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## 2002-09-27 Minutes of the Executive Committee of the Academic Senate

University of Dayton. Academic Senate. Executive Committee

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UNIVERSITY OF DAYTON  
DAYTON, OHIO

**MINUTES OF THE EXECUTIVE COMMITTEE OF THE ACADEMIC SENATE**

September 27, 2002 – 2:00-3:00 p.m. in Humanities, Room 257

PRESIDING: Brian Conniff

SENATORS PRESENT: Conniff, Dandaneau, Dunne, Gauder, Gerla, Hallinan, Morel, Morman, Pedrotti, Pestello

1. Opening Prayer: B. Conniff read an excerpt from Adrienne Rich's "Yom Kippur 1984."
2. Roll Call: Ten of twelve members were present.
3. Approval of ECAS Minutes for September 13, 2002: The September 13, 2002 minutes were approved with revisions.
4. Announcements:
  - a. The e-mail from W. King concerning exams for graduating seniors during finals week was forwarded to the ECAS members for their review. J. Dunne passed out a copy of an e-mail he sent to T. Westendorf concerning requests for clarification on this issue and including Westendorf's responses.
  - b. B. Conniff will attend the Part-time Faculty Workshop to be held September 28 to ask them to select a representative to the Academic Senate and to agree upon a process that will select a part-time faculty in future years.
  - c. The University is moving to put the bulletin on-line. C. Muñoz is leading the discussion with the dean's offices to make the switch from paper to electronic. A sophisticated search engine is needed, but once in place, it will be a great cost cutting feature. Since the Bulletin is the student's "contract" with the university, some printed copies will be kept for each year.
  - d. An SGA student has been elected from Humanities, but the results will not be final until September 29, 2002. The Academic Senate Constitution states that the student representative to ECAS will be elected at the initial Senate meeting of each fall term. Because of the delay in the election of the student Humanities representative, the student representative to ECAS will be elected at the October Senate meeting. Some Senators seem to think the SGA Vice-President for Academic Affairs is an *ex officio* member of ECAS, but Brian Conniff has been unable to find this provision in either the Academic Senate Constitution or the SGA Constitution. Accordingly, the plan is to elect the student ECAS representative as stipulated in the Senate Constitution.
5. Committee Reports: H. Gerla, chair of the Faculty Affairs Committee, reported that his committee is working on the issue of "Research Professorships" and clearing up some questions they have with the wording.

J. Dunne, chair of the Academic Policies Committee, stated that two subcommittees are working on a new draft of the General Competency and Quantitative Reasoning and Section II "Rationale and Goals" of the General Education Program needs some updating. The APC is also reviewing the proposal for residency requirements and the issue of final exams for graduating seniors.

M. Morel, representative from the Student Academic Policies Committee, reported that he called a meeting but only 3 members were able to attend. Due to the low attendance, they were unable to elect a chair; another meeting will be scheduled for the next week. They did discuss 18<sup>th</sup> hour credit and the exams during finals week for graduating seniors.

6. Dial In Networking: The modem service at the University is a constant source of trouble and complaints. T. Danford has suggested that most universities are getting away from using this service and eventually DSL service will be required. The number of users at this university has decreased over the years. ITSC has endorsed the phasing out of this approach. All modems will continue to remain active during this academic year and it is proposed that the 56K modems continue for one more year after that. It would take \$150,000 to upgrade the system and add staffing, but this solution is discouraged. The University already has an agreement with Time Warner for discounts on DSL Roadrunner. Questions and comments raised: Would it be cheaper to work out another agreement with Time Warner to cover all tenure and tenure-track faculty (GM offers a modem service with AOL to its employees for \$3 per month); would this service be extended to part-time faculty; and how much is the need to have access to the University from home because of more technological sophistication used in the classroom? It was stressed that the University must keep in mind that in ten years everyone is likely to need some form of DSL service. It was suggested that T. Danford should be invited to the next ECAS meeting and to also find out what other universities provide.

7. Course Syllabi: Information found in Senate Document # 95-5 and in the Faculty Handbook, "Faculty Policies: Teaching – Student's Academic Rights and Responsibilities" on distribution of course syllabi was reviewed. The question was raised, "Are the departments following the guidelines mandating undergraduate course descriptions?" The members of ECAS agreed that their departments do follow the regulations and that each description of a course should be addressed by each division, case by case. Standardization would be difficult across the board. B. Conniff and J. Rogatto will work together to send an e-mail reminder to chairs and program directors asking them to make sure their faculty follow existing policies.

8. Fair, Responsible and Acceptable Use of Technology: The October 4, 2000 minutes for the Faculty Affairs Committee and the October 13, 2000 Academic Senate Minutes were previously distributed for review to show what recommendations of changes to the Fair, Responsible and Acceptable Use of Technology should be used. Apparently, these changes were not incorporated in the last revision of this document. Brian Conniff will contact Tom Skill to decide on the best manner of incorporating the recommendations previously made by the Senate and structuring further consultation. L. Kloppenberg has offered help from Law School faculty who have expertise in this area.

The meeting was adjourned at 3:00 p.m.

Respectfully submitted by J. Rogatto

