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2007-09-27 Minutes of the Executive Committee of the Academic Senate

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[Approved October 4, 2007]

Minutes of the Executive Committee of the Academic Senate
September 27, 2007
St. Mary's 113 B; 12:00 PM

Present: D. Biers (presiding), A. Fist, P. Johnson, R. Kearns, L. Laubach, J.O'Gorman, R. Penno, T. Stevens, R. Wells

J. Farrelly (Faculty Board)

Roll Call:

Nine members of the Committee were present.

Prayer:

The meeting opened with a reading from *Markings* by Dag Hammarskjold.

Approval of Minutes:

September 20, 2007 approved.

Announcements:

- There were no announcements.

Old Business:

- Standing Committee Reports
 1. R. Penno reported for the **Academic Policies Committee**. The committee has appointed members to the sub-committee that will work on curricular revision suggestions. ECAS reviewed the appointments and noted that most are senior faculty. ECAS recommends that APACAS remind the sub-committee of the importance of broad consultation, especially with younger faculty.
 2. R. Wells reported for the **Faculty Affairs Committee**. The Committee is meeting weekly to work on post-tenure peer consultation. They hope to bring a draft of the opening statements of philosophy to ECAS on October 4 and to the Board of Trustees on October 18.
 3. A. Fist reported for **Student Academic Policies Committee**. They met yesterday but failed to have a quorum. The five members present reviewed DOC 07-01 and approved it. The question of a quorum will be discussed under new business. The Committee also discussed the student assessment form.
- University Committees were discussed. L. Laubach is assembling a list of all committees. D. Biers will provide a common form for all committees to complete annually. This form should be posted on a common web page that should be

- maintained by the Office of the Provost. The sub-committee that will work on a Nominating Committee will meet this next week.
- The Executive Committee discussed the revised assessment process. D. Biers noted that there is a document being circulated that indicates that this policy will be in place and mandatory in the Fall 2008. It has not yet been reviewed by the Academic Senate. P. Johnson will ask J. Untener for the most recent copy of this plan and will post it as document 07-02 and link it to the 1995 plan. This document will be considered for Legislative Concurrence. It is assigned to the Academic Policies Committee.
 - D. Biers reported that the Provost Council discussed various aspects of marketing and the material of the University. Members of ECAS asked if the computer requirement had been considered. While it was not discussed at this meeting, there is a document circulating. D. Biers will obtain this document for APCAS, which has standing oversight over this issue.
 - The Executive Committee confirmed Peter Cajka as a member of the University committee of General Education and Competencies for the current academic year. P. Johnson will be sure that the Provost Office has sent letters of appointment for members of the committee.

New Business:

Because of the problems SAPCAS has had in getting a meeting time where a quorum is possible, the Executive Committee discussed possible alternatives. After considerable discussion, it was recommended that SAPAS try again to find a time where all members can attend.

Adjournment: The meeting adjourned at 1:15 PM.

Respectfully Submitted,

Patricia A. Johnson, Secretary