

9-3-2015

## 2015-09-03 Minutes of the Executive Committee of the Academic Senate

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## Approved Minutes

Executive Committee  
Academic Senate, University of Dayton  
September 3, 2015  
SM113B, 9:00-10:30am

**Attendance:** Anloague, Bednarak, Benson, Dingle, Dunne, Haus, Hicks, Krane (Chair), Picca, Pierce, Slade, Spaulding

**Guests:** Jennifer Creech, Tom Westendorf (Office of the Registrar); Connie Bowman, Chair, Teacher Education, SEHS

### Opening

- Call to order
- Opening prayer/meditation – J. Pierce
- Approval of minutes from 8/27/15 ECAS meeting
  - Approved by unanimous consent

### Announcements

- Next ECAS Meeting Thursday September 10, 9:00-10:30, SM 113B
  - ECAS will finalize September 18 Academic Senate Meeting Agenda at this ECAS meeting
- Fall Faculty Meeting Friday Sept 11, 3:30 pm in Boll Theatre
  - Discussion of Senate actions over the summer and upcoming tasks
- Academic Senate Meeting Friday September 18, 3:30-5:30
  - Tom Westendorf and Jennifer Creech will present the issues surrounding the Course Retake Policy
- Senate Parliamentarian: Andy Strauss is using the same mechanism employed by Paul McGreal last year to identify a Law Student to serve as Senate Parliamentarian. Will try to have someone in place for the first Senate meeting on September 18
- ECAS review of Research Council Membership Charge: Response from John Leland
- Tasks Assigned to Academic Senate Committees:
  - SAPC:
    - University of Dayton Political/Electoral Activities Policies & Practices <https://www.udayton.edu/president/resources/docs/UD%20Political-Electoral%20Activities%20PandP%20-%20April%202012%20Rev.pdf>
  - SAPC members, Jason Pierce, Ted Bucaro (govt relations), Lisa Sandner (Legal), and Ann Garcia (Accounting), Amy Lopez-Matthews (Kennedy Union) and Scott DeBolt (UD Arena)
  - \*Note: Mike Brill (Pres SGA) and Hayley Clark (VP SGA) were invited to involve SGA in this discussion via SGA senators on SAPC
  - Course Retake Policy Revision
- APC:
  - Oversight of CAP 2 Year Review
  - Undergraduate Certificate Policy
  - Course Retake Policy Revision
- FAC:
  - UNRC Function and Use

- UNRC Call for Representatives to serve on Ad Hoc Committee to establish guidelines and procedures for the evaluation of academic administrators: Have contacted Shauna Adams; awaiting reply.
- Tentative schedule of presentations/discussions at Academic Senate meetings 2015-2016
  - **Tentative Academic Senate Discussion/Presentation Schedule for 2015-2016**
  - Sept 18: Retake Policy presentation: Tom Westendorf and Jennifer Creech
  - Oct 16:
    - 1.) Joint ELC/Academic Senate Meeting: BOT debrief
    - 2.) UDiT Authentication update: Tom Skill
  - Nov 13: Academic Research Support; Research Council and Seed Grants: John Leland
  - Dec 11:
    - 1.) Information Literacy Report (?)
    - 2.) CAP 2 year evaluation report: Sawyer Hunley and Lee Dixon
  - Jan 22:
    - 1.) Joint ELC/Academic Senate Meeting: BOT debrief
    - 2.) Optimization and Procurement Update: Andy Horner
  - Feb 19:
    - 1.) Faculty Development initiative: Academic Honesty  
Faculty Development Committee (Deb Bickford, David Wright, etc.)
    - 2.) Update on HLC preparation: Carolyn Phelps (HLC team?)
  - Mar 11:
    - 1.) Special Advisor to the Provost on Climate Report: C. Merithew
    - 2.) Annual review of maternity leave policy: Carolyn Phelps
  - 
  - Apr 15: End of the year reports

#### **New Business**

- **Course Retake Policy: Guests Tom Westendorf and Jennifer Creech**
  - Course Retake Policy Memorandum from Associate Deans (Attached)
  - Peer-Institution Policy Comparison (Attached)
    - After lengthy discussion, ECAS recommends that the APC take up the question of the Retake Policy by beginning a discussion of the policy on its academic dimensions. The APC should take up questions of the philosophical nature of the policy, its relation to other universities' policies, its effect on persistence and retention. ECAS will draft a charge for discussion. Slade and Dunne will draft the charge.
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- **Proposal for Faculty Title Changes (delayed to 11 September)**
  - Proposal for Faculty Titles: SEHS Faculty Affairs Committee: Phil Anloague
    - General discussion of the history and academic context of the problem of faculty titles ensued.
- **New Program Proposal:** Bachelor of Science in Education and Health Sciences, Middle Childhood Education/Intervention Specialist (dual licensure): Connie Bowman
  - <https://nextcatalog.udayton.edu/programadmin/?search=Middle+childhood>
    - After some discussion of a procedural, rather than substantive nature, the proposal was forwarded to APC.
- Discussion of ECAS consultation with Administrators
  - Informal conversation about the issue ensued.

**Work in Progress**

<b>Task</b>	<b>Source</b>	<b>Previously assigned</b>	<b>To</b>	<b>Work due</b>	<b>Due</b>
Political/Electoral Activities Policies & Practices	ECAS		SAPC		
UNRC: Function and Guidelines for use	ECAS		FAC		
Instructional staff titles	Provost's office		FAC		
Information Literacy	ECAS		Task Force	Report	Fall 2015
Dismissal for academic dishonesty	SBA	SAPC	Chairs/Program Directors		
Policy for undergraduate certificate programs	ECAS		APC		
CAP 2 Year Review	CAPC		APC	Plan/report	Fall 2015
<b>Tasks ongoing</b>					
Consultation	ECAS	ECAS	ECAS	Open communication	
CAP oversight	Senate		APC	Hear reports as needed	Fall
UNRC			ECAS	Hear reports as needed	

Andrew Slade,

Secretary, Academic Senate