

11-27-2006

2006-11-27 Minutes of the Executive Committee of the Academic Senate

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Minutes of the Executive Committee of the Academic Senate
November 27, 2006
St. Mary's 113 B; 10:00 AM

Present: J. Biddle, D. Biers (presiding), D. Courte, P. Johnson, W. Lockett, M. Morton, J.O'Gorman, R. Penno, F. Pestello, M. Schmitz, A. Seielstad

J. Farrelly (Faculty Board)

Roll Call:

Eleven of the twelve members of the Committee were present.

Prayer:

D. Biers opened the meeting with a meditation.

Approval of Minutes:

November 20, 2006 approved.

November 13, 2006. An amendment to the minutes was discussed and tabled.

Announcements:

- M. Schmitz will be unable to continue to serve on the academic Senate next semester because of job responsibilities. A new graduate student representative will be determined by the Graduate Committee. The Executive Committee expressed their thanks to Matt for his service.
- F. Pestello thanked the Executive Committee for their work in hosting the candidates for the VP of enrollment Management position. He encouraged members to participate in the open forums for the candidates for the VP in Student Development.

Old Business:

The following reports were received:

- J. Biddle reported for the Academic Policies Committee of the Academic Senate. The Committee did not meet this week. They are receiving responses on the Habits of Inquiry document and will compile that information for the Academic Senate.
- The Faculty Affairs Committee has not met this week.
- The Student Academic Policies Committee has not met this week.
- D. Biers reported that the Provost Council will meet on Tuesday, November 28. He has not posted the agenda for that meeting for the Executive Committee.
- R. Penno continues to work on putting together information on the various committees and will have an update next week. He will also get the issues lists functioning.

New Business:

- The meeting time for the Executive Committee will be 12:00-1:15 on Thursdays next semester. A meeting place is yet to be determined.

- The Executive Committee reviewed materials that had been provided in relationship to the issue of the Calendar Committee. It seems to be the case that the University Calendar Committee, which had responsibility for implementing the policies and proposing the Academic calendar, and the Select Calendar Committee, which was charged by the academic Senate with considering specific policies issues, have been merged into one committee. After discussion of this situation, the Executive Committee decided:
 - (1) to have D. Biers consult with T. Westendorf, Registrar. The Registrar will be asked to develop a description of the responsibilities and membership of the University Calendar Committee. This Committee should report through the Academic Policies Committee of the Academic Senate to the Provost Council and the President's Council. This reporting structure should ensure that the Academic Senate is appropriately consulted. The membership of the Committee should include faculty representation.
 - (2) To have J. Biddle consult with E. Gustafson on the charge given to the Select Calendar committee (which might more appropriately be called the Academic Calendar Issues Committee). This ad hoc committee should be asked to report back to the Executive Committee of the Academic Senate. After receiving this report, the Executive Committee will determine actions to be taken.

The Provost was asked to review letters of appointment to these two committees to confirm terms of membership.

- Members reiterated the importance of developing a policy manual for the Academic Senate.

Adjournment: The meeting adjourned at 11:35 AM.

Respectfully Submitted,

Patricia A. Johnson, Secretary