

4-10-2015

2015-04-10 Minutes of the Executive Committee of the Academic Senate

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Approved
Minutes of the Executive Committee of the Academic Senate
April 10, 2015
9:00-10:30 am, SM113B

Present: Phil Anloague, Paul Benson, Jim Dunne, Harry Gerla, Linda Hartley, Emily Hicks, Carissa Krane, Ed Mykytka, Dominic Sanfilippo, Kathy Webb

Absent: Erin Brown, Laura Leming

Guests: Corinne Daprano (Faculty Board)

Opening prayer/meditation: L. Leming (via C. Krane) opened the meeting with a prayer.

D. Sanfilippo asked for special thoughts and prayers for injured student, Sean Ferguson.

Minutes: The minutes of the March 27, 2015, ECAS meeting were approved with two abstentions.

Announcements:

- D. Sanfilippo is the 2015 recipient of the John E. Riley Award for the junior student who most exemplifies leadership and service to the UD community. Congratulations Dom! A reception in his honor will be held on Thursday, April 16th at 3:30 pm
- Next ECAS meeting is Friday, April 17, 2015, 9:00-10:30 am, St. Mary's 113B
- Last Academic Senate meeting is Friday, April 17, 2015, 3:00 pm KU East Ballroom
- Last university faculty meeting is Friday, May 8, 2015, 3:00 pm KU Boll Theatre
 - Senate is 3rd on the agenda
- End-of-the-semester committee reports are due April 17th at final Senate meeting. Please send electronic copies to E. Hicks
- UPCC: ECAS Letter to UPCC RE: UD Policy on the Evaluation of Academic Administrators
 - ECAS unanimously supported sending a letter to Lisa Sandner, chair of the UPCC, strongly recommending that this policy document include the full narrative text as endorsed by the Academic Senate in December 2014 rather than the condensed version draft presented to the UPCC on April 8, 2015. C. Krane will send on behalf of ECAS.
- C. Krane will include information about the ECAS/Senate Officer elections with the materials for the April Senate meeting.

Reports from Committees:

Academic Policies Committee: E. Mykytka reported that the undergraduate certificate policy will not be ready for Senate action this academic year. The committee will meet this afternoon to discuss issues around the admission of non-degree seeking students and related issues with Rob Durkle (Assistant Vice President of Enrollment Management). The committee is also contacting other entities on campus that may be involved with the admission or registration of non-degree-seeking students at the undergraduate level. E. Mykytka is stepping off the Senate, but he will articulate a clear path forward and has agreed to consult with the APC on this issue as needed.

E. Mykytka provided ECAS with a draft proposal of the Common Academic Program 2-Year Evaluation dated 4/8/2015 that was forwarded to the APC by the CAP committee. This version addresses most of the concerns raised by the APC and at the Faculty Board discussion of CAP held last semester. The proposal includes conducting a survey of faculty in Summer 2015. ECAS recommends that the timeline be pushed back in order to conduct the survey when most faculty are on campus and on contract. P. Benson stressed the importance of this feedback, particularly in light of the upcoming Higher Learning Commission accreditation process. APC will review the revised proposal this afternoon. Please send any comments or concerns to E. Mykytka ASAP. Senators will have the opportunity to provide feedback at the April Senate meeting.

Faculty Affairs Committee: H. Gerla reported that the draft document of the composition and responsibilities of the University Elections Committee was completed. E. Hicks will create a draft resolution for Senate consideration recommending that the document be adopted by the Office of the Provost.

Student Academic Policies Committee: L. Leming reported in writing that Tom Skill is convening a group of associate Deans to discuss the complexities of putting the dishonesty form on line. John McCombe has submitted the changes to the existing document that will bring it into line with the revised Academic Honor Code policy so that when they iron out the paths/server issues it will be consistent with the policy.

C. Krane will send the full revised Academic Honor Code document to Bill Fischer.

New Business:

Approval of Academic Senate Agenda for April 17, 2015 meeting: A motion was made and seconded to approve the Agenda for the April Senate meeting as amended. The motion passed.

Academic Senate Membership: C. Krane provided a new draft charge based on the previous Senate composition committee document. J. Dunne expressed concerns that the original purpose of the Academic Senate was not being adequately considered and that the charge was being too narrowly defined. K. Webb stated that the number and purpose of FT-NTT faculty had changed over the years with the addition of permanent, FT-NTT positions throughout the university, including the Law School, SEHS, the Libraries, the SoE, and the College. P. Benson added that the range of duties for FT-NTT faculty were widely divergent as well. P. Anloague commented that we needed to be very thoughtful about the charge and composition. C. Daprano suggested looking at representation based on the number and type of faculty in each unit. E. Hicks agreed, stating that the FT-NTT faculty in a unit often have more in common with the TT faculty in the unit than other FT-NTT across campus. There was general agreement among ECAS members to take a step back and consider a more broadly defined change. C. Krane will include this issue on the list for the new ECAS. K. Webb suggested that it would be beneficial for the new ECAS to work on this issue over the summer. C. Daprano stated that the Faculty Board is also looking at faculty representation issues.

Judicial Review Board appointment: After consultation with Debra Monk via email. It was decided that ECAS would recommend Mary Kay Kelly as the Senate Judicial Review Board representative. C. Krane will follow up.

CAPC Replacement: CAP documentation requires three Senators to serve on CAPC. J. Dunne will continue as a Senate/APC representative to the CAP. The other representatives will be determined after the elections at the April 2015 Senate meeting.

2015-2016 Academic Senate Committee Assignments: The new members of the APC will be Jason Pierce, Kevin Kelly, Shuang-Ye Wu, Leslie Picca, Joseph Valenzano, Andrew Slade, Deo Eustace, Linda Hartley, Dennis Greene, Jim Dunne, and Phil Anloague. The new members of the FAC will be Andy Strauss, Kathy Webb, Joe Watras, Larry Smith, Caroline Merithew, Carissa Krane, Mark Jacobs, Emily Hicks, Jeremy Forbis, Aaron Altman, and Joe Mashburn. The new members of the SAPC will be Eddy Rojas, Paul Bobrowski, Jeffrey Zhang, Myrna Gabbe, Ann Biswas, Mary Kay Kelly, Joe Haus, and David Watkins.

Revisions to Processes and Procedures document: C. Krane announced that the document listing the 2014-2015 amendments to DOC 2007-05 is in process and will be distributed this afternoon with the other materials for the April Academic Senate meeting. Thanks to E. Hicks for putting the document together.

Guidelines for ECAS function over the summer: In process.

Other action items for end of the year wrap-up: None.

Old Business:

Consultative Matters Document: After further consideration, this issue was postponed until next academic year.

The meeting was adjourned at 10:35 A.M.

Respectfully submitted by Emily Hicks

Work in Progress

Task	Source	Previously assigned	To	Work due	Due
Instructional staff titles	Provost's office		FAC		
Information Literacy	ECAS		Task Force	Initial report due to Senate	April 17, 2015
AS Constitution revision: Committee to examine membership	ECAS		ECAS	Preliminary report due to ECAS in September 2015; discussion at September Academic Senate meeting	
Dismissal for academic dishonesty	SBA	SAPC	Chairs/Program Directors		
Policy for undergraduate certificate programs			APC		
Review ECAS/Senate representation on Elections Committee	ECAS		FAC		
Tasks ongoing					
Consultation	ECAS	ECAS	ECAS	Open communication	

CAP oversight	Senate		APC	Hear reports as needed	
UNRC			ECAS	Hear reports as needed	