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2014-04-04 Minutes of the Executive Committee of the Academic Senate

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Approved
Minutes of the Executive Committee of the Academic Senate
April 4, 2014
SM113B, 9:30-10:45 AM

Present: Phil Anloague, Paul Benson, Harry Gerla, Linda Hartley, Emily Hicks, Carissa Krane, Terence Lau, Ed Mykytka, Carolyn Roecker Phelps, Dominic Sanfilippo

Absent: Abdullah Alghafis, Joseph Saliba

Guests: Jim Farrelly, Paul Vanderburgh, Christina Smith

Opening prayer/meditation: L. Hartley opened the meeting with a prayer.

Minutes: The minutes of the March 28, 2014 ECAS meeting were approved with one abstention.

Announcements:

- Next meeting - April 11, 2014, SM 113B, 9:30-10:45 AM
- C. Phelps welcomed Christina Smith, a visitor from Leadership UD
- J. Farrelly reminded everyone about the upcoming Faculty Association brown bag on shared governance on April 15, 2014 in KU222.
- ECAS elections—new members will be elected from Social Sciences, Education, Engineering, and Humanities at the April 25th Senate meeting. Several members will continue their terms on ECAS.
- J. Farrelly will not represent the Faculty Board on ECAS next year. The Board will be choosing a new representative.
- Document creators are being asked to write a small summary of each document to help the Senators determine what a document is about at a quick glance.
- The agenda for the upcoming April 25th Academic Senate meeting will be discussed at the April 11th ECAS.

Reports

APC: E. Mykytka reported that the Academic Policies Committee met on Friday, March 21, joined by Drs. John Weber and Eric Balster from the School of Engineering who provided an overview of and answered questions about the proposed Master of Science program in Computer Engineering. The committee requested additional information primarily focused on the documentation of support from the College of Arts & Sciences and plans to review a revised proposal at its next meeting on April 11. The APC also discussed and approved the proposed creation of a Department of Physical Therapy. The subcommittee tasked with developing a policy on academic certificate programs also briefly reported on its progress.

FAC: L. Hartley reported that the working group for the Nondiscrimination and Anti-harassment Policy met and formulated points for further discussion in regards to this policy and related policies (Faculty Hearing Committee on Academic Freedom and Tenure and Faculty Hearing Committee on Grievances). FAC raised additional questions during our last meeting. Lori Shaw has a copy of our questions/concerns and has been asked to visit our April 10 FAC meeting for further discussion and clarification. FAC

developed a short list of recommendations/question about the proposed revision of the Misconduct in Research and Scholarship Policy. This list was forwarded to Mickey McCabe and John Leland. Our question was answered and our recommendations were incorporated into a new revision. This new revision was sent to ECAS. A small working group is currently working on a revised proposal for a Research Faculty title, taking the Deans' Council memo into consideration. We hope to review the revised proposal at our April 10 meeting.

SAPC: T. Lau reported that the committee met on Monday and finished its work on the Student Honor Code, which now goes back to ECAS for discussion and further action. SAPC has no other meeting scheduled this academic year.

Old Business:

Change in Library Services to Faculty—Roesch Library Carrels: No concerns were raised about this issue. E. Hicks made a motion that ECAS endorse the change and P. Benson seconded. The motion passed unanimously.

Academic calendar: C. Phelps stated that Jim Dunne, chair of the APC is the current Senate representative on the Calendar Committee. E. Mykytka is also a member. Concerns were raised that ECAS has not seen the calendar this year. C. Phelps reminded everyone that the last time ECAS discussed the calendar, it was for two years. Other ECAS members feel that we should weigh in every year.

Proposal to create the Department of Physical Therapy: The proposal has been revised slightly after ECAS and APC input. E. Mykytka made a motion to send the document to the Senate and L. Hartley seconded. The motion passed unanimously.

Revision to Student Honor Code: T. Lau stated that substantive and procedural changes have been proposed by the SAPC. ECAS decided that the next step would be to send the proposed revisions to the Deans' Council for comment to address concerns from the Associate and Assistant Deans. The option of tracking violations electronically was discussed. Other issues such as FERPA implications and issues with retakes were also discussed. T. Lau asked for guidance for the School of Business in the interim.

Evaluation of administrators: C. Phelps edited the draft letter to Dr. Curran after ECAS's input last week. There are now three resolutions and they are all specifically about the committee. T. Lau asked if the draft will be shared with Senators or just the resolutions. The whole document will be shared. AAUP and Faculty Board will also review. C. Krane stated that the wording "appropriate senior leadership" in resolution 1 is too vague. It was suggested that we recommend that the President's Council in consultation with ECAS be responsible for setting up the committee. L. Hartley requested that the resolutions be numbered. P. Benson stated that the specific dates may be unreasonable. C. Phelps will make the appropriate edits. T. Lau stated that a senator will be requesting a secret ballot be cast for this document at the Senate meeting.

FAC comments on Prohibited Behavior Policy: L. Hartley stated that recommendations for revisions and clarity would be sent to Human Resources.

FES Feedback: C. Phelps briefly discussed three ideas from the recent Faculty Exchange Series on consultation that she would like to implement. The first is a voter's guide/Cliff Notes to provide a brief summary of all documents coming up for a vote at the next Academic Senate meeting. The second is a

guide of the existing and incoming Senators to assist with elections. The third is a Senate presence at new faculty orientation. This was standard at one time, but has not been done for several years.

Misconduct in Research: L. Hartley reported that the FAC had reviewed the proposed UDRI revision and made suggestions. She stated that the proposed policy was very similar to the old policy. She made a motion to move the document to the Senate and H. Gerla seconded. The motion was supported unanimously.

New Business:

ModernThink survey: C. Phelps announced that we will be given an opportunity to review the questions for the upcoming academic climate and administration survey. She anticipates that there will be a quick turn-around for feedback.

New Masters in Leadership for Educational Systems: The proposal was briefly discussed. E. Hicks asked that a sentence be added indicating that the University Libraries has been consulted about the adequacy of information resources. The document will be sent to the APC for review.

Proposal for Student Run Businesses: P. Anloague asked for clarification about the need for liability insurance during the start-up phase for health-related services. Coverage is required by law so should this be specified in the document? D. Sanfilippo asked if business mentors are liable if something bad happens. E. Mykytka asked how the Office of the Provost is kept informed about the proposals. P. Vanderburgh asked about the definition of student-run business and whether it was too broad. Does it include raising money for charity? Yes, unless run by a student organization officially recognized by Kennedy Union. T. Lau will make some edits and send the final version to C. Phelps for the April Academic Senate meeting. If the policy is approved, a communications and roll-out plan will be initiated.

ELC discussion on facilities: C. Phelps explained that the purpose of the draft she distributed was to spark discussion. P. Benson stated that the timing of each project is different and it would be hard to mandate one particular process since every project and timeline is different. Decisions are made during an iterative process. T. Lau questioned what the next steps were. Concerns about faculty consultation and faculty involvement during renovations and building of academic spaces were expressed. P. Anloague suggested that a better understanding of timing issues were be valuable. He also reminded the group that Beth Keyes stated that the best time for planning future projects was September/October. A student's education is the priority. It was noted that the timeline and involvement of faculty in the School of Education and Health Sciences move has been greatly different from the Music Department's experiences with their move to the same building. H. Gerla suggested the discussion was being too specific and that the voices of the users be heard. C. Phelps will rewrite draft based on the ECAS discussion.

The meeting was adjourned at 10:55 A.M.

Respectfully submitted by Emily Hicks

Work in Progress

Task	Source	Previously assigned	To	Work due	Due
Consultation	ECAS	ECAS	ECAS	Open	ongoing

				communication	
Instructional staff titles	Provost's office		FAC		
Information Literacy			ECAS	Charge	
Change in Constitution	ECAS		ECAS		
Dismissal for academic dishonesty	SBA		SAPC		
Evaluation of administrators	Senator		ECAS		
Anti-discrimination policy	Legal		FAC, SAPC		
Student-run businesses	SBA	Ad hoc committee	SAPC		
Illegal, Dishonest, etc. Policy	HR		FAC		
Misconduct in Research and Scholarship Policy	UDRI		FAC		
Masters of Science in Computer Engineering	SoE				
FES discussion			ECAS	Action items	
ELC facilities discussion			ECAS	Action items	
Tasks ongoing					
CAP Competency Committee oversight	Senate		APC	Hear monthly reports	
UNRC			ECAS	Hear monthly reports; Emily Hicks, chair	
Summer tuition	Faculty		SAPC	On hold until tuition model is further developed	