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2003-04-15 Minutes of the Executive Committee of the Academic Senate

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UNIVERSITY OF DAYTON
DAYTON, OHIO

MINUTES OF THE EXECUTIVE COMMITTEE OF THE ACADEMIC SENATE

April 15, 2003 – 1:00 p.m. – 2:00 p.m. in St. Mary's 113B

PRESIDING: Joe Saliba

SENATORS PRESENT: Eloe, Gauder, Gerla, Morman, Partlow, Pestello, Rapp, Saliba, Telfair, Yungblut

1. Opening Prayer: J. Saliba read a short prayer for the safety of the troops and the end of the war in Iraq.

3. Approval of ECAS Minutes for April 1, 2003: The April 1, 2003 minutes were approved as written.

4. Announcements:

a. J. Saliba met with T. Danford and T. Skill who agreed to a three step process. T. Danford will develop a newsletter each semester which will describe the issues and concerns, obstacles, needs, and accomplishments of UDiT. UDiT will also create a website or portal to show the status of the mail servers and routers. T. Danford will be writing a strategy plan for UDiT which is due on June 30, 2003. Due to the time period, faculty members and the ECAS will not be able to help in the drafting of this plan. T. Danford has been instructed to complete this task and in the fall the ECAS and the Academic Senate will review it and send back their recommendations.

b. The Faculty Board has asked if some of their members can attend the meetings of the Academic Policies Committee and Faculty Affairs Committee.

5. Old Business:

a. University Calendar 2004-05: The ECAS discussed the various scenarios for the 2004-05 academic calendar that has been presented by the Calendar Committee. It was decided that the ECAS would recommend Scenario #1 with a slight change. They recommend that final exam week start on Friday, December 10, 2004, leaving Wednesday, December 8 (Immaculate Conception) as a "no class" day and Thursday, December 11 as a study day. A vote was taken:

Favor	8
Oppose	0
Abstain	0

b. University Calendar – 2003-04: It was discovered that the 2003-04 academic calendar has two adjustment days (October 16 and December 10). These adjustment days create a problem for the scheduling of labs, especially in the Sciences. Several recommendations were made: (1) possibly skip Columbus Day as a day off; (2) move

the celebration of Columbus Day to another day. F. Pestello was asked to bring up the subject in the ELC meeting immediately following this meeting.

c. Strategic Planning Open Forums: The ECAS will be sponsoring open forums for the faculty to have discussions about the strategic planning for the university. The dates chosen for these forums are Tuesday, September 16 and Wednesday, October 22, 2003. The forums will be held in the late afternoon in Kennedy Union.

d. Stander Symposium/Honors Convocation: It has been proposed that the Stander Symposium/Honors Convocation Day be a "study free" day which would allow all the students and faculty to attend the activities. T. Westendorf suggested to J. Saliba that a Tuesday or Thursday would be the best day for the symposium to take place. S. Dandaneau has been asked to head a task force to continue coordinating the activities and advising on a keynote speaker. It was also suggested that since the Celebration of the Arts was so successful for the President's Installation, it would be a wonderful venue for students and faculty to perform again.

6. New Business:

a. ECAS Retreat: On May 20, the ECAS will meet at Bergamo to learn more about the University's budget and MMB from Tom Burkhardt.

7. Committee Reports:

H. Gerla, chair of the *Faculty Affairs Committee*, had nothing to report.

M. Telfair, chair of the *Student Academic Policies Committee*, reported that the committee has had a good response and ideas for the Student Assessment of Instruction survey. Through their research it was found that students don't realize how important these assessments are, that each department should gear the questionnaire to their needs to make it more relevant, and a possible peer review should be instituted. SAPC also discussed the Dean's List eligibility of part-time students. The committee had decided that it wasn't an issue because the transcript would show the number of hours taken per semester. The ECAS asked that SAPC revisit this issue and look at it again in terms of fairness.

J. Rapp, chair of the *Academic Policies Committee*, had nothing to report from his committee.

The meeting was adjourned at 1:50 p.m.

Respectfully submitted by J. Rogatto