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## Academic Policies Committee Minutes of the Academic Senate 2016-11-01

University of Dayton. Academic Policies Committee

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# APC Meeting minutes

November 1, 2016

respectfully submitted by Markus Rumpfkeil, chair APC

**Present:** Dixon, Rumpfkeil, Anloague, Leming, Dunne, Webb, Wells, Bickford, Farrelly, Peters

**Guest:** Sawyer Hunley (Assistant Provost for CAP)

## Agenda Items:

1. Minutes from October 25<sup>th</sup> approved
2. Renewal of CAP courses: Sawyer Hunley gives context for how CAPC revised its procedure for the renewal of CAP courses (essentially echoing the account Lee Dixon gave to us previously). We asked most of the prepared questions from last week:
  - *Which stakeholders were involved in the development or informed about the CAPC procedures for the renewal process, who might be missing on that list?* Sawyer could not think of an important group missing. The following groups were involved:
    - Department chairs of CAP course offering departments
    - Associate deans from all units
    - University assessment committee
    - HLC assessment academy team
    - Registrar's office
    - CAP faculty development team
    - All members of CAPC
    - Interested faculty
  - *Where is buy-in, where are points of contention?* Department chairs (who have to do the majority of the work) seem to like the proposal and think it is a manageable workload.
  - *Are the proposed measurement methods for assessment consistent with recommendations by the HLC (higher learning committee)?* This question was not asked.
  - *With regards to the CAPC approval/renewal process what are potential faculty development opportunities/requirements?* This question was not covered.
  - *Overall, what is working well/ not working well in CAP?* Sawyer and most members on APC like CAP and think it is an improvement over the old cluster system. Some general discussions about the mechanics of CAP ensued.

- *What is the approach to the renewal of the humanities commons?* The courses will be approved individually according to the CAPC procedure with an eye on the fact that together they have to satisfy all 7 student learning outcomes. Language will be added to the CAPC procedures (and voted on by CAPC) ensuring that covering together all 7 outcomes is of high importance.

*At the end of today's meeting it was moved and seconded: That the plan for the re-approval of CAP courses submitted to the APC by CAPC be accepted pending two conditions:*

- 1. Language is added to the document to ensure that the humanities commons courses, considered as a set of courses, address all the student learning outcomes.*
- 2. CAPC approves the proposal with this change.*

*The vote: 6 members voted yes and two votes were unaccounted for since members had to leave.*