00
Seven-day meal service (same as *** above)	220.00

University cafeterias are closed on Sunday evening. However, vending areas are available in the residence halls for light lunches.

During vacation periods students may continue to reside in residence halls at a nominal charge. The main University cafeteria is open during this period and students may purchase meals on a cash basis.

Requests for accommodations in the residence halls should be addressed to the Dean of Men or to the Dean of Women.

Applications for room reservations must be accompanied by a fifty-dollar deposit of which forty dollars will be credited to the student's bill for the first session of attendance. The remaining ten dollars will be held as a deposit against any room damage which may result during the occupancy.

Students who cancel room reservations prior to July 15 (for fall term occupancy), December 1 (for second term occupancy), April 1 (for first split term occupancy), or June 1 (for second split term occupancy), will be entitled to a refund of the fifty-dollar deposit.

Those who cancel reservations after these dates forfeit the entire deposit.

All students living in residence halls are required to observe University regulations in general along with the specific requirements of each hall, and will be held responsible for any damage to their rooms during occupancy. The cost for any unnecessary damage to the various community areas (lounges, utility rooms, halls, etc.) will be pro-rated to all residents of the area of damage in cases where individual responsibility is not ascertained.

SCHOLARSHIPS AND LOANS

The University offers qualified students a large number of scholarships and financial aids. Prospective students should write the Office of Student Aid for specific information.

Some of the plans available include the following:

UNIVERSITY PARTIAL SCHOLARSHIPS Awards are made for one year, renewable, based on academic ability and need.

DAYTON AREA AND MARIANIST SCHOLARSHIPS Offered to the first- and second-ranking senior of Dayton area and Marianist high schools with enrollments of one thousand or more; and to the first-ranking senior in schools of less than one thousand students. Full-tuition for eight consecutive terms is covered.

BUSINESS, INDUSTRY SCHOLARSHIPS Various business, industries, civic, fraternal, and professional organizations, and foundations provide funds for many scholarship awards. (Many companies and organizations in a student's hometown also provide outstanding grants to children of employees and members. Students are encouraged to investigate such offers.)

NATIONAL DEFENSE EDUCATION ACT LOANS NDEA loans are granted under conditions established by the 1958 act.

GUARANTEED BANK LOANS The University works with several state commissions—including Ohio, New York, New Jersey, Connecticut, Massachusetts, and Indiana—in handling guaranteed bank loans.

STUDENT EMPLOYMENT

Nearly eighty per cent of today's college students hold some form of employment, part-time or full-time, to help meet educational expenses. The University provides many such opportunities on the campus, and through the Placement Office, helps the student locate such opportunities off the campus.

Last year, four hundred and forty-two students earned a total of \$326,000 for part-time work with the University's Research Institute. Another two hundred and fifty students worked in campus cafeterias, libraries, and dormitories. The Placement Office helped some one thousand, three hundred students find work off the campus. Such off-campus work brings the student an average of fifteen to twenty dollars a week.





V

Academic Regulations

REQUIREMENTS FOR DEGREES

All bachelor's degrees granted by the University of Dayton require a minimum of one hundred and twenty-four semester credit hours. These credits must be distributed over eight terms in point of time.

Requirements of the different degrees are listed under the various schools.

One year of residence or thirty semester credit hours—ordinarily the senior year—is a minimum requirement for any bachelor's degree.

A *semester credit hour* represents three hours of the student's time each week for one term. This time may be assigned to work in classroom, laboratory, or to outside preparation. The number of lecture, recitation, laboratory, or other periods required each week is to be found in the list of instruction.

All undergraduate students are limited to a term course load of seventeen semester credit hours. Only exceptional students may be given permission by the Dean to carry additional hours.

Students enrolled in the University as candidates for degrees should not take courses at other colleges or universities without first obtaining written permission from their respective deans. If the permission is granted, the dean will request "transient status" for such students at the institutions which they designate. The University reserves the right to refuse the acceptance of credits in transfer when this procedure has not been followed.

The Bachelor of Science in Education degree may be awarded to holders of non-professional degrees from the University of Dayton with the completion of a minimum of thirty semester credit hours beyond the requirements of the non-professional degree. Otherwise, for a second bachelor's degree, a minimum of forty-eight semester hour credits in upper-level courses (plus prerequisites) is required. For a second associate degree, a minimum of twenty-four semester hour credits in the area of specialization (plus prerequisites) is required.

GENERAL CURRICULUM REQUIREMENTS

Day students following four-year programs are required to complete successfully certain prescribed courses as follows:

Communication Arts: SPE 101.

English: ENG 101, 102.

Military: MIL 101, 102, 201, 202. (Women, and men excused from R.O.T.C., take PHE 110, 111, 112, 113.)

Philosophy: PHL 103, 207, 306, 402. (Consult individual programs for approved substitutions.)

Theological Studies: THL 106, 206, 306, 406. (Non-Catholic students take PHE 403, 404, and two electives.)

Students pursuing a degree in the Evening Session are expected to meet the requirements in Communication Arts, English, Philosophy, and Theological Studies, but not in Military.

Day and evening students following associate degree programs are required to complete successfully the Communication Arts, English, Philosophy, and Theological Studies courses prescribed in their approved programs.



GRADES AND SCHOLARSHIP

A progress report of every student in each of his classes is submitted to the Registrar by every instructor at the middle of each term. Final grades are submitted at the end of the term and these are made part of a student's permanent record. Copies of these reports are given to the students and deans and are sent to the parents and guardians. The final grades of freshman students are also sent to their high school principals.

The official marks with their meanings and quality point values are as follows:

- A—Excellent; for each semester credit hour, four quality points are allowed.
- B—Good; for each semester credit hour, three quality points are allowed.
- C—Fair; for each semester credit hour, two quality points are allowed.
- D—Passing; for each semester credit hour, one quality point is allowed.
- F—Failed. This mark indicates poor scholastic work, or failure to report withdrawal from a course. In such cases required courses must be repeated at the next opportunity. A student who receives an F in a required course may repeat the course. He may not, however, take the course a third time unless at the time of the second failure he has a cumulative point average of 2.50 or higher. Under no circumstances will he be permitted to take a course a fourth time. Refresher or remedial courses may be repeated only once. No quality point is allowed.
- I—Incomplete. This grade may be given at the discretion of the instructor to any student who, for reasons beyond his control, has not completed some portion of the work of the term, provided that the rest of the work has been of satisfactory grade. It is not to be given if the student has been delinquent in his work, that is, when work has not been completed through his own fault. A grade of I is not to be marked at mid-term. An I must be removed within thirty days from the date listed on the grade report, or it will be changed to an F on the student's permanent record card. No quality point is allowed.
- W—Withdrew. During the first three weeks of a term (or the first week and a half of a split term) a student may withdraw from a class without record. Beginning with the fourth week (or the middle of the second week in a split term) all withdrawals are recorded F, if the student withdraws because of academic difficulty. When a student finds it necessary to withdraw from a class for any reason whatsoever, it is important that he notify his Dean immediately. Financial adjustments, if allowed, will be made only from the date of notification.
- K—Credit. This mark is used for work credited from other institutions by the Office of Admissions and for workshops. No quality point is allowed.
- X—Audit. This mark indicates that the student has registered to audit the course. No credit hours or quality points are awarded for this mark.
- Em—Examination. This mark indicates credit given to students registered in the University either on the basis of the advanced placement program of the C.E.E.B.

or of examinations taken prior to or after admission to the University. The level of achievement which must be demonstrated by the student on these examinations is determined by the department in which the course is taught. This credit, up to a maximum of twenty-four semester credit hours, shall be assigned only on authorization of the Dean of the School or College in which the student is registered. No quality point is allowed.

No grade change of any kind is permitted after thirty days from the date listed on the grade report.

The *semester grade point average* is the total number of quality points divided by the number of semester credit hours carried by the student. In computing the *cumulative grade point average*, all grades except those for sub-college work are included; in cases where courses are repeated, both the original grades and the new grades are included. Marks of W, K, X and Em are disregarded in the computation of the grade point averages, but a course for which an F or an I is received is included in the usual manner.



ACADEMIC STANDING

The following rules will be observed regarding academic standing:

1. To be in good academic standing a student must have a cumulative point average of (a) at least 1.7 at the end of his first and second terms, (b) at least 1.8 at the end of his third, (c) at least 1.9 at the end of his fourth term, and (d) at least 2.0 at the end of his fifth and succeeding terms. A cumulative point average of at least 2.0 is required for graduation.

2. Any student who has a semester point average of 1.0 or less, regardless of his cumulative point average, will be dismissed from the University.

3. A cumulative point average below those required will *automatically* place the student on academic probation for the next term. The Registrar's office will indicate such probation on the student's permanent record.

A student on probation must follow a restricted program as follows:

a) His course load shall be reduced to fifteen semester hours, or less in the event his available study time is reduced by remunerative employment or by other activities and responsibilities either in the University or elsewhere.

b) Although he may retain membership in extra-curricular organizations, he shall not take part as a performer, an officer, or an active participant in any extra-curricular activity or any intercollegiate meeting, conference, or athletic event.

4. To remove probation a student must earn grades sufficiently high to attain the required cumulative point average. If he fails to do so he will be dismissed from the School or College in which he is enrolled. He may remain in the University only if he is accepted by the Dean of another School or College.

5. No student will be put on probation more than once in the same School or College.

6. In general, if it appears from the record that a student is not meeting requirements, either scholastic or otherwise, he may be placed on academic probation or he may be dismissed from the University.

7. A student dismissed because of unsatisfactory academic standing may, after the lapse of one calendar year, submit a petition to the Dean of the School or College of his last registration for reinstatement, and be reinstated on probation if the Dean is convinced of his ability and desire to do satisfactory work.

HONORS AND AWARDS

Honors and awards for scholarships are announced at the Honors Convocation.

To be graduated "With Honors" a student must have a cumulative point average for seven terms at the University of 3.5 or higher, based on 4.0. A student who has the required cumulative point average but has been in attendance at the University for less than seven terms may be graduated with honors if he is so recommended by the faculty of the School or College in which he is enrolled and if the recommendation is accepted by the Academic Council.

The notation of honors is made in the commencement program, on the diplomas, on the student's permanent record, and on transcripts, as follows:

Cum Laude—if the cumulative point average is between 3.5 and 3.69;

Magna cum laude—if the cumulative point average is between 3.7 and 3.89;

Summa cum laude—if the cumulative point average is between 3.9 and 4.0.

Special awards for exceptional scholastic achievement are given annually through the generosity of donors. To be eligible for any of these awards a student must have a cumulative point average of at least 3.0. The awards:

Accounting—The Warren A. Kappeler '41 and Jerome E. Westendorf '43 Award of Excellence.

Business Administration—The Alpha Kappa Psi Scholarship Key, awarded by the Delta Nu chapter to the male senior with the highest cumulative point average.

Business Management—The Charles Huston Brown, in memory of Brother William Haebe, Award of Excellence in the Senior class.

Chemical Engineering—The Victor Emanuel '15, in memory of Mrs. Albert Emanuel, Award of Excellence in the Senior class.

Civil Engineering—The Harry F. Finke '02 Award of Excellence in the Senior class.

Debating—The Miss Elizabeth Jones Award for Excellence.

Economics—The Winters National Bank and Trust Company, in honor of Dr. E. B. O'Leary, Award of Excellence.

Education—The Father Renneker Award donated by the Montgomery County chapter of the University of Dayton Alumni Association for outstanding achievement in teacher education. (Seniors only.)

Electrical Engineering—The Thomas R. Armstrong, in memory of Brother Ulrich Rappel and Mr. W. Frank Armstrong, Award of Excellence.

Electrical Engineering—The Anthony Horvath and Elmer Steger Award of Excellence in the Senior class.

Engineering—The Tau Beta Pi Award for the outstanding freshman student.

General Excellence—The C.W.O. Award in both academic and extra-curricular activities. (Senior women only.)

General Excellence—The C.W.O. "Silver Anniversary of Coeducation Scholarship" given annually to an unmarried woman student of the University who has demonstrated superior academic proficiency and who is in financial need.

History—The Dr. Samuel E. Flook Award of Excellence in the Junior class.

History—The Phi Alpha Theta Scholarship Key. (Senior members of Delta Eta Chapter only.)

Home Economics—The Upsilon Delta Chi Award for Outstanding Achievement.

Mathematics—The Mathematics Club Alumni Awards of Excellence in the Junior and Senior classes.

Mechanical Engineering—The Mrs. Louise A. and Mrs. Lucille Hollenkamp, in memory of Bernard F. Hollenkamp, Award of Excellence in the Senior class.

Mechanical Engineering—The Martin C. Kuntz '12 Award of Excellence in the Junior class.

Nursing—The Nu Epsilon Delta Award of Excellence.

Oratory—The Dr. G. S. Reilly Award of Excellence.

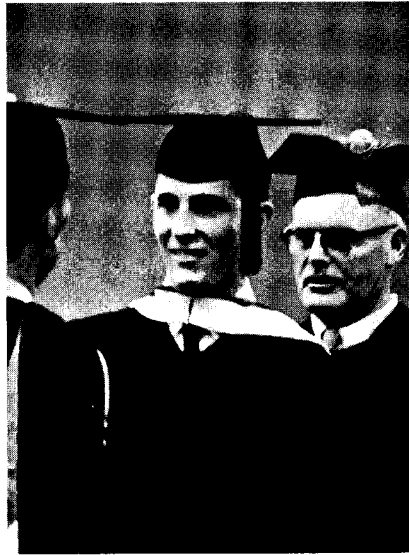
Philosophy—The Rev. Charles Polichuk Awards of Excellence. (First and second; seniors only.)

Psychology—Award of Excellence donated by the Very Rev. Raymond A. Roesch, S.M.

Scholar-Athlete—The John L. Macbeth Memorial Award to the outstanding scholar-athlete in football and basketball. Recipient must have completed five or more terms and must have won his varsity letter.

Technical Institute—The Techn I Club Award of Excellence to the graduating full-time student with the highest cumulative point average.

Theological Studies—The William Joseph Chaminade, in memory of Mr. and Mrs. George W. Dickson, Award of Excellence.



CLASS ATTENDANCE

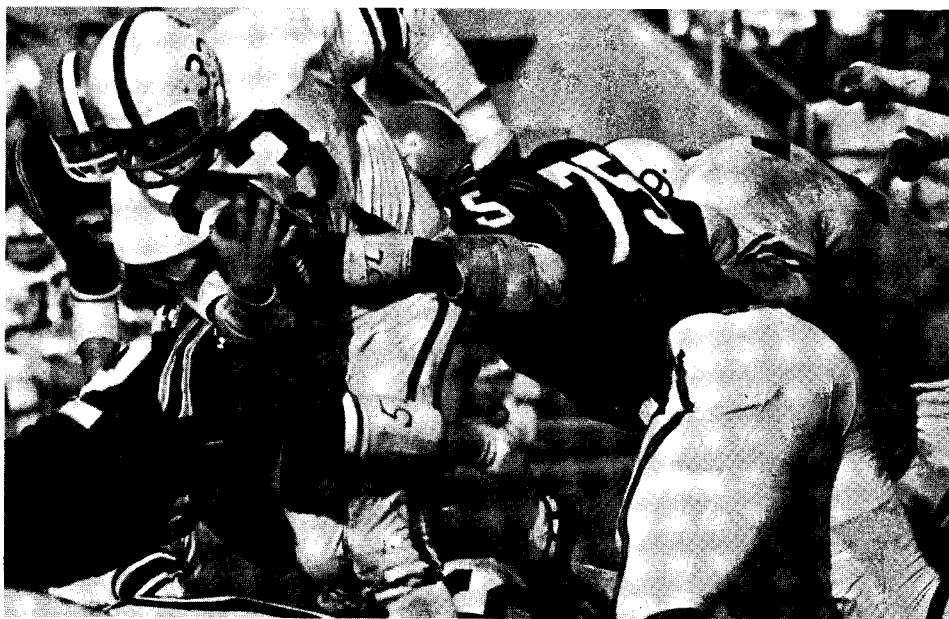
Students are expected to attend all classes. The instructors will check attendance and report absences on the mid-term and term grade sheets.

The University, realizing that circumstances may arise that prevent a student from attending class, will tolerate a number of absences in any one course equal to twice the number of class meetings regularly scheduled for that course in one week. (This policy does not apply to military drill.)

Even though, under this policy, a certain number of absences are tolerated, the instructor has the right to require that the student make up the class work, assignments, quizzes, tests, etc., that have been missed because of absences. No grades will be deducted for the absences themselves.

Days before and after holidays and other days designated by the Academic Council will be regarded as double-absence days. Absences on such days will be counted as two absences instead of one.

No distinction will be made between excused and unexcused absences. When a student has exceeded the number of tolerated absences for any reason or combination of reasons (including participation in extra-curricular activities), he will be asked to withdraw from the class. He will be given a W or an F, as the instructor decides. It is the student's complete responsibility to see to it that he does not exceed the number of tolerated absences.



If a student has been on the Dean's List the previous term, i.e., if he has earned a 3.5 term average or better, the above rule will not apply in his case. He will be allowed to continue in the class even though he has exceeded the number of tolerated absences.

If a student not on the Dean's List has exceeded the number of tolerated absences for a course, he will be sent by the instructor of that course to his Dean for an official withdrawal.

TRANSCRIPTS

A transcript of credits may be requested from the Office of the Registrar. The official transcript may be sent to the institution or organization desiring it or to the student himself. There is a fee of fifty cents for a transcript with less than twelve credit hours. The fee is one dollar for a transcript with twelve or more credit hours. For transcripts ordered in lots of two or more, the fee is one dollar for the first copy and fifty cents for each additional copy. The first copy requested after graduation is a free copy.

