

11-7-2014

## 2014-11-07 Minutes of the Executive Committee of the Academic Senate

University of Dayton. Academic Senate. Executive Committee

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Approved  
Minutes of the Executive Committee of the Academic Senate  
November 7, 2014  
SM113B, 9:00-10:30 AM

**Present:** Phil Anloague, Jim Dunne, Harry Gerla, Linda Hartley, Emily Hicks, Carissa Krane, Ed Mykytka, Kathy Webb, Dominique Yantko

**Absent:** Paul Benson, Erin Brown, Laura Leming

**Guests:** Corinne Daprano, Pat Donnelly (for Paul Benson)

**Opening prayer/meditation:** P. Anloague opened the meeting with a prayer/meditation.

**Minutes:** The minutes of the October 31, 2014, ECAS meeting were approved with corrections. There were two abstentions.

**Announcements:**

- Next ECAS meeting is Friday, November 14, 2014, 9:30-10:30 am, KU West Ballroom
  - Time adjusted to accommodate ECAS meeting with VPFAS candidate
- Next Academic Senate meeting is Friday, November 14, 2014, 3:00 pm, KU Ballroom
- Interim Dean J. Pierce requests assistance with UNRC to select CAS faculty rep on HRAC
- Parliamentarian—response from Dean Paul McGreal
  - Dean McGreal was very enthusiastic about the idea
  - Law School Dean's office will recommend a student from their Dean's Fellows program to function as the Senate Parliamentarian as soon as possible
  - If successful, next year's Parliamentarian will be identified during the Dean's Fellows' leadership training in early August
  - At that point, preference could be given to a second year law student
- Next ELC meeting is Monday, November 17, 2014, 9:30-11:30 am, President's Suite, KU 316
  - Agenda will include discussion with Advancement/Development representatives (1 hour), a short discussion about the upcoming Title IX climate survey (mandated by the Dept. of Education), and discussion of ELC charter draft.

**Reports from Committees:**

Academic Policies Committee: E. Mykytka reported that the committee had not met since the last ECAS meeting. However, the College of Arts and Sciences is having difficulty finding a faculty member from the Arts to serve on the CAP-L committee. There was discussion about the apparent inconsistency between the membership requirements of CAP-L and CAP-C in relation to faculty representation from the academic divisions within the College of Arts & Sciences.

Faculty Affairs Committee: H. Gerla reported that the committee had not met since the last ECAS meeting. J. Dunne asked about the status of the instructional titles issue. The FAC is waiting for information from the SEHS. P. Anloague responded that the SEHS congress was reviewing a draft document today.

Student Academic Policies Committee: L. Leming submitted her report via email. The SAPC met on Monday Nov. 3 and finalized their work on the Academic Dishonesty document. It is ready to go to GLC and the Deans' Council. It will not be sent to CCPD or other unit level committees until the Deans have had a chance to review. The committee is unclear about what it is we need to review in terms of the discrimination policies which appear on the ECAS list of assignments. Are we waiting for another body's review of that before it is forwarded to SAPC? Answer: No. Several members of ECAS think that the SAPC completed their assignment last year. C. Krane will ask J. McCombe to confirm.

**New Business:**

University Calendar: E. Mykytka and J. Dunne reported that the APC will meet on Tuesday, November 11<sup>th</sup> to discuss the priorities for setting an academic calendar that were previously shared with ECAS, particularly in relation to the tradeoff between a week-long spring break that encompasses St. Patrick's Day and a shortened January intersession. P. Donnelly gave some statistics from a survey conducted in 2011 about faculty preferences concerning the length of intersession. He will send the survey instrument and results to E. Mykytka and J. Dunne. Another survey may be a good idea to see if preferences or perceptions have changed. L. Hartley suggested that the committee consider using Richard Stock's group for the new survey.

UNRC Committee Members and Division of Workload: C. Krane reviewed the membership requirements of the UNRC and outlined a possible process for moving forward. There was discussion about the increased use of the UNRC and what parameters should be considered when deciding to use the UNRC or not. C. Krane stated that the widespread use of the UNRC provides transparency and fosters a culture of broader participation. At the next Senate meeting, C. Krane will ask for volunteers from the Academic Senate to be on the UNRC. The committee will be charged to create a procedures document. H. Gerla mentioned several suggestions from the FAC that will be passed along to the new UNRC members to help frame the discussion. E. Hicks will put together a list of recent UNRC calls for the November Senate meeting.

Academic Scheduling Task Force: L. Hartley reported that the task force met with Richard Stock on Wednesday to get the survey results. They are currently reviewing the data. Participation rates were very good. L. Hartley and P. Anloague will present some preliminary results at the November 14<sup>th</sup> Senate meeting. It was suggested that Richard Stock be invited to attend.

Approval of Academic Senate Agenda for November 14, 2014 meeting: The agenda was approved with additions.

Administrator, Faculty, Staff, and Student Participation at the Fall 2014 Board of Trustees Meeting: C. Krane briefly discussed a document tallying the numbers of each group who attended each committee meeting and general session.

Request for Information on Student/Faculty ratios: C. Krane briefly introduced the request for information on student/faculty ratios document. After a short discussion, the issue was tabled until a future meeting.

K. Webb requested that the long-tabled issue of information literacy competencies be placed on the next ECAS agenda. E. Hicks suggested that Heidi Gauder is invited to the meeting. E. Hicks will

summarize the discussion from Fall 2013, including the draft charge prepared by H. Gauder and C. Phelps.

### Old Business:

No old business was discussed.

The meeting was adjourned at 10:40 A.M.

Respectfully submitted by Emily Hicks

### Work in Progress

Task	Source	Previously assigned	To	Work due	Due
Consultation	ECAS	ECAS	ECAS	Open communication	ongoing
Instructional staff titles	Provost's office		FAC		
Information Literacy			ECAS	Charge	
AS Constitution revision	ECAS		ECAS		
Dismissal for academic dishonesty	SBA	SAPC	Deans' Council		
Policy for academic certificate programs			APC		
Nondiscrimination & anti-harassment policy	Legal		FAC, SAPC	Comments/recommendations	
Review of Faculty Hearing Committees' by-laws	ECAS		FAC		
Academic scheduling task force	ECAS		ECAS	Report	12/15/14
Review ECAS/Senate representation on Elections Committee	ECAS		FAC		
Review ECAS/Senate representation on UNRC	ECAS		FAC		

<b>Tasks ongoing</b>					
CAP oversight	Senate		APC	Hear monthly reports	
UNRC			ECAS	Hear monthly reports	