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2015-09-21 Meeting Notes of the Educational Leadership Council

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Educational Leadership Council
September 21, 2015
10:30am-12:30pm, KU 316

Attendance: Janet Bednarek, Paul Benson, Paul Bobrowski, Daniel Curran, Erin Dingle, E. James Dunne, Myrna Gabbe, Joseph Haus, Emily Hicks, Andrew Horner, Kevin Kelly, Fr. Joseph Kozar, Carissa Krane, Caroline Merithew, Leslie Picca, Jason Pierce, Eddy Rojas, Andy Slade, Dori Spaulding, Andrew Strauss, Joseph Valenzano III, Kathleen Webb, Margaret Lisjak

Absent: Phil Anloague, Andrea Seielstad

Revision to the ELC Processes and Procedures Document – The ELC processes and procedures document was revised to clarify the process for distributing ELC meeting agenda and notes and to reflect the addition of a link for ELC materials on both the President’s and Provost’s websites. The revised document was approved unanimously.

Update on Associate VP for Diversity and Inclusion search - The position was elevated to the associate vice president level (from the executive director level) to reflect the critical importance and value of diversity and inclusion initiatives at UD. In addition, based on input received from faculty and staff at the recently held forums, this associate vice president will report to the Provost and be part of the Provost’s Council. Given the naming of the new president, Dr. Spina will be consulted to ensure consistency and direction for this role. In the interim, duties filled by the position are being handled by the Provost’s office.

Update on Staff Recognition discussion - A working group has been formed by the Vice President for Finance and Administrative Services and is scheduled to begin meeting. A report will be provided at the November ELC meeting.

Brief explanation of EM initiative to “Define our DNA” – Held the week of September 14, approximately 425 faculty, staff and students took part in the on-campus workshops facilitated by consultants from Dartlet LLC. The workshops’ purpose is to provide richer materials for future marketing initiatives given work on the Self-Study for the upcoming HLC accreditation, longer term revision of the strategic plan, and active communication needed for student recruitment and advancement of the University’s academic reputation. Jason Reinoehl and Molly Wilson will join an upcoming meeting to discuss the purpose and findings of the initiative and how it will contribute to future marketing initiatives.

Discussion of processes used to fill vacated administrative posts – Given the number of administrative positions currently filled with an interim appointment, a discussion was held regarding processes to fill the positions on a permanent basis. Legal Affairs is working on a policy regarding interim positions and promotion to better articulate the process and actions to be taken in filling the positions on a permanent basis. The policy focuses on the relationships of these actions with the University’s Affirmative Action/Equal Employment Opportunity plan. Consultation with ELC/ECAS will take place in advance of moving forward with the policy.

Generation of an “issues list” for action in the near term, mid-term during the transition –
During the University’s transition over the next 9 months, the President’s agenda remains “business as usual,” with no changes to major, ongoing initiatives and meetings. The ELC will continue in its role of consultation and discussion of issues that arise during this time.

With no further business, the meeting adjourned at 11:47am.

Respectfully submitted,
Margaret M. Lisjak
Executive Assistant to the Provost